

**\* A G E N D A \***

**COMMISSIONERS BOARD MEETING**

**May 2, 2013**

**CALL TO ORDER**

- (Any member of the public wishing to comment on any agenda item may do so when that item is under consideration. Persons desiring to comment should raise their hand to be recognized by the Chair.)
- Time\_\_\_\_\_
- Call for Executive Session to Discuss Personnel Matters
- Time\_\_\_\_\_
- Return to Public Session
- Time\_\_\_\_\_

**Public Comments**

**ACTION ON WEEKLY PERSONNEL ITEMS**

1. Approve the Board of Commissioners Minutes for the meeting of April 25, 2013.

**ACTION ON PRISON ITEM**

1. Acknowledge the increase in step for full-time Corrections Officer, Prison, (p.c. #10), from SG-N10(02)FT--\$15.20/hour to SG-N10(03)FT--\$15.49/hour, due to completion of probationary period, effective April 23, 2013, pay period 10.
2. Acknowledge the increase in step for part-time Corrections Officer, Prison, (p.c. #109), from SG-N10(02)PT--\$13.58/hour to SG-N10(03)PT--\$14.90/hour, due to completion of certification, effective March 23, 2013, pay period 7.

**ACTION ON PERSONNEL ITEMS**

1. Consider approval of the promotion/change in title for full-time Homestead/ Farmstead Coordinator/Field Data Collector, Tax Assessment, (p.c. #10), at SG-N09C(03)--\$14.75/hour to full time Real Estate Assessor 1, Tax Assessment, (p.c. #14), at SG-N11A(01)--\$15.59/ hour, effective May 5, 2013, pay period 11.

2. Consider approval of the promotion/change in title for from full-time Department Clerk 2 (75), Tax Assessment, (p.c. #07), at SG-N06B(02)--\$12.53/hour to full time Homestead/Farmstead Coordinator/Field Data Collector, Tax Assessment, (p.c. #10), at SG-N09A(01)--\$14.18/ hour, effective May 5, 2013, pay period 11.
3. Consider approval of the promotion/change in title/change in department for from full-time Secretary 2 (75), Probation, (p.c. #14), at SG-N07I(09)--\$15.11/hour to full-time Secretary 3 (75)(Clerk Typist 3), C&YS, (p.c. #19), at SG-N09F(06)--\$15.66/hour, effective May 13, 2013, pay period 11.
4. Consider approval of the appointment for full-time Department Clerk 3 (75) (Clerk Typist 2), C&YS, (p.c. #44), at SG-N08A(01)--\$13.52/hour, effective May 6, 2013, pay period 11. **(Ms. Sprinkle is requesting Ms. Shevchik start at SG-N08C(03) --\$14.09/hour)**
5. Consider approval of the appointment for full-time Human Resources Specialist, Human Resources, (p.c. #04), at SG-N10A(01)--\$14.86/hour, effective May 20, 2013, pay period 12.
6. Consider approval of the personnel requisition for full-time Homestead/ Farmstead Coordinator/ Field Data Collector, Tax Assessment, (p.c. #10), at SG-N09, effective May 5, 2013, pay period 11.
7. Consider approval of the personnel requisition for full-time Department Clerk 2 (75), Tax Assessment, (p.c. #07), at SG-N06, effective May 5, 2013, pay period 11.
8. Consider approval of the personnel requisition for on-call occasional Office Floater, Human Resources, (p.c. #17), at SG-N02, effective May 2, 2013, pay period 10.
9. Consider approval of the personnel requisition for full-time LPN (12 hr), Centre Crest, (p.c. #49, replace), at SG-N108, effective May 2, 2013, pay period 10.

10. Consider approval of the personnel requisition for full-time Recreational Therapist, Centre Crest, (p.c. #08), at SG-N09, effective May 2, 2013, pay period 10.
  
11. Consider approval of the personnel requisition for full-time Paralegal 1, District Attorney, (p.c. #10), at SG-N08, effective May 2, 2013, pay period 10.
  
12. Consider approval of the personnel requisition for full-time Paralegal 1, District Attorney, (p.c. #15), at SG-N08, effective May 2, 2013, pay period 10.
  
13. Consider approval of the personnel requisition for full-time Secretary 2 (75), Juvenile Secretary, Probation, (p.c. #14), at SG-N07, effective May 2, 2013, pay period 10.
  
14. Approve the personal leave of absence and return to work for LPN, Centre Crest, (p.c. #27), effective retro from April 14, 2013, pay period 9 to April 21, 2013, pay period 10.
  
15. Approve the **final** extension (#3) to the leave of absence for CNA, Centre Crest, (p.c. #112), effective April 19, 2013, pay period 9 to (estimated) May 22, 2013, pay period 12.
  
16. Approve the leave of absence for LPN, Centre Crest, (p.c. #58), effective April 25, 2013, pay period 10 to (estimated) May 26, 2013, pay period 12.
  
17. Receive the Commissioners Consent Agenda for the week of April 30, 2013.

Report on Executive Sessions

**ADJOURN:**                      **Board of Commissioners** \_\_\_\_\_