



BOARD OF COMMISSIONERS' AGENDA

Tuesday, January 31, 2017, 10:00 A.M.

Willowbank Office Building
 420 Holmes Street, Room 146
 Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

A. Board will consider approving the Minutes from the Board of Commissioners meeting held Tuesday, January 24, 2017.

V. ACTION ITEM(S)

A. **PLANNING & COMMUNITY DEVELOPMENT** – Authorization to submit a grant request to the Office of Budget – Redevelopment Assistance Capital Program (RACP) on behalf of the Centre County Grange Encampment and Fair for \$8,000,000 toward the construction of additional facilities at the Grange Park Equine Center. No match funds are to be contributed by the County.

B. ABC Appointments/Reappointments/Term Expirations/Resignations

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
Centre County Library & Historical Museum Board	Ashear Barr	Appointment	1/1/17- 12/31/2020
Drug and Alcohol Planning Council	Mi A. Kim	Re-Appointment	2/1/17 – 1/31/2020
Drug and Alcohol Planning Council	Jennifer Torres	Re-Appointment	2/1/17 – 1/31/2020

Drug and Alcohol Planning Council	Kathleen Matason	Re-Appointment	2/1/17 – 1/31/2020
Drug and Alcohol Planning Council	Tom Sowerby	Re-Appointment	2/1/17 – 1/31/2020
Drug and Alcohol Planning Council	Linda Verbeck	Re-Appointment	2/1/17 – 1/31/2020
MH/ID/EI-D&A	Shawn Henfling	Appointment	4/1/2017 – 3/31/2020
MH/ID/EI-D&A	Margaret Gray	Resignation	

- C. ELECTIONS – Certification of County Maintenance of Effort – Department of State
- D. CHECK RUN in the amount of \$936,110.26 dated January 27, 2017.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS

- A. REGISTER OF WILLS – Contract Renewal between the County and Law Office of Miller, Kistler and Campbell to provide Solicitor services at \$1,000 for an annual retainer of general advice and a rate of \$175 per hour if specific legal matters would occur. The contract period is January 1, 2017 to December 31, 2017.
- B. MH/ID/EI/D&A - Proposal between the County and Service Access and Management, Inc. for orientation, training, and support for the Assistant Administrator for service and supports coordination. The proposed total funding amount is \$5,325 (\$2,750 for January and February, \$1,375 for March, and \$400 per month for April, May, and June).
- C. PRISON – Contract Renewal between the County and Central Pennsylvania Workforce Development Corporation (CPWDC) for staff training, training materials, and follow-up support as needed for the WorkKeys program. The contract total is \$62.25 per examinee with a shipping charge of \$35 for the period December 1, 2016 to November 30, 2017.
- D. COURT ADMINISTRATION – Contract Renewal between the County and Vigilant Security, Inc., to provide security monitoring/panic buttons. The contract total is \$453.75 for the period February 1, 2017 to January 31, 2018.

VII. CONSENT AGENDA

- A. CONTROLLER – Contract between the County and the Hay Group, Inc., for actuarial services for calendar year 2017. The Centre County Retirement Board took action to approve on 1/19/2017. The contract total is \$2,335 monthly for the period January 2017 to December 31, 2017 – Dept. 125.
- B. CRIMINAL JUSTICE PLANNING – Contract between the County and the American Philatelic Center for the rental of Sundman Hall for a Heroin Opioid Prevention & Education (HOPE) Initiative Outreach Event on March 29, 2017 from 5:30 – 9:30 PM. The rental fee is \$280 – Dept. 306.

- C. RESOLUTION NO. 1 OF 2017 – Acknowledging the matching partnerships between the County and Potter, Ferguson, and Halfmoon Townships for the purchase of Conservation Easements in 2017.
- D. AGRICULTURAL LAND PRESERVATION – Certify a total of \$375,834.13 in appropriations for the 2017 Program Year of the Agricultural Land Preservation Program. \$80,000 standard County allocation, \$16,135.47 in 2016 Clean & Green Interest, \$262,718.66 commitment from Halfmoon Township under MPP, \$6,980 commitment from Ferguson Township under MPP, \$10,000 commitment from Potter Township under MPP – Dept. 845.
- E. COMMISSIONERS – Approve the following:
- i. Memorandum of Understanding between the County on behalf of the Centre County Planning & Community Development Office and other County agencies, and the Centre Regional Planning Agency (CRPA) on behalf of the Centre County Metropolitan Planning Organization (CCMPO), to establish the joint rights and responsibilities of each party in completing transportation planning and project development activities. The contract period is January 1, 2017 to December 31, 2017 – Dept. 111;
 - ii. Contract between the County and The HR Office to provide consulting services in regard to auditing the overtime schedules and related work scheduling process used within EC for employees that are working in the position of Tele-Communicator. The contract total is \$4,000 for the period February 1, 2017 to March 15, 2017 – Dept. 111;
 - iii. Contract Renewal between the County and Sungard Public Sector for the annual maintenance on the accounting software. The contract total is \$32,447.59 for the period February 1, 2017 to January 31, 2018 – Dept. 111.
- F. EMERGENCY COMMUNICATIONS – 9-1-1 – Approve the following:
- i. Contract Renewal between the County and SBM Electronics for annual maintenance for the Verint Audiolog Voice Logging Equipment. The contract total is \$24,850.80 with the source of funding as 911ELG for the period January 31, 2017 to January 30, 2018 – Dept. 354;
 - ii. Contract Renewal between the County and Allied Mechanical & Electrical to provide preventative maintenance on the equipment room HVAC unit. The contract total is \$690 for the period January 1, 2017 to December 31, 2017 – Dept. 354.
- G. RISK MANAGEMENT – Approve the following:
- i. Contract Renewal between the County and Dr. Cassandra Botti to provide medical oversight for the County's AED program. The contract total is \$300 for the period January 1, 2017 to December 31, 2017 – Dept. 112.

H. PRISON – Approve the following:

- i. Contract Renewal between the County and DSI-ITI, LLC for the maintenance, updates and service for the Offender Management System, Offender Call System and Imaging Systems. The contract total is \$5,220 for the period January 1, 2017 to December 31, 2017;
- ii. Memorandum of Understanding between the County and the Women's Resource Center to provide assistance in complying with the Federal Prison Rape Elimination Act;
- iii. Memorandum of Understanding between the County and the Pennsylvania State Police to investigate all PREA allegations;
- iv. Contract between the County and Schaedler-Yesco to provide hardware and services to implement a solution for the Controls Migration. The contract total is \$241,000 for the period February 1, 2017 to March 3, 2017 – Dept. 333.

I. AGING – Approve Contract between the County and Bobbie Rabuck, Esquire to perform duties as an Attorney for the County's Office of Aging at a rate of \$6,840 for the period January 15, 2017 to December 31, 2017 – Dept. 521.

J. CONTROLLER – Contract Renewal between the County and Milliman for the County's Actuarial Valuation (GASB 45) and accrued liability for "Other Post-Employment Benefits for FY 2016-2017. The contract total is \$12,595 – Dept. 125.

VIII. TOURISM/HISTORY

- A. Light Up State College – An attempt to break a Guinness World Record for the largest ice lantern display on Saturday, February 4th at 6:00 p.m. at the 100 block of Allen Street, State College.

IX. DISCUSSION ITEM(S)

- A. Pamela Salokangas & Joe Vagleone - Centre Region Park and Recreation to discuss 2017 budget request and opening of new center.
- B. Sue Hannegan, Susan Benedict & Ken Hall - Discussion to consider placing the Centre County Natural Gas Task Force in "inactive status". The CCNGTF was formed in 2010 at the height of the county's Marcellus Shale Industry activity. Over the last several years, natural gas activity in the county has declined significantly.
- C. COMMISSIONERS – Property Management Agreement for the High Street Property – Housing Authority.

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA – Act 148 \$1,151,321
- B. PHFA – 2015 PHARE Grant
- C. JoAnn Knupp – Letter of Recommendation
- D. PA Department of Drug and Alcohol – 2014 Audit Report

BOARD OF COMMISSIONERS' AGENDA
TUESDAY, JANUARY 31, 2017
PAGE 5

- E. Walsh/Granite JV – Clarence Road Bridge Open House
- F. Skills Enhancing Lives Together – New Corporate Brand Logo
- G. Department of Community and Economic Development – Greenways Trails Recreation Program
- H. Commonwealth of PA – Title IV-B and XX \$25,218.00
- I. Commonwealth of PA – HSBQ 3Q \$1,501,217.00
- J. Commonwealth of PA – Price Adjustment \$6,300.95
- K. Youth Service Bureau – Bruce Knox Award Nomination
- L. PA Department of Community and Economic Development – CDBG Performance Review
- M. Tom Young – Thank You
- N. Centre County Federation of Public Libraries – Thank You
- O. Mifflinburg Young Farmers Association – 2017

XI. RECOGNITIONS

XII. C-NET REQUESTS

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

A. Executive Session Report

B. Voter Registration Report

C. ANNOUNCEMENTS

The Board of Elections will meet immediately following the Board of Commissioners Press Conference this morning.

Tuesday, January 31, 2017

Board of Commissioner's – 10:00 AM – Room 146WB

Department Head Meetings – 1:30 – 4:00 PM – Room 144WB

Wednesday, February 1, 2017

Aging Advisory Council – 9:30 AM – Room 146WB

Thursday, February 2, 2017

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

Department Head Meetings – 1:30 – 4:00 PM – Room 144WB

Friday, February 3, 2017

CBICC Strategy Session & Reception – Carnegie Inn

XIV. ELECTION ANNOUNCEMENTS

Tuesday, February 14, 2017

First day to circulate and file nomination petitions

Tuesday, March 7, 2017

Last day to circulate and file nomination petitions

Wednesday, March 8, 2017

First day to circulate and file nomination papers

Wednesday, March 22, 2017

Last day for withdrawal by candidates who filed nomination petitions

Monday, April 17, 2017

Last day to REGISTER before the primary

Tuesday, May 9, 2017

Last day to apply for a civilian absentee ballot

Friday, May 12, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, May 16, 2017

MUNICIPAL PRIMARY

XV. QUESTIONS FROM THE PRESS

XVI. ADJOURNMENT