



BOARD OF COMMISSIONERS' AGENDA

Tuesday, January 22, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, January 8, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from January 8, 2019.*

V. ANNOUNCEMENT

SpringBoard Startup Challenge

VI. ADMINISTRATOR'S REPORT

VII. ORDINANCE

Ordinance 1 of 2019 – Centre County previously authorized the collection of a hotel tax through Ordinance #2 of 1997, which Ordinance was thereafter amended by the following Ordinances: Ordinance #2 of 2000, Ordinance #1 of 2002, Ordinance #1 of 2013 and Ordinance #1 of 2017. Upon enactment, this Ordinance is intended to supplant and replace the prior Ordinance and amended Ordinances referenced aforesaid.

Action: *Consideration of Ordinance 1 of 2019.*

VIII. REQUEST FOR PROPOSALS

Adult Services – Homemaker Services and OPTIONS Program to provide in-home non-medical personal care and home support services to the disabled and aging population in Centre County for the period of April 1, 2019 through June 30, 2022 – Dept. 501.

Action: *APPROVE the advertisement of the RFP – Homemaker Services and OPTIONS Program.*

IX. CONTRACTS

- A. Correctional Facility – Contract renewal with Beverly Garden to perform duties and services as described in the Consulting Dietitian for Centre County Correctional Facility description. The contract rate is \$50 per hour, not to exceed 15 hours or \$750 per calendar year, for the period of January 1, 2019 through December 31, 2020 – Dept. 333.

Action: Add the contract renewal with Beverly Garden to next week's Consent Agenda.

B. Emergency Communications

- i. Contract renewal with Vertiv Corporation, formerly known as Vertiv Services Inc., to provide maintenance and support for the uninterruptible power system (UPS). The contract total is \$7,412 for the period of March 23, 2019 through March 22, 2020 – Dept. 354.
- ii. Contract renewal with iconectiv to provide ELEP services (Enhanced Law Enforcement Platform). The contract total is \$1,500 for the period of March 3, 2019 through March 2, 2020 – Dept. 354.

Action: Add the contract renewal with Vertiv Corporation and iconectiv to next week's Consent Agenda.

- iii. Lease agreement with T-Mobile Northeast LLC to install, maintain, operate, replace, repair, upgrade, and remove at their expense and risk, equipment from the Woodward communications tower owned by Centre County. The first year is \$27,000 for 2019-2020 with a 2% increase for each succeeding year of the agreement. The contract total is \$140,509 for the period of February 1, 2019 through January 31, 2024. The contract shall automatically renew for four (4) additional five-year terms unless terminated – Dept. 354.

Action: APPROVE the lease agreement with T-Mobile Northeast LLC.

C. Human Services

i. Adult Services

1. Contract with County Homemakers, Inc. to provide services to the Office of Adult Services' Homemaker Services Program and the Office of Aging's OPTIONS Program. The contract rate is \$17.49 per hour, which is State funded for the period of January 1, 2019 through March 31, 2019 – Dept. 501.
2. Contract with Helpmates, Inc. to provide services to the Office of Adult Services' Homemaker Services Program and the Office of Aging's OPTIONS Program. The contract rate is \$19.00 per hour, which is State funded for the period of January 1, 2019 through March 31, 2019 – Dept. 501.

3. Contract with Caresmart Solutions, Inc. DBA Home Helpers, Inc. to provide services to the Office of Adult Services' Homemaker Services Program and the Office of Aging's OPTIONS Program. The contract rate is \$18.75 per hour for home support services and \$19.00 per hour for non-medical personal care, which is State funded for the period of January 1, 2019 through March 31, 2019 – Dept. 501.
4. Close-Out Report for 2017 PHARE Rental Assistance Program grant funds. The project total was \$22,000, which was State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.

Action: *Add Adult Services items 1-4 to next week's Consent Agenda.*

- ii. Children and Youth – Affiliation agreement with Lock Haven University to provide an educational experience to the University's students in the baccalaureate program in Social Work – Dept. 511.

Action: *APPROVE the affiliation agreement with Lock Haven University.*

- iii. MH/ID/EI – Administrative entity agreement with the Pennsylvania Department of Human Services – Office of Development Programs. This agreement outlines obligations of the County and Department to provide waiver services – Dept. 561.

Action: *Add the administrative entity agreement with the Pennsylvania Department of Human Services to next week's Consent Agenda.*

- D. Planning - Certify appropriations for the 2019 Program Year of the Agricultural Land Preservation Program. Appropriations include \$80,000 standard County allocation, \$8,097 in 2018 Clean and Green interest, \$57,450 commitment from Ferguson Township under MPP, and \$10,000 commitment from Potter Township under MPP; a total of \$155,547 – Dept. 846.

Action: *Add certification of appropriations for the 2019 Agricultural Land Preservation Program to next week's Consent Agenda.*

- E. Risk Management – Submission of an application for amendment to letter of credit to M&T Bank– Dept. 112.

Action: *Add the M&T Bank application to next week's Consent Agenda.*

- F. Sheriff – Contract renewal with the Snow Shoe Rails to Trails Association (SSRTA) to enforce motor vehicle laws, promote safety and trail regulations. ATV/motorcycles must have a valid license plate, liability insurance, helmets and a valid SSRTA registration sticker. SSRTA agrees to pay the County based on the hourly rate, including salary and all benefits, of the Sheriff's Deputies and mileage. This contract is for the period of April 1, 2019 through December 31, 2019 – Dept. 211.

Action: *Add contract renewal with SSRTA to next week's Consent Agenda.*

BOARD OF COMMISSIONERS' AGENDA

TUESDAY, JANUARY 22, 2019

PAGE 4

- G. Transportation – Acquisition of a 2014 Chevrolet Malibu Sedan with 72,954 miles to be placed in the County Business fleet. This vehicle will be provided as a Penn State In-Kind Service in the total all-inclusive amount of \$9,680 – Dept. 532.

Action: Add the vehicle acquisition from Penn State University to next week's Consent Agenda.

X. CONSENT AGENDA

- A. Emergency Communications – Termination of an agreement with Mifflin County to share the cost of a ring-down phone line between the 9-1-1 centers. This tie line was a requirement of Act 78 of 1990. In 2015, the act was replaced by legislation that supports more technologically advance methods of interconnecting then 9-1-1 centers; current law does not require tie lines. The total cost for tie line service was \$3,597.12 in 2018 and Centre County reimbursed half of the cost \$1,798.56 to Mifflin County – Dept. 356.
- B. Facilities Management – Contract with Clemmer Fire Protection, Inc. to provide all necessary labor and materials for quarterly inspection of sprinkler systems, three year dry system full trip test as per NFPA, annual fire pump acceptance test, and annual backflow acceptance testing at the Centre County Correctional Facility. The contract total is \$16,580 for the period of January 1, 2019 through December 31, 2021 – Dept. 333.

XI. LIQUID FUELS

Submission of the 2018 Centre County Liquid Fuels Tax Fund Report to PennDOT

Action: Approve submission of the 2018 Centre County Liquid Fuels Tax Fund Report.

XII. CHECK RUN

Check run in the amount of \$1,758,243.01 dated January 18, 2019.

Action: APPROVE the check run dated January 18, 2019.

XIII. DISCUSSION ITEMS

XIV. RECOGNITION

XV. C-NET REQUESTS

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVII. EXECUTIVE SESSION REPORT

BOARD OF COMMISSIONERS' AGENDA
TUESDAY, JANUARY 22, 2019
PAGE 5

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, January 22, 2019

BOC Meeting – 10:00 AM – Room 146WB

Thursday, January 24, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

Tuesday, January 29, 2019

BOC Meeting – 10:00 AM – Room 146WB

Thursday, January 31, 2019

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XIX. BID / PROPOSAL SCHEDULE

Friday, January 25, 2019

Bids Due IFB – Wireless Internet Service Provider Co-Location Project – 4:00 PM - Controller

Proposals Due RFP – Design/Build Solar Photovoltaic Array – 4:00 PM - Controller

Tuesday, January 29, 2019

Bids Opening IFB – Wireless Internet Service Provider Co-Location Project – BOC Meeting

Proposal Opening RFP – Design/Build Solar Photovoltaic Array – BOC Meeting

XX. ELECTION ANNOUNCEMENTS

Tuesday, February 19, 2019

First day to circulate and file nomination petitions.

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT