



BOARD OF COMMISSIONERS' AGENDA

Tuesday, March 21, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Board will consider approving the Minutes from the Board of Commissioners meeting held Tuesday, March 14, 2017.

V. ACTION ITEM(S)

- A. Proclamation No. 4 of 2017 – Proclaiming April 2017 as “Spring into Poetry Month” in Centre County.
- B. Proclamation No. 5 of 2017 – Recognizing the Altrusa International of Centre County, PA, for its 100 years of service.
- C. Commissioners – Request that the Board considers the Emergency Watershed Protection Federal Grant application to assist with five properties from the flood in October 2016. Total project cost is \$203,995 of which the Federal Grant assistance request is \$152,996.25 and State DEP assistance will fund the balance – Dept. 111.
- D. Check run in the amount of \$344,092.55 dated March 16, 2017.

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VI. DEPARTMENT HEADS – DIRECTORS – GUESTS

- A. 911 Emergency Services – Request that the Board considers approving the following items:
- i. A contract renewal with Emerson Network Power, Liebert Services, Inc. to provide maintenance and support for the Uninterruptible Power System (UPS). The contract total is \$7,055.29 with the source of funding 9-1-1 Eligible for Act 12 funds for the period March 23, 2017 to March 22, 2018 – Dept. 354.
 - ii. A contract renewal with Smart Horizons to provide maintenance and support for the APCO MEDS/9-1-1 Advisor software. The contract total is \$3,600 funded by the state for the period March 10, 2017 to March 9, 2018 – Dept. 354.
- B. Adult Services – Request that the Board considers signing the certification of statement and attestation statement for the Human Services Block Grant FY 2015-2016 report – Dept. 501.
- C. Aging – Request the Board considers a Gold Sponsorship Level for the “A Meal that Matters” event held by the State College Meals on Wheels on May 11, 2017. The total cost is \$1,250 and is state funded – Dept. 521.
- D. Commissioners – Request that the Board considers an agreement between Rural Business Innovation Corporation and Centre County to provide consulting services and temporary operational support of a business incubator program in the Bellefonte area. The contract cap of \$8,000 was under the original contract in 2016 of which \$1,694 was paid. The remainder of \$6,305.60 will be in place for 2017 – Dept. 111.
- E. Court Administration – Consider renewal of a five year contract with Pitney Bowes for a mailing machine in the Centre Hall Magisterial District Judge’s office. The contract total is \$3,670.80 for the period March 14, 2017 to March 14, 2022 – Dept. 271.
- F. MIS/RBA – Request the Board considers the following:
- i. Renew support and upgrade rights for ADAXES software. ADAXES software is used to automate and secure active directory management, especially useful for control and change audit of user accounts and permissions. Enables non-administrators to maintain account information in a controlled and simplified interface. The contract total with Softerra is \$1,483.52 for the period March 28, 2017 to March 27, 2018 – Dept. 142.

ii. Continue licensing and support for secure hybrid cloud file sharing solution in use by several county offices for mobile file access and also in conjunction with outside agencies. Replaces prior agreement from 2013 for 200 user licenses. New agreement cost is 8% increase over the price from 3 ½ years ago. This enables upgrade to latest version and price protection for added users. The contract total with Egnyte Inc. is \$21,600 for the period March 28, 2017 to March 27, 2018 – Dept. 142.

G. Prison – Consider approving letters of support for the State Criminal Alien Assistance Program (SCAAP) to be sent to representatives – Dept. 333.

H. Recorder of Deeds – Ask that the Board considers approving a contract for annual maintenance for the Scan Pro 3000 microfilm reader. The total is \$1005.00 for the period March 1, 2017 to February 28, 2018. The contract will auto renew and will be up for review in 2022. – Dept. 133.

I. Transportation – Ask that the Board considers the In-Kind purchase of two vehicles from Pennsylvania State University. One to be placed in to the County Loaner Vehicle Pool replacing one that has met its useful life and the other to be used in the Drug/DUI Court for staff there. One is a 2012 Chevrolet Malibu, four door sedan with 52,144 miles for \$9,130.00 the second one is a 2013 Dodge Avenger four door sedan with 68,994 miles for \$7,920.00. These costs are all inclusive for the 10% fee charged for In-Kind Purchases. Total cost is \$17,050.00 all inclusive – Dept. 532.

VII. CONSENT AGENDA

A. MH/ID/EI-D&A - Request the Board approve the following:

i. Letter of Agreement between the County of Centre and Carl H. Frels to provide intellectual disability home and community services including utilization of a certified deaf interpreter. Contract maximum is \$3,000 with the source of funding as follows: State \$2,860 and County Match \$140 for the period July 1, 2016 to June 30, 2017.

ii. Addendum No. 1 between the County and NHS Pennsylvania. This will allow for funds to provide additional mental health family based services in the amount of \$18,000, increasing the contract maximum from \$21,000 to \$39,000. The source of funding is as follows: State \$37,175 and County Match \$1,825 for the period July 1, 2016 to June 30, 2017 – Dept. 561.

- iii. Addendum No. 1 between the County and Mary Ann Kresen, Esquire. This is to allow for funds to provide additional legal services in the amount of \$5,000, increasing the contract maximum from \$10,800 to \$15,800. The source of funding is as follows: State \$15,601 and County Match \$739 for the period July 1, 2016 to June 30, 2017 – Dept. 561.
- iv. Addendum No. 1 between the County and J.S. Transport. This will allow for funds to provide additional emergency transportation services in the amount of \$9,000, increasing the contract maximum from \$9,000 to 18,000. The source of funding is as follows: State \$17,158 and County Match \$842 for the period July 1, 2016 to June 30, 2017 – Dept. 561.
- v. Agreement between the County and Pamela Cosper to provide intellectual disability home and community services including utilization of a certified deaf interpreter. Contract maximum is \$1,500 with the source of funding as follows: State \$1,430 and County Match \$70 for the period July 1, 2016 to June 30, 2017 – Dept. 561.
- vi. Agreement between the County and CARES of Central PA, Inc. to provide intellectual disability services including community rehabilitation. The contract total is \$15,000 with the funding as follows: State \$14,298 and County Match \$702 for the period July 1, 2016 to June 30, 2017 – Dept. 561.
- vii. Addendum No. 1 between the County and The Advocacy Alliance. This will allow for funds to complete case management surveys through the Consumer Family Satisfaction Team in the amount of \$5,273, increasing the contract total from \$6,000 to \$11,273 with the source of funding as follows: State \$10,745 and County Match \$528 for the period July 1, 2016 to June 30, 2017 – Dept. 561.

VIII. TOURISM/HISTORY

IX. DISCUSSION ITEM(S)

- A. Resolution No. 2 of 2017 – Geisinger Authority to undertake a project involving the issuance of health system revenue bonds, series 2017 (Geisinger Health System) and authorizing other projects involving Geisinger Health System and its affiliates serving the people of Centre County.
- B. Centre Region Parks and Recreation Senior Activities Center 2017 Budget Request
- C. Lebanon County Disaster Relief Assistance

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X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Scott and Mary Parsons – Thank You
- B. Altrusa of Centre County – Centennial Dinner Invitation
- C. Boy Scout Troop 267 – Eagle Scout Rank Ceremony
- D. Commonwealth of PA – 16-17 Supervisor Fund \$150,142.72
- E. Commonwealth of PA – 15-16 Suppl IVE Act 148
- F. House of Representatives – Elections
- G. Tax Claim Bureau – Parcel Sales
- H. Commonwealth of PA – CP-INV-16 \$38,860.60
- I. MVEDP – 29th Annual Awards Luncheon

XI. RECOGNITIONS

XII. C-NET REQUESTS

XIII. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements
 - i. A Town Hall meeting to discuss transportation funding will be held on Monday, April 3, 2017 at 6:30 PM on the 3rd floor of the Courthouse Annex in Bellefonte.
 - ii. The Board of Commissioners' meeting scheduled for Tuesday, March 28, 2017 has been cancelled due to the Board attending the CCAP Conference in Harrisburg.

XIV. EXECUTIVE SESSION REPORT

XV. MEETING SCHEDULE

Monday, March 20, 2017

Town Hall Meeting – Transportation Funding – 6:30 PM – Philipsburg YMCA

Tuesday, March 21, 2017

BOC – 10:00 AM – Room 146 WB

Department Head Meetings – 1:00-3:00 PM - Room 144WB

Wednesday, March 22, 2017

RSVP Advisory Council – 1:30 PM – Room 146WB

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Thursday, March 23, 2017

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED
A Day in the Life of a Commissioner – Emergency Operations Center

XVI. ELECTION ANNOUNCEMENTS

Wednesday, March 22, 2017

Last day for withdrawal by candidates who filed nomination petitions.

Monday, April 17, 2017

Last day to REGISTER before the primary.

Tuesday, May 9, 2017

Last day to apply for a civilian absentee ballot.

Friday, May 12, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 16, 2017

MUNICIPAL PRIMARY

Wednesday, May 17, 2017

First day to REGISTER after the primary.

Tuesday, May 23, 2017

Last day for County Board of Elections to receive voted military and overseas absentee ballots (submitted for delivery no later than 11:59 PM on May 15).

XVII. QUESTIONS FROM THE PRESS

XVIII. ADJOURNMENT