



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, January 16, 2018, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Belleville, PA 16823

---

I. CALL TO ORDER - PUBLIC HEARING

Ordinance 1 of 2018 – An ordinance establishing guidelines for security and public activities/demonstrations conducted on County property.

II. ADJOURN – PUBLIC HEARING

---

I. CALL TO ORDER – BOARD OF COMMISSIONERS' MEETING

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, January 9, 2018 Board of Commissioners' meeting.

V. DISCUSSION ITEMS

Ordinance 1 of 2018

VI. REQUEST FOR PROPOSALS

- A. Janitorial Services for Centre County Government Buildings – Contract with All Done Cleaning Services, LLC to provide cleaning services for the Centre County Courthouse, Courthouse Annex/Temple Court, and the Sheriff's Office. The contract total is \$9,700 per month for the period of February 1, 2018 through January 31, 2019 – Dept. 161.

*Action: APPROVE the contract with All Done Cleaning Services, LLC.*

- B. Centre County Correctional Facility Security Camera System Bid Award – Dept. 333.

*Action: APPROVE entering into contract negotiations for the RFP – Centre County Correctional Facility Security Camera System.*

VII. ACTION ITEM(S)

A. ABC Appointments/Reappointments/Term Expirations

*The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.*

| ABC                              | Name           | Action          | Term                  |
|----------------------------------|----------------|-----------------|-----------------------|
| MH/ID & EI Advisory Board        | Louise Mason   | Term Expiration | 1/2018                |
| SEDA COG Board of Directors      | Mark Higgins   | Re-Appointment  | 1/1/2018 – 12/31/2018 |
| SEDA COG Board of Directors      | Mark Stevenson | Re-Appointment  | 1/1/2018 - 12/31/2018 |
| General Authority                | Jeff Fortin    | Re-Appointment  | 2/1/2018 – 1/31/2023  |
| Industrial Development Authority | Jeff Fortin    | Re-Appointment  | 2/1/2018 – 1/31/2023  |

Action: *APPROVE the ABC appointments/re-appointments/term expirations.*

B. Check Run in the amount of \$568,731.17 dated January 12, 2018.

Action: *APPROVE the Check Run dated January 5, 2018.*

C. Adult Services

- i. Contract renewal with Centre Helps to provide information and referral services with the Community Help Line, 24 hours/day and 7 days/week to all Centre County residents. The contract total is \$35,000 for the period of January 1, 2018 through June 30, 2018 – Dept. 501.
- ii. The semi-annual PHFA report for the awarded PHARE/RTT grant fund which has provided eligible individuals with homemaker and case management services to improve quality of life and ensure housing security. The grant total is \$26,000 for the period of July 1, 2017 through June 30, 2018. As of November 30, 2017 the County has expended \$9,137.56.

Action: *Add the contract renewal with Centre Helps and the semi-annual PHFA report to next week's Consent Agenda.*

D. Central Booking – Contract renewal with the Pennsylvania Chief of Police Association for the maintenance of the CPIN and LiveScan booking system. The contract total is \$6,800 for the period of January 1, 2018 through December 31, 2018 – Dept. 334.

Action: *Add the contract with the Pennsylvania Chief of Police Association to next week's Consent Agenda.*

- E. MH/ID & EI – Addendum No. 1 with the Youth Service Bureau to add gambling prevention services in the amount of \$54,860. This increases the contract maximum for drug and alcohol services from \$75,430 to \$130,290 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.

*Action: Add the contract addendum with the Youth Service Bureau to next week's Consent Agenda.*

- F. Aging– Grant application to the Corporation for National and Community Services. The grant will highlight two RSVP programs, VITA and State College Meals on Wheels and will provide funding for personnel and outreach activities. The grant total is \$128,782 which is funded as follows: Federal \$55,561 and County \$73,221 for the period of April 1, 2018 through March 31, 2019 – Dept. 521.

*Action: Add the grant application to next week's Consent Agenda.*

- G. Risk Management– Submission of a renewal application to the County Commissioners Association of Pennsylvania (CCAP) Pa Counties Risk Pool (PCoRP) to establish rates for 2018-2019.

*Action: APPROVE submission of the renewal application for 2018-2019.*

VIII. CONSENT AGENDA

*Action: APPROVE the items listed on today's Consent Agenda.*

- A. Resolution 1 of 2018 – A resolution in support of a citizen's commission for legislative and congressional redistricting.
- B. Aging – Application to the Bellefonte Historical and Architectural Review Board for the installation of signage at 110/114 North Spring Street for the Bellefonte Senior Resource Center and Youth Service Bureau. The proposed signage will include a bracketed sign, wall mounted sign, and vinyl clings on the main entry doors to both service agencies. The total cost is \$1,712 which will be funded by the Bellefonte Senior Centre Fire Fund – Dept. 521.
- C. Court Administration
- i. Contracts with seven attorneys to provide court appointed counsel: Ronald McGlaughlin, Steven Trialonas, Karen Muir, Justin Miller, Charles Kroboth, Stephanie VanHorn, and Julian Allatt. Each individual contract is for a one-year period for up to 25 cases in the amount of \$18,750, which is to be divided into equal monthly payments. The contract total for all seven attorneys is \$131,250 for the period of January 1, 2018 through December 31, 2018 and \$750 per appointment beyond the first 25 cases – Dept. 271.
  - ii. Contract renewal with Matthew Tomrell to provide cleaning services in the MDJ State College/Pugh Street Office. The contract total is \$55.00 per week, a total of \$2,860 for the period of January 1, 2018 through December 31, 2018 – Dept. 257.

BOARD OF COMMISSIONERS' AGENDA

TUESDAY, JANUARY 16, 2018

PAGE 4

- iii. Contract renewal with Matthew Tomrell to provide cleaning services in the MDJ State College/Fraser Street Office. The contract total is \$55.00 per week, a total of \$2,860 for the period of January 1, 2018 through December 31, 2018 – Dept. 257.

D. Facilities Management – Contract renewal with Dude Solutions, Inc. for the work order database used at the Centre County Correctional Facility. The contract total is \$1,964.66 for the period of January 1, 2018 through December 31, 2018 – Dept. 333.

E. Prison

- i. Contract renewal with Penn State Psychological Clinic for consultation services with Michael Wolff, Ph. D. and staff to provide psychological services to staff and those incarcerated at the correctional facility. Services will be provided three hours per week for 45 weeks. The contract total is \$14,850 which will be funded with in-kind funds for the period of January 1, 2018 through December 31, 2018 – Dept. 333.
- ii. Contract renewal with DSI-ITI Inc. to provide annual maintenance, updates, and support for the Offender Management System, Imaging System, and Offender Call System. The contract total is \$5,220 for the period of January 1, 2018 through December 31, 2018 – Dept. 333.

IX. C-NET REQUESTS

X. REPORTS – ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XI. EXECUTIVE SESSION REPORT

XII. PUBLIC MEETING SCHEDULE

Tuesday, January 16, 2018

BOC Meeting – 10:00 AM - Room 146WB

Tax Assessment – 11:00 AM – Room 146WB

Thursday, January 18, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, January 20, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, January 25, 2018

Finance Committee - Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

BOARD OF COMMISSIONERS' AGENDA

TUESDAY, JANUARY 16, 2018

PAGE 5

Tuesday, January 30, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, February 1, 2018

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Retirement Board - 11:00 AM - Room 146WB

XIII. ELECTION ANNOUNCEMENTS

Tuesday, February 13, 2018

First day to circulate and file nomination petitions.

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions.

XIV. QUESTIONS FROM THE PRESS

XV. ADJOURNMENT