

**\* A G E N D A \***

**COMMISSIONERS BOARD MEETING**

**September 12, 2013**

**CALL TO ORDER**

- (Any member of the public wishing to comment on any agenda item may do so when that item is under consideration. Persons desiring to comment should raise their hand to be recognized by the Chair.)
- Time\_\_\_\_\_
- Call for Executive Session to Discuss Personnel Matters
- Time\_\_\_\_\_
- Return to Public Session
- Time\_\_\_\_\_

**Public Comments**

**ACTION ON WEEKLY PERSONNEL ITEMS**

1. Approve the Board of Commissioners Minutes for the meeting of September 5, 2013.

**ACTION ON PERSONNEL ITEMS**

1. Consider approval of the revisions to the job description for the position of RSVP Assistant, Office of Aging, (p.c. #27), effective September 12, 2013, pay period 20.
2. Consider approval of the promotion/change in title/change in department for from full-time RSVP Coordinator, Office of Aging, (p.c. #12), at SG-N13D(04)--\$35,490.00/annum to full-time Director, Veteran Affairs, (p.c. #01), at SG-S48S(19)--\$51,916.80/annum, effective September 22, 2013, pay period 21.
3. Consider approval of the promotion/change in title for Department Clerk 3 (75), Office of Aging ,(p.c. #19), at SG-N08H(08)--\$15.54/hour to full-time RSVP Coordinator, Office of Aging, (p.c. #12), at SG-N13A(01)--\$33,442.50/annum, effective September 22, 2013, pay period 21.
4. Consider approval of the appointment for full-time LPN, Centre Crest, (p.c. #55), at SG-N108A(01)--\$16.25/hour, effective September 16, 2013, pay period 20. (Conditional upon satisfactory completion of pre-employment requirements.)

5. Consider approval of the appointment for regular part-time Reception Clerk (33%), Centre Crest, (p.c. #17), at SG-N01A(01)--\$10.37/hour, effective September 17, 2013, pay period 20. (Conditional upon satisfactory completion of pre-employment requirements.)
  
6. Consider approval of the performance bonus for full-time Court Reporter, Court Administration, (p.c. #07) from SG-14V(22)--\$27.31/hour to SG-14W(23)--\$27.87/hour. Per Judge request.
  
7. Consider approval of the appointment for full-time Caseworker 1, C&YS, (p.c. #30, new), at SG-N11A(01)--\$15.59/hour, effective September 29, 2013, pay period 21.
  
8. Consider approval of the personnel requisition for full-time LPN, Centre Crest, (p.c. #27), at SG-N108, effective September 12, 2013, pay period 20.
  
9. Consider approval of the personnel requisition for full-time CNA, Centre Crest, (p.c. #14), at SG-N05, effective September 12, 2013, pay period 20.
  
10. Consider approval of the personnel requisition for full-time CNA, Centre Crest, (p.c. #77), at SG-N05, effective September 12, 2013, pay period 20.
  
11. Consider approval of the personnel requisition for full-time LPN, Centre Crest, (p.c. #65), at SG-N108, effective September 12, 2013, pay period 20.
  
12. Consider approval of the personnel requisition for full-time LPN MDS Restorative Coordinator, Centre Crest, (p.c. #14), at SG-N11, effective September 12, 2013, pay period 20.
  
13. Consider approval of the personnel requisition for regular part-time Dietary Aide (40%), Centre Crest, (p.c. #51), at SG-N02, effective September 12, 2013, pay period 20.
  
14. Consider approval of the personnel requisition for full-time Magisterial District Court Secretary, (p.c. #16), at SG-N08, effective September 12, 2013, pay period 20.

15. Consider approval of the personnel requisition for full-time Records Manager, Records Management, (p.c. #01), at SG-S47, effective September 12, 2013, pay period 20.
  
16. Consider approval of the leave of absence for Dietary Aide, Centre Crest, (p.c. #11), effective September 18, 2013, pay period 20 to (estimated) October 1, 2013, pay period 21.
  
17. Receive the Commissioners Consent Agenda for the week of September 10, 2013.

Report on Executive Sessions

**ADJOURN:**                    **Board of Commissioners** \_\_\_\_\_