

**\* A G E N D A \***

**SALARY BOARD MEETING**

**July 25, 2013**

**CALL TO ORDER**

- (Any member of the public wishing to comment on any agenda item may do so when that item is under consideration. Persons desiring to comment should raise their hand to be recognized by the Chair.)
- Time\_\_\_\_\_
- Call for Executive Session to Discuss Personnel Matters
- Time\_\_\_\_\_
- Return to Public Session
- Time\_\_\_\_\_

**Public Comments**

**ACTION ON WEEKLY PERSONNEL ITEMS**

1. Approve the Salary Board Minutes for the meeting of June 18, 2013.

**ACTION ON PERSONNEL ITEMS**

1. Acknowledge the department change for District Justice Secretary, – DJ Bellefonte #253, (p.c. #11), to District Justice Secretary, DJ – Centre Hall #256, (p.c. #11), with transfer of all funds for position, effective September 8, 2013, pay period 20.
2. Consider approval of the increase in annual hours from on-call Transitional Employee (TEP) (975 hours) MH/ID, (p.c. #51), to on-call Transitional Employee (TEP) (1040 hours), MH/ID, (p.c. #51), effective July 29, 2013, pay period 17. (Currently occupied)
3. Consider approval of the increase in hours from regular part-time Counselor (832 hours), Prison, (p.c. #96), to regular part-time Counselor (1456 hours), Prison, (p.c. #96), at SG-N12 effective August 1, 2013, pay period 17.
4. Consider the creation of the position of full-time Department Clerk 3, MH/ID, at SG-N08, effective July 25, 2013, pay period 16.

Report on Executive Sessions

**ADJOURN:**                      **Salary Board**\_\_\_\_\_