

*** A G E N D A ***

COMMISSIONERS BOARD MEETING

July 11, 2013

CALL TO ORDER

- (Any member of the public wishing to comment on any agenda item may do so when that item is under consideration. Persons desiring to comment should raise their hand to be recognized by the Chair.)
- Time_____
- Call for Executive Session to Discuss Personnel Matters
- Time_____
- Return to Public Session
- Time_____

Public Comments

ACTION ON WEEKLY PERSONNEL ITEMS

1. Approve the Board of Commissioners Minutes for the meeting of June 27, 2013.

ACTION ON PRISON ITEM

1. Acknowledge the promotion/change in title for full-time Corrections Officer, Prison, (p.c. #53), at SG-N10(04)FT--\$15.83/hour to full-time Lieutenant, Prison, (p.c. #04), at SG-S48A(01)--\$17.47/hour, effective retro to July 8, 2013, pay period 15.
2. Consider approval of the personnel requisition for full-time Corrections Officer, Prison, (p.c. #53), at SG-N10FT, effective retro to July 2, 2013, pay period 15.
3. Consider approval of the appointment for full-time Corrections Officer, Prison, (p.c. #53), at SG-N10(01)FT--\$13.85/hour, effective retro to July 8, 2013, pay period 15.
4. Consider approval of the revisions to the job description for the position of Deputy Warden of Operations, Prison, (p.c. #01), effective July 11, 2013, pay period 15.
5. Consider approval of the personnel requisition for full-time Deputy Warden of Operations, Prison, (p.c. #01), at SG-S50, effective July 11, 2013, pay period 15.

ACTION ON PERSONNEL ITEMS

1. Consider approval of the appointment for full-time Department Clerk 2, Probation, (p.c. #16), at SG-N06A(01)--\$12.30/hour, effective July 14, 2013, pay period 16.
2. Consider approval of the appointment for regular part-time Dietary Aide 33%, Centre Crest, (p.c. #38), at SG-N02(01)--\$10.66/hour, effective retro to July 8, 2013, pay period 15.
3. Consider approval of the appointment for full-time CNA, Centre Crest, (p.c. #27), at SG-N05B(02)--\$12.51/hour, effective retro to July 9, 2013, pay period 15.
4. Consider approval of the appointment for full-time LPN, Centre Crest, (p.c. #47), at SG-N108A(01)--\$15.93/hour, effective retro to July 9, 2013, pay period 15.
5. Consider approval of the appointment for full-time CNA, Centre Crest, (p.c. #57), at SG-N05B(02)--\$12.51/hour, effective retro to July 9, 2013, pay period 15.
6. Consider approval of the appointment for full-time Charge Nurse RN, Centre Crest, (p.c. #06), at SG-S151A(01)--\$54,225.60/annum, effective retro to July 9, 2013, pay period 15.
7. Consider approval of the personnel requisition for regular part-time Dietary Aide 33%, Centre Crest, (p.c. #30), at SG-N02, effective July 11, 2013, pay period 15.
8. Consider approval of the personnel requisition for regular part-time Receptionist/Clerk, Centre Crest, (p.c. #12), at SG-N01 and on-call occasional Supply Clerk, (p.c. #22), at SG-N04, effective July 11, 2013, pay period 15.
9. Consider approval of the personnel requisition for full-time Ward Clerk, Centre Crest, (p.c. #06), at SG-N05, effective July 11, 2013, pay period 15.

10. Consider approval of the personnel requisition for full-time LPN, Centre Crest, (p.c. #69), at SG-N108, effective July 11, 2013, pay period 15.

11. Consider approval of the personnel requisition for full-time CNA, Centre Crest, (p.c. #08), at SG-N05, effective July 11, 2013, pay period 15.

12. Consider approval of the personnel requisition for full-time CNA, Centre Crest, (p.c. #42), at SG-N05, effective July 11, 2013, pay period 15.

13. Consider approval of the personnel requisition for full-time CNA, Centre Crest, (p.c. #81), at SG-N05, effective July 11, 2013, pay period 15.

14. Consider approval of the personnel requisition for full-time CNA, Centre Crest, (p.c. #126), at SG-N05, effective July 11, 2013, pay period 15.

15. Consider approval of the personnel requisition for full-time Drug and Alcohol Case Management Specialist, MH/ID/Drug & Alcohol, (p.c. #03), at SG-N12, effective July 11, 2013, pay period 15.

16. Consider approval of the personnel requisition for full-time Secretary 3 (75), MH/ID, (p.c. #37), at SG-N09, effective July 11, 2013, pay period 15.

17. Consider approval of the personnel requisition for on-call occasional Office Floater, Human Resources, (p.c. #17), at SG-N02, effective July 11, 2013, pay period 15.

18. Approve the leave of absence and return to work for Dietary Aide, Centre Crest, (p.c. #37), effective retro from June 26, 2013, pay period 14 to July 5, 2013, pay period 15.

19. Approve the leave of absence for LPN, Centre Crest, (p.c. #58), effective retro from June 27, 2013, pay period 14 to (estimated) July 11, 2013, pay period 15.

- 20. Approve the leave of absence for Maintenance Worker 1, Maintenance, (p.c. #12), effective July 12, 2013, pay period 15, to (estimated) August 1, 2013, pay period 17.

- 21. Consider approval of the request for Educational Program Support for Social Services Coordinator, Centre Crest, (p.c. #02), to complete course work towards his/her Master's Degree in the amount of \$2,117 (total \$4,235.00), upon satisfactory completion and budgeted staff development funds. (5/13/13 – 7/1/13)

- 22. Receive the Commissioners Consent Agenda for the week of July 9, 2013.

Report on Executive Sessions

ADJOURN: **Board of Commissioners**_____