



BOARD OF COMMISSIONERS' AGENDA

Tuesday, October 25, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

- A. Board will consider approving the Minutes from the Board of Commissioners meeting held Tuesday, October 18, 2016.

V. ACTION ITEMS

- A. ABC Appointments/Reappointments/Term Expirations/Resignations

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

Name	ABC	Action
Stephanie Brooks Delaney	MH/ID/EI Advisory Board	Resignation

- B. CHECK RUN in the amount of \$

dated October, 2016.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS

- A. REGISTER OF WILLS – Approve the following – Records Improvement Committee authorized funding for these projects at their meeting held September 20, 2016:
- i. Contract between Info Quick Solutions, Inc., to provide re-indexing for Register of Wills Estate and Orphans' Court Records. The contract total is \$54,998.50 with the source of funding as follows: CCRIC \$34,998.50; Register of Wills Automation Fund \$20,000 for the period November 1, 2016 to November 1, 2018;
 - ii. Contract between the County and RBA to provide software enhancement to support the re-indexing project. The contract total is \$3,610 with the source of funding as CCRIC for the period November 1, 2016 to November 1, 2017.
- B. CRIMINAL JUSTICE PLANNING – Sub-grant Award Notification for Intermediate Punishment Grant funds from the PA Commission on Crime and Delinquency. The grant total is \$284,269 for the period July 1, 2016 to June 30, 2018. These funds will be used to support intermediate punishment treatment based programs including the DUI Court Program. These funds will be channeled through the County Drug & Alcohol Office and administered by Criminal Justice Planning.
- C. ADULT SERVICES – Approve the following:
- i. Contract between the County and the Community Help Centre for the newly created Mobile Case Manager program. This program will allow a part-time case manager to offer services and supports at participating in-network food pantries across Centre County to address clients concerns with meeting their basic needs, improving income and/or budgeting skills, and connecting with community resources to help resolve issues more effectively and efficiently. The contract total is \$8,975 with 100% State funding for the period January 1, 2017 to June 30, 2017;
 - ii. Contract between the County and Centre County Youth Services Bureau to assist with the administration of Housing Contingency funds for rental, security, and utility assistance. CCYSB will distribute funds to landlords per check requests submitted by the Adult Services Office. The contract total is \$6,000 with 100% State funding for the period November 1, 2016 to June 30, 2017;

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- iii. Letter of Commitment from the PA Housing Finance Agency for the awarded \$20,000 to Centre County. This money, matched with \$40,000 from ACT 137 monies, will be used in 2017 towards rental assistance for families living in the impacted area and whose gross monthly income is between 176%-200%. Adult Services Housing Program Specialist will administer the program. The application period is January 1, 2017 to December 31, 2017.

VII. CONSENT AGENDA

- A. MH/ID/EI-D&A – Contract between the County and Tracy Small to provide duties associated with the Crisis Intervention Team (crisis intervention team training, monthly meetings with the steering committee, participation on the Criminal Justice Advisory Board meetings, statewide meetings and conferences, etc.) The provision of these services began October 1, 2016. The contract total is \$28,000 with the source of funding as State \$26,690; County \$1,310 for the period July 1, 2016 to June 30, 2017 – Dept. 561.

VIII. DISCUSSION ITEM(S)

- A. VETERANS AFFAIRS – BRIAN QUERRY – Give ‘Em 5 Race (November 6th) and Military Appreciation Day Events – (November 5th.)
- B. TRANSPORTATION – DAVE LOMISON & PENN STATE PROFESSOR CLIO ANDRIS – PROMOTING PUBLIC TRANSPORTATION – MINI-BUS/VAN DECORATING
- C. OSHER LIFELONG LEARNING INSTITUTE (OLLI) – PENN STATE – DAY IN THE LIFE OF A COMMISSIONER

IX. TOURISM/HISTORY

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. First Energy – Economic Development Forum 11/21/16
- B. Headwaters RC&D Council – Membership
- C. Commonwealth of PA – Act 148 - \$1,570,507
- D. Brennan Center for Justice – General Election Practices
- E. Commonwealth of PA – Human Services – 2015-2016 Allocations MH/ID

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XI. RECOGNITIONS

- A. Retired & Senior Volunteer Program – RSVP – Andrea Puzycki – Project Director will recap awards earned by volunteers and awarded at the 31st Annual Volunteer Recognition Luncheon held on Monday, October 24th.

XII. C-NET REQUESTS

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Executive Session Report

- B. Voter Registration Report

- C. ANNOUNCEMENTS

The Board of Commissioners meeting scheduled for Tuesday, November 8, 2016 has been cancelled due to Election Day.

Tuesday, October 25, 2016

Budget Meetings – 8:30 AM – 5:00 PM

Centre County Farmland Trust Meeting – 6:00 PM

Wednesday, October 26, 2016

Patton Township Business Association – 12:00 PM

SEDA-COG Board Meeting – 1:00 PM – Lewisburg

Fire Store Demonstration – Fire Training Site – 5:00 PM

Thursday, October 27, 2016

Budget Meetings – 8:30 AM – 5:00 PM

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Economic Development Partnership Event – 5:00 PM

Friday, October 28, 2016

Pre-Election Meeting with Brad Wagner – HUB – 2:30 PM

American Philatelic Library Grand opening – 5:30 PM – Match Factory

Distinguished Citizen Award Banquet – Tom Cali – 5:30 PM – Penn Stater

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D. ELECTION ANNOUNCEMENTS

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

XIV. QUESTIONS FROM THE PRESS

XV. ADJOURNMENT