

BOARD OF COMMISSIONERS' AGENDA

Tuesday, January 24, 2017, 10:00 A.M.

Willowbank Office Building 420 Holmes Street, Room 146 Bellefonte, PA 16823

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

- IV. MEETING MINUTES
 - A. Board will consider approving the Minutes from the Board of Commissioners meeting held Tuesday, January 17, 2017.
- V. ACTION ITEM(S)
 - A. <u>ORDINANCE NO. 1 OF 2017</u> This Ordinance is intended to supplant and replace the prior Hotel Room Tax Ordinance and amended Hotel Room Tax Ordinances. This Ordinance does not raise the tax rate. Rather, this Ordinance codifies the changes in Act 18 of 2016.
 - B. <u>PLANNING & COMMUNITY DEVELOPMENT</u> Approve a survey proposal between the County and Franson Engineering and Surveying for a 0.5 acre parcel located on Wood Street in Bellefonte Borough that is owned by Centre County. The contract total is \$1,220.
 - C. CHECK RUN in the amount of \$ dated January , 2017.

VI. DEPARTMENT HEADS - DIRECTORS - GUESTS

- A. <u>RESOLUTION NO. 19 OF 2017</u> Acknowledging the matching partnerships between the County and Potter & Ferguson Townships for the purchase of Conservation Easements in 2017.
- B. AGRICULTURAL LAND PRESERVATION Certify a total of \$375,834.13 in appropriations for the 2017 Program Year of the Agricultural Land Preservation Program. \$80,000 standard County allocation, \$16,135.47 in 2016 Clean & Green Interest, \$262,718.66 commitment from Halfmoon Township under MPP, \$33,733 commitment from Ferguson Township under MPP, \$10,000 commitment from Potter Township under MPP.

C. <u>COMMISSIONERS</u> – Approve the following:

- i. Memorandum of Understanding between the County and the Centre Regional Planning Agency (CRPA) on behalf of the Centre County Metropolitan Planning Organization (CCMPO) on behalf of the Centre County Planning & Community Development Office to establish the joint rights and responsibilities of each party in completing transportation planning and project development activities. The contract period is January 1, 2017 to December 31, 2017;
- ii. Contract between the County and The HR Office to provide consulting services in regard to auditing the overtime schedules and related work scheduling process used within EC for employees that are working in the position of Tele-Communicator. The contract total is \$4,000 for the period February 1, 2017 to March 15, 2017;
- iii. Contract Renewal between the County and Sungard Public Sector for the annual maintenance on the accounting software. The contract total is \$32,447.59 for the period February 1, 2017 to January 31, 2018.

D. <u>EMERGENCY COMMUNICATIONS - 9-1-1</u> - Approve the following:

- Contract Renewal between the County and SBM Electronics for annual maintenance for the Verint Audiolog Voice Logging Equipment. The contract total is \$24,850.80 with the source of funding as 911ELG for the period January 31, 2017 to January 30, 2018;
- ii. Contract Renewal between the County and Allied Mechanical & Electrical to provide preventative maintenance on the equipment room HVAC unit. The contract total is \$690 for the period January 1, 2017 to December 31, 2017.

E. <u>RISK MANAGEMENT</u> - Approve the following:

- i. Announcement of a free Community Health Initiative for the month of February-Nutrition Habit Challenge;
- ii. Contract Renewal between the County and Dr. Kassandra Botti to provide medical oversight for the County's AED program. The contract total is \$300 for the period January 1, 2017 to December 31, 2017.

F. PRISON - Approve the following:

- Contract Renewal between the County and DSI-ITI, LLC for the maintenance, updates and service for the Offender Management System, Offender Call System and Imaging Systems. The contract total is \$5,220 for the period January 1, 2017 to December 31, 2017;
- ii. Contract Renewal between the County and the Women's Resource Center to provide assistance in complying with the Federal Prison Rape Elimination Act;
- iii. Contract Renewal between the County and the Pennsylvania State Police to investigate all PREA allegations;
- iv. Contract between the County and Schaedler-Yesco to provide hardware and services to implement a solution for the Controls Migration. The contract total is \$241,000 for the period February 1, 2017 to March 3, 2017.
- G. <u>AGING</u> Approve Contract between the County and Bobbie Rabuck, Esquire to perform duties as an Attorney for the County's Office of Aging at a rate of \$6,840 for the period January 15, 2017 to December 31, 2017.
- H. <u>CONTROLLER</u> Contract Renewal between the County and Milliman for the County's Actuarial Valuation (GASB 45) and accrued liability for "Other Post-Employment Benefits for FY 2016-2017. The contract total is \$12,595.

VII. CONSENT AGENDA

A. <u>CENTRAL BOOKING</u> – Contract Renewal between the County and PA Chiefs of Police Association for 24/7 maintenance for CPIN & LiveScan. The contract total is \$6,800 for the period January 1, 2017 to December 31, 2017.

- B. PLANNING & COMMUNITY DEVELOPMENT Approve the following:
 - i. Execute the CDBG Sub-grantee Agreements between the County and Huston Township (\$130,200), and Mountain Top Regional Water Authority East (\$28,000) and Unionville Borough (\$81,000) for the 2015 Community Development Block Grant (CDBG) Program for a total of \$239,200 for the period December 5, 2016 to April 14, 2019;
 - ii. Approve a Grant Agreement between the County and the Commonwealth of PA Department of Environmental Protection (DEP) for the 2017 West Nile Virus Grant. The grant total is \$44,000 for the period January 1, 2017 to December 31, 2017;
 - iii. Memorandum of Understanding for the Final Land Development Plan for the Pennsylvania State University - ARL Test Facility Building (7,946 sq. ft.) as well as corresponding infrastructure to service the proposed land development activity located in Benner Township. This Memorandum will be used to satisfy the requirements specified in the PA Municipalities Planning Code Act 247, as amended – Dept. 151.

VIII. TOURISM/HISTORY

- IX. DISCUSSION ITEM(S)
 - A. Housing Authority Property Management Agreement
 - B. MH/ID/EI-D&A Bureau of Justice Assistance Grant for Treatment Court
 - C. Additional Tenant Improvements for SpringBoard Incubator in Bellefonte

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. GHI Act 89
- B. Spring Township Resolution 2017-01
- C. Commonwealth of PA PennDOT-BPT-\$40,004.25
- D. PennDOT Bridge Inspection
- E. CCAP Insurance Information

XI. RECOGNITIONS

XII. C-NET REQUESTS

- A. Sponsorship of the Old House Fair Friday, April 28, 2017 Ed McMahon Keynote Speaker
- B. Sponsorship & Bulletin Board Message Toss Your Hat in the Ring Wednesday, February 1, 2017 at 7:00 PM (Snow Date February 6, 2017) Centre County Government Room 146WB.

XIII. REPORTS - ANNOUNCEMENTS - ELECTIONS

- A. Executive Session Report
- B. Voter Registration Report
- C. ANNOUNCEMENTS

Tuesday, January 24, 2017

Board of Commissioner's – 10:00 AM – Room 146WB Department Head Meetings – 1:30 – 4:00 PM – Room 144WB

Wednesday, January 25, 2017 RSVP Advisory Council – 12:30 PM – Room 146WB SEDA-COG Board Meeting – 1:00 Pm – Lewisburg

Thursday, January 26, 2017

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Department Head Meetings – 1:30 – 4:00 PM – Room 144WB

Public Safety Training Center Advisory Committee – 6:00 PM – Room 146WB

Friday, January 27, 2017 Criminal Justice Advisory Board – 11:45 AM - CCCF

XIV. ELECTION ANNOUNCEMENTS

<u>Tuesday</u>, <u>February 14, 2017</u> First day to circulate and file nomination petitions

Tuesday, March 7, 2017
Last day to circulate and file nomination petitions

Wednesday, March 8, 2017
First day to circulate and file nomination papers

Wednesday, March 22, 2017
Last day for withdrawal by candidates who filed nomination petitions

Monday, April 17, 2017
Last day to REGISTER before the primary

Tuesday, May 9, 2017 Last day to apply for a civilian absentee ballot

Friday, May 12, 2017
Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, May 16, 2017 MUNICIPAL PRIMARY

XV. QUESTIONS FROM THE PRESS

XVI. ADJOURNMENT