

**\* A G E N D A \***

**COMMISSIONERS BOARD MEETING**

**May 16, 2013**

**CALL TO ORDER**

- (Any member of the public wishing to comment on any agenda item may do so when that item is under consideration. Persons desiring to comment should raise their hand to be recognized by the Chair.)
- Time\_\_\_\_\_
- Call for Executive Session to Discuss Personnel Matters
- Time\_\_\_\_\_
- Return to Public Session
- Time\_\_\_\_\_

**Public Comments**

**ACTION ON WEEKLY PERSONNEL ITEMS**

1. Approve the Board of Commissioners Minutes for the meeting of May 9, 2013.

**ACTION ON PRISON ITEM**

1. Consider approval of the personnel requisition for full-time Corrections Officer, Prison, (p.c. #63), at SG-N10FT, effective May 16, 2013, pay period 11.
2. Consider approval of the personnel requisition for regular part-time Corrections Officer, Prison, (p.c. #99), at SG-N10PT, effective May 16, 2013, pay period 11.
3. Acknowledge the increase in step for full-time Corrections Officer, Prison, (p.c. #26), from SG-N10(02)FT--\$15.20/hour to SG-N10(03)FT--\$15.49/hour, due to completion of probationary period, effective retro to May 4, 2013, pay period 10.

**ACTION ON PERSONNEL ITEMS**

1. Consider approval of the job description for the position of Records Center/Custodial Worker, Records Management, (p.c. #03), effective May 16, 2013, pay period 11.

2. Consider approval of the promotion/change in title/change in department for from on-call occasional Office Floater, Human Resources, (p.c. #19), at SG-N02B(02)--\$10.37/hour to full-time Accounting Clerk 3, Commissioners, (p.c. #11), at SG-N09A(01)--\$14.18/hour, effective retro to May 13, 2013, pay period 11.
  
3. Consider approval of the appointment for regular part-time Vehicle Cleaner (40%), Transportation, (p.c. #39), at SG-N01A(01)--\$9.71/hour, effective May 21, 2013, pay period 12.
  
4. Consider approval of the personnel requisition full-time LPN, Centre Crest, (p.c. #09), at SG-N108, effective May 16, 2013, pay period 11.
  
5. Consider approval of the personnel requisition for regular part-time Dietary Aide (40%), Centre Crest, (p.c. #27), at SG-N02, effective May 16, 2013, pay period 11.
  
6. Approve the leave of absence for Centre Crest, (p.c. #37), effective June 18, 2013 to (estimated) June 25, 2013, pay period 14.
  
7. Approve the leave of absence for CNA, Centre Crest, (p.c. #34), effective May 13, 2013, pay period 11 to (estimated) June 10, 2013, pay period 13.
  
8. Receive the Commissioners Consent Agenda for the week of May 14, 2013.

Report on Executive Sessions

**ADJOURN:**                      **Board of Commissioners** \_\_\_\_\_