



BOARD OF COMMISSIONERS' AGENDA

Tuesday, February 28, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Board will consider approving the Minutes from the Board of Commissioners meeting held Tuesday, February 21, 2017.

V. ACTION ITEM(S)

- A. Proclamation No. 2 of 2017 – Proclaiming the week of March 5-11, 2017 as “Multiple Sclerosis Awareness Week” in Centre County.
- B. Planning – Request the Boards consideration to submit a Keystone Historic Preservation Construction Grant Request for the rehabilitation of the retaining walls flanking the Courthouse – Dept. 151.
- C. Approve a letter of support for the Bellefonte Art Museum to submit with an application for funding through the Keystone Historic Preservation Construction Grant. The Museum plans to use the funding to complete construction projects that include work on two exterior porches and restoring the main porch into a four season room as it was originally designed and built.
- D. Check run in the amount of \$907,622.77 dated February 24, 2017.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS

- A. Court Administration – Request that the Board approve a contract renewal between the County and the Center for Alternatives in Community Justice (CACJ) for the Pretrial Release Program for eligible defendants currently incarcerated. The contract total is \$131,500.00 with the funding as follows: Courts \$65,750.00 and Jail \$65,750.00 for the period January 1, 2017 to December 31, 2017 – Dept. 271.

- B. Planning – Please execute this Memorandum of Understanding (MOU) for the Final Land Development Plan for Sullivan's Mini Storage – Phase VII (Building #8); CCPCDO File No. 17-17. This proposal constitutes a Final Plan submission showing the storage building (11,200 sq. ft.) as well as corresponding infrastructure to service the proposed land development activity; located off of Rolling Ridge Drive (T-533) within the Penn Eagle Industrial Park on Tax Parcel No. 12-3-124P in Benner Township – Dept. 151.

VII. CONSENT AGENDA

- A. Commissioners – Request that the Board approve the DEP Grant Agreement “Department of Environmental Protection Office of Water Management Grant Program” for funds to repair flood damaged sections of streams at four locations (listed in Attachment D) in Centre County. The Department of Environmental Protection grants the Grantee the amount not to exceed \$60,000 for the period February 14, 2017 to June 30, 2018 – Dept. 111.

- B. Commissioners – Renew a contract with WIT, Inc. for the annual maintenance on Qlik View Software. The contract total is \$7,688.07 for the period April 1, 2017 to March 31, 2018 – Dept. 111.

- C. Commissioners – Request to approve 2016 Pennsylvania State University amended Schedule A in-lieu of taxes agreement relating to commercially branded franchises and commercially licensed stores. This ties into the original contract which ends 2025 – Dept. 111.

- D. Adult Services – Request the Board of Commissioners to renew a contract between the County and Community Help Centre to continue providing Information and Referral services via the Community Help Line, 24 hours/day and 7 days/week to all Centre County residents. The contract total is \$70,000 with the funding as follows: State: \$70,000 for the period January 1, 2017 to December 31, 2017 – Dept. 501.

- E. Planning – Please execute this required Memorandum of Understanding (MOU) for the Final Land Development and Subdivision Plan for Dunkin' Donuts at Eagle Point; CCPCDO File No. 177-16. This proposal constitutes a Final Plan submission of a two (2) lot subdivision of Lot 3R into Lot 3RR and Lot 4; with Lot 3RR proposed for existing meadow and storm water facilities and Lot 4 intended to be developed into a Dunkin' Donuts (2,279 sq. ft.) as well as corresponding infrastructure to service the proposed land development activity; located off of Benner Pike (State Route 0150) on Tax Parcel No. 12-3-122 in Benner Township – Dept. 151.

VIII. TOURISM/HISTORY

IX. DISCUSSION ITEM(S)

SpringBoard, the Bellefonte Business Incubator, trifold brochure design competition.

X. PRESENTATION

Mary Elizabeth McCulloch, Founder & CEO of Project Vive

XI. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Unionville Borough – \$5 Registration Fee Response
- B. Schlow Library – Donor Appreciation Brunch
- C. PA Department of Aging – Schedule of Expenditures of Federal Awards
- D. PA Board of Probation and Parole – 2016-2017 Offender Supervision Funds
- E. Centre County Historical Society – Centre Furnace Mansion Notes
- F. College Township - \$5 Registration Fee Feedback
- G. Centre County Pomona Grange #13 – Legislative Dinner
- H. CCAP – Legislative Bulletin
- I. PA Emergency Management Agency – Thank You
- J. BCMJ Controls, Inc. – General Air Permit Application
- K. Millheim Borough Council – Millheim Aaronsburg Interconnection
- L. Commonwealth of PA – WNV \$910.44
- M. Bellefonte Art Museum – Summer Camps 2017

XII. RECOGNITIONS

XIII. C-NET REQUESTS

- A. Bulletin Board Message – HOPE Initiative Remembrance Ceremony and Resource Fair – Wednesday, March 29, 2017 from 6:00-9:00 P.M. – American Philatelic Society, 100 Match Factory Place, Bellefonte, PA.

- B. Bulletin Board Message – Centre County Conservation District Tree Seedling and Fruit Tree Sale – Order forms and payment must be received before March 30, 2017.

XIV. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Executive Session Report
- B. Voter Registration Report
- C. Announcements
 - i. An Open House will be held for the Temple Court Building on March 17, 2017 from 10:30 A.M. to noon. The opening ceremony will begin at 10:30.
 - ii. The Board of Commissioners' meeting scheduled for Tuesday, March 28, 2017 has been cancelled due to the Board attending the CCAP Conference in Harrisburg.

XV. MEETING SCHEDULE

Tuesday, February 28, 2017

BOC – 10:00 AM – Room 146 WB

Department Head Meetings – 1:30-3:30 PM - Room 144WB

Wednesday, March 1, 2017

Aging Advisory Council – 9:30 AM - Room 146WB

CCIDA/CCGA – 3:30 PM – Room 144WB

Thursday, March 2, 2017

Prison Board of Inspectors Meeting – 10:00 AM – Room 146WB

Department Head Meetings – 1:30-2:30 PM – Room 144WB

Friday, March 3, 2017

Executive Management – 8:30 AM – Room 146WB

XVI. ELECTION ANNOUNCEMENTS

Tuesday, March 7, 2017

Last day to circulate and file nomination petitions

Wednesday, March 8, 2017

First day to circulate and file nomination papers

Wednesday, March 22, 2017

Last day for withdrawal by candidates who filed nomination petitions

Monday, April 17, 2017

Last day to REGISTER before the primary

Tuesday, May 9, 2017

Last day to apply for a civilian absentee ballot

Friday, May 12, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, May 16, 2017

MUNICIPAL PRIMARY

XVII. QUESTIONS FROM THE PRESS

XVIII. ADJOURNMENT