



BOARD OF COMMISSIONERS' AGENDA

Tuesday, January 29, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, January 22, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from January 22, 2019.*

V. ADMINISTRATOR'S REPORT

VI. RECOGNITION

Fire Company Appreciation

VII. INVITATION FOR BIDS

Emergency Communications – Opening of Bids for the IFB – Wireless Internet Service Provider Co-Location Project – Dept. 354.

Action: *Table IFB – Wireless Internet Service Provider Co-Location Project until February 26 for review.*

VIII. REQUEST FOR PROPOSALS

Planning – Opening of Proposals for the RFP – Design/Build of Solar Photovoltaic Array – Dept. 971.

Action: *Table RFP – Design/Build of Solar Photovoltaic Array until February 19 for review.*

IX. ORDINANCE

Ordinance 2 of 2019 – An ordinance establishing guidelines for security of County property – Dept. 111.

Action: *Consideration of Ordinance 2 of 2019.*

X. CONTRACTS

- A. Central Booking – Purchase of a new all in one LiveScan and CPIN station in the amount of \$17,000 from the PA Chiefs of Police Association. This purchase includes a \$1,000 discount – 334

Action: *Add the purchase from the PA Chiefs of Police Association to next week's Consent Agenda.*

- B. Elections - Letter to RBM Consulting, LLC providing 60 day written notification that the County intends to terminate the agreement dated April 1, 2018. The annual contract totals are \$53,550 for maintenance and support, \$9,000 for field support and ballot printing at \$0.26 per ballot for the period of April 1, 2018 through May 31, 2023 – Dept. 111.

Action: *APPROVE the notification letter to RBM Consulting, LLC.*

- C. Register of Wills – Contract renewal with Miller Kistler & Campbell to serve as Solicitor for Centre County Register of Wills & Clerk of Orphan's Court. The retainer is \$1,000 and the rate of representation is \$175 per hour for the period of January 1, 2019 through December 31, 2019 – Dept. 224.

Action: *Add the contract renewal with Miller Kistler & Campbell to next week's Consent Agenda.*

D. Planning

- i. Submission of the Community Development Block Grant (CDBG) 2017 Federal Fiscal Year Monitoring Activity Progress Report (MAPR) to the Pennsylvania Department of Community and Economic Development (DCED) – Dept. 817.
- ii. Amendment #2 to the existing competitive Community Development Block Grant (CDBG) Sub-Grantee Agreement with Miles Township Water Authority to increase the funding allocation for waterline replacement from \$591,500 to \$623,097.43, which is Federally funded. This will also extend the original contract end date from November 9, 2018 to May 1, 2019 – Dept. 817.

Action: *Approve submission of the CDBG 2017 MAPR to DCED and Amendment #2 to the Sub-Grantee Agreement with Miles Township Water Authority.*

E. Human Services

- i. Children and Youth – Affiliation agreement with Lock Haven University to provide an educational experience to the University's students in the baccalaureate program in Social Work – Dept. 511.

Action: *APPROVE the affiliation agreement with Lock Haven University.*

- ii. MH/ID/EI – D&A – Contract with Bradford Recovery Center to provide drug and alcohol services that include non-hospital detoxification and inpatient, non-hospital treatment, and rehabilitation. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

Action: *Add the contract with Bradford Recovery Center to next week's Consent Agenda.*

XI. CONSENT AGENDA

- A. Correctional Facility – Contract renewal with Beverly Garden to perform duties and services as described in the Consulting Dietitian for Centre County Correctional Facility description. The contract rate is \$50 per hour, not to exceed 15 hours or \$750 per calendar year, for the period of January 1, 2019 through December 31, 2020 – Dept. 333.

B. Emergency Communications

- i. Contract renewal with Vertiv Corporation, formerly known as Vertiv Services Inc., to provide maintenance and support for the uninterruptible power system (UPS). The contract total is \$7,412 for the period of March 23, 2019 through March 22, 2020 – Dept. 354.
- ii. Contract renewal with iconectiv to provide ELEP services (Enhanced Law Enforcement Platform). The contract total is \$1,500 for the period of March 3, 2019 through March 2, 2020 – Dept. 354.

C. Human Services

i. Adult Services

1. Contract with County Homemakers, Inc. to provide services to the Office of Adult Services' Homemaker Services Program and the Office of Aging's OPTIONS Program. The contract rate is \$17.49 per hour, which is State funded for the period of January 1, 2019 through March 31, 2019 – Dept. 501.
2. Contract with Helpmates, Inc. to provide services to the Office of Adult Services' Homemaker Services Program and the Office of Aging's OPTIONS Program. The contract rate is \$19.00 per hour, which is State funded for the period of January 1, 2019 through March 31, 2019 – Dept. 501.

- 3. Contract with Caresmart Solutions, Inc. DBA Home Helpers, Inc. to provide services to the Office of Adult Services' Homemaker Services Program and the Office of Aging's OPTIONS Program. The contract rate is \$18.75 per hour for home support services and \$19.00 per hour for non-medical personal care, which is State funded for the period of January 1, 2019 through March 31, 2019 – Dept. 501.
- 4. Close-Out Report for 2017 PHARE Rental Assistance Program grant funds. The project total was \$22,000, which was State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.

ii. MH/ID/EI – Administrative entity agreement with the Pennsylvania Department of Human Services – Office of Development Programs. This agreement outlines obligations of the County and Department to provide waiver services – Dept. 561.

- D. Planning - Certify appropriations for the 2019 Program Year of the Agricultural Land Preservation Program. Appropriations include \$80,000 standard County allocation, \$8,097 in 2018 Clean and Green interest, \$57,450 commitment from Ferguson Township under MPP, and \$10,000 commitment from Potter Township under MPP; a total of \$155,547 – Dept. 846.
- E. Risk Management – Submission of an application for amendment to letter of credit to M&T Bank– Dept. 112.
- F. Sheriff – Contract renewal with the Snow Shoe Rails to Trails Association (SSRTA) to enforce motor vehicle laws, promote safety and trail regulations. ATV/motorcycles must have a valid license plate, liability insurance, helmets and a valid SSRTA registration sticker. SSRTA agrees to pay the County based on the hourly rate, including salary and all benefits, of the Sheriff's Deputies and mileage. This contract is for the period of April 1, 2019 through December 31, 2019 – Dept. 211.
- G. Transportation – Acquisition of a 2014 Chevrolet Malibu Sedan with 72,954 miles to be placed in the County Business fleet. This vehicle will be provided as a Penn State In-Kind Service in the total all-inclusive amount of \$9,680 – Dept. 532.

XII. ABC Appointment/Re-Appointment/Term Expiration/Resignation

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
Airport Authority	Robert Finley	Re-Appointment	1/1/2019 – 12/31/2023
Recycling and Refuse Authority	Timothy Miller	Appointment	1/1/2019 – 12/31/2023

Action: *APPROVE the ABC Re-Appointment and Appointment.*

XIII. LIQUID FUELS

XIV. CHECK RUN

Check run in the amount of \$512,927.78 dated January 25, 2019.

Action: *APPROVE the check run dated January 25, 2019.*

XV. DISCUSSION ITEMS

Voting Machine Update

XVI. RECOGNITION

XVII. C-NET REQUESTS

Sponsorship for the taping of the Centre County HOPE Initiative Town Hall to be held on Tuesday, February 12, 2019 at 6:30 PM at the Penns Valley High School.

XVIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XIX. EXECUTIVE SESSION REPORT

XX. PUBLIC MEETING SCHEDULE

Tuesday, January 29, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, January 31, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

Tuesday, February 5, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, February 7, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

XXI. BID / PROPOSAL SCHEDULE

Wednesday, February 6, 2019

Pre-Proposal Meeting RFP Homemaker Services & OPTIONS Program - 2 PM - 146WB

Friday, February 22, 2019

Proposals Due RFP Homemaker Services & OPTIONS Program - 4 PM - Controllers Office

Tuesday, February 26, 2019

Proposals Opening RFP Homemaker Services & OPTIONS Program - 10 AM - Room 146WB

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XXII. ELECTION ANNOUNCEMENTS

Tuesday, February 19, 2019

First day to circulate and file nomination petitions.

XXIII. QUESTIONS FROM THE PRESS

XXIV. ADJOURNMENT