



BOARD OF COMMISSIONERS' AGENDA

Tuesday, February 7, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

- A. Board will consider approving the Minutes from the Board of Commissioners meeting held Tuesday, January 31, 2017.

V. ACTION ITEM(S)

- A. PROCLAMATION NO. 1 OF 2017 – Proclaiming February 2017 as “Career and Technical Education Month” in Centre County.
- B. PLANNING – Review and approval of Request for Proposals for the Bellefonte to Milesburg Trail feasibility study and pre-construction analysis – Dept. 151.
- C. CHECK RUN in the amount of \$514,653.38 dated February 3, 2017 and an additional \$250.70 from Liquid Fuels for payment to reimburse the General Fund for the payment of electric bills for the traffic light.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS

- A. ADULT SERVICES – Contract between the County and Service Access & Management, Inc. to administer the oversight of the 2016 PHARE grant funds in the amount of \$60,000. The total allocation that can be expended on administration cost is \$3,000 for the period February 1, 2017 to December 31, 2017.

- B. TRANSPORTATION – Pennsylvania State University In-Kind purchase of a 2013 Dodge Durango with 78,208 miles to replace a vehicle in Mapping and Tax Assessment Office. The total cost is \$19,580.00 all inclusive.

VII. CONSENT AGENDA

- A. CONTROLLER – Submission of 2016 Actuarial Valuation Report for the Centre County Employees' Retirement Plan – Dept. 125.
- B. COURT ADMINISTRATION – Contract Renewal between the County and Vigilant Security, Inc., to provide security monitoring/panic buttons. The contract total is \$453.75 for the period February 1, 2017 to January 31, 2018 – Dept. 271.
- C. MH/ID/EI/D&A - Proposal between the County and Service Access and Management, Inc. for orientation, training, and support for the Assistant Administrator for service and supports coordination. The proposed total funding amount is \$5,325 (\$2,750 for January and February, \$1,375 for March, and \$400 per month for April, May, and June) with the source of funding as follows: State \$4,934; County Match \$391 for the period February 7, 2017 to June 30, 2017 – Dept. 561.
- D. PRISON – Contract Renewal between the County and Central Pennsylvania Workforce Development Corporation (CPWDC) for staff training, training materials, and follow-up support as needed for the WorkKeys program. The contract total is \$62.25 per examinee with a shipping charge of \$35 for the period December 1, 2016 to November 30, 2017 – Dept. 333.
- E. REGISTER OF WILLS – Contract Renewal between the County and Law Office of Miller, Kistler and Campbell to provide Solicitor services at \$1,000 for an annual retainer of general advice and a rate of \$175 per hour if specific legal matters would occur. The contract period is January 1, 2017 to December 31, 2017 – Dept. 214.

VIII. TOURISM/HISTORY

IX. DISCUSSION ITEM(S)

- A. Pamela Salokangas & Joe Vigleone - Centre Region Park and Recreation to discuss 2017 budget request and opening of new center.
- B. Nick Barger – GIS – Discussion to activate OpenData site for GIS Date.
- C. Workstations donated by Blue Mountain Quality Resources of State College for SpringBoard Incubator in Bellefonte.

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. PA Department of Community and Economic Development – CDBG Performance Review Monitor
- B. Commonwealth of PA – EI 3rd Quarter \$206,023
- C. Commonwealth of PA – Price Adjustment \$6,300.95
- D. Youth Service Bureau – Bruce Knox Award Nomination
- E. Commonwealth of PA – Zika Grant \$2,190.78
- F. Commonwealth of PA – PEMA \$84,314.46
- G. Larson Design Group – Bloody Skillet and Whiskey Springs ATV Trail Meeting Notice
- H. U.S. Department of Commerce – 2020 Census Local Update
- I. Commonwealth of PA – CS-OA-PCCD Grant \$21,572.38
- J. Commonwealth of PA – Absentee Ballot Reimbursement \$443.40
- K. First Data Reporting Services – 1099-K
- L. Commonwealth of PA - 1099-MISC

XI. RECOGNITIONS

XII. C-NET REQUESTS

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Executive Session Report
- B. Voter Registration Report
- C. ANNOUNCEMENTS

- i. Centre County Government Offices will be closed Monday, February 20, 2017 in observance of President's Day.

Tuesday, February 7, 2017

BOC – 10:00 AM – Room 146 WB

Department Head Meetings – 1:30 – 4:00 PM – Room 144WB

Wednesday, February 8, 2017

Thursday, February 9, 2017

Prison Board – 8:00 AM – Centre County Correctional Facility

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

Department Head Meetings – 1:30 – 4:00 PM – Room 144WB

Friday, February 10, 2017

Centre County Youth Center Board Meeting
Re Entry Coalition – Center County Correctional Facility

XIV. ELECTION ANNOUNCEMENTS

Tuesday, February 14, 2017

First day to circulate and file nomination petitions

Tuesday, March 7, 2017

Last day to circulate and file nomination petitions

Wednesday, March 8, 2017

First day to circulate and file nomination papers

Wednesday, March 22, 2017

Last day for withdrawal by candidates who filed nomination petitions

Monday, April 17, 2017

Last day to REGISTER before the primary

Tuesday, May 9, 2017

Last day to apply for a civilian absentee ballot

Friday, May 12, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, May 16, 2017

MUNICIPAL PRIMARY

XV. QUESTIONS FROM THE PRESS

XVI. ADJOURNMENT