



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, February 19, 2019, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, February 12, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from February 12, 2019.*

V. REQUEST FOR PROPOSALS

Planning – Contract award for the RFP – Design/Build of Solar Photovoltaic Array – Dept. 971.

Action: *TABLE the RFP – Design/Build of Solar Photovoltaic Array until Tuesday, February 26.*

VI. PROCLAMATION

Proclamation No. 1 of 2019 – Proclaiming February 2019 as “Career and Technical Education Month”.

Action: *ADOPT Proclamation 1 of 2019.*

VII. CONTRACTS

- A. Recorder of Deeds – Contract renewal with The DRS Group to provide preventative maintenance and remedial maintenance services for the Scan Pro 3000. The contract total is \$1,010 for the period of March 1, 2019 through February 29, 2020 – Dept. 133.

Action: *Add the contract renewal with The DRS Group to next week's Consent Agenda.*

- B. Emergency Management – Submission of the Federal Fiscal Year 2019 Emergency Management Performance Grant Application to PEMA. The grant is federally funded in the amount of \$105,342.59 for the period of October 1, 2018 through September 30, 2019 – Dept. 351.

*Action: Add the submission of the grant application to PEMA to next week's Consent Agenda.*

C. Human Resources

- i. Contract renewal with USABLE Life to provide Life Insurance, Accidental Death and Disbursement, and Short Term Disability Insurance. The renewal rates are as follows: Group Term Life \$0.175 per \$1,000; Accidental Death and Disbursement \$0.020 per \$1,000; Short Term Disability \$0.150 per \$10. Contract total is estimated at \$48,000 for the period of January 1, 2019 through December 31, 2020 – Dept. 114.
- ii. Contract renewal with COBRA Control Services LLC to provide COBRA administration services for the County. COBRA Control covers the responsibility of the County to issue a COBRA initial rights notice to employees and COBRA election forms. They monitor election and payment timeframes, and send notices if COBRA is not elected and paid within the proper period. The contract total is estimated at \$3,500 for the period of January 1, 2019 and December 31, 2019 – Dept. 114.

*Action: Add the contract renewals with USABLE Life and COBRA Control Services LLC to next week's Consent Agenda.*

D. Human Services

i. MH/ID/EI – D&A

1. Addendum No. 1 to the agreement with Bauer's All About Kids LLC to allow for funds to provide additional early intervention services in the amount of \$24,000. This will increase the contract total from \$26,000 to \$50,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
2. Addendum No. 1 to the agreement with Strawberry Fields, Inc. to allow for funds to provide additional early intervention services in the amount of \$115,000. This will increase the contract total from \$200,000 to \$315,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Addendum No. 1 to the agreement with Crossroads Counseling, Inc. to allow for funds to provide additional drug and alcohol outpatient services in the amount of \$36,000. This will increase the contract total from \$144,200 to \$180,200 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

*Action: Add contract addendums 1-3 to next week's Consent Agenda.*

- E. MIS/RBA – Contract renewal with WIT, Inc. to provide software maintenance for QlikView. The contract total is \$7,974.73 for the period of April 1, 2019 through March 31, 2020 – Dept. 142.

*Action: Add the contract renewal with WIT, Inc. to next week's Consent Agenda.*

F. Planning

- i. Memorandum of Understanding (MOU) with the Centre Regional Planning Agency establishing joint rights and responsibilities of each party in completing transportation and project development activities on behalf of the Centre County Metropolitan Planning Organization (CCMPO). The County's contribution for the MOU is \$126,001 for the period of January 1, 2019 through December 31, 2019 – Dept. 151.

*Action: Add the MOU with Centre Regional Planning Agency to next week's Consent Agenda.*

- ii. Submission of an application to PennDOT through the CCMPO for Supplemental Planning Program Funds to complete a baseline inventory of municipally-owned roadways and signage. Work will be performed by Centre County GIS and Planning on behalf of the CCMPO during the period of July 1, 2019 through June 30, 2020. The application total is \$41,228.50, which may be state and/or federally funded – Dept. 151.

*Action: APPROVE submission of the application for Supplemental Planning Program Funds to PennDOT.*

VIII. CONSENT AGENDA

A. Human Services

- i. MH/ID/EI – D&A – Addendum No. 1 to the Agreement with Cen-Clear Child Services, Inc. This Addendum will provide funds for the provision of additional early intervention services in the amount of \$28,000, increasing the maximum from \$50,000 to \$78,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

ii. Aging

1. Contract renewal with Bobbie Rabuck, Esquire to provide legal consultation for the Office of Aging. The contract rate is \$95 per hour for the period of January 1, 2019 through December 31, 2019 – Dept. 521.
2. Letter of Support to Penn State University College of Nursing for a Health Resources and Service Administration (HRSA) Grant proposal for a new collaborative to build the 4Ms in a regional area to include Centre County. The 4M's (what matters, medications, mentation, and mobility) and the core competencies for caring for persons with

dementia provide trained navigators to assist patients and families with our complex health system. The grant will provide an Establishment of community advisory councils at each of the clinical sites and partnerships with community-based organizations – Dept. 521.

3. Amendment to the Contract with Aging Well PA, LLC to allow final step to receive compensation for completing the Level of Care Determination. Amendments are based on recommendations by the PA Office of Long Term Living – Dept. 521.
4. Gold sponsorship in the amount of \$1,250 for the Meals on Wheels annual dinner to be held on Thursday, May 9 – Dept. 521.

IX. ABC Appointment/Re-Appointment/Term Expiration/Resignation

*The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.*

ABC	Name	Action	Term
Local Emergency Planning Committee	James Crandall	Appointment	2/19/19

Action: *APPROVE the ABC Appointment.*

X. LIQUID FUELS

Approve payment in the amount of \$50,000 to State College Borough for completion of project #17-14410-001 for safety improvements at the intersection of Park Avenue and McKee Street - Dept. 411.

Action: *APPROVE Liquid Fuels payment to State College Borough.*

XI. POLICIES

- A. Leave of Absence – Dept. 111.
- B. Public Communications – Dept. 111.
- C. Office Closings – Dept. 111.

Action: *Add Polices A-C to next week's Consent Agenda.*

XII. CHECK RUN

Check run in the amount of \$1,004,700.09 dated February 15, 2019.

Action: *APPROVE the check run dated February 15, 2019.*

XIII. DISCUSSION ITEMS

XIV. RECOGNITION

XV. C-NET REQUESTS

Sponsorship for the taping of the Civil War Round Table meetings to be held in April, May, July, August, and October.

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVII. EXECUTIVE SESSION REPORT

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, February 19, 2019

BOC Meeting – 10:00 AM – Room 146WB

Thursday, February 21, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Tuesday, February 26, 2019

BOC Meeting – 10:00 AM – Room 146WB

Thursday, February 28, 2019

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB

XIX. BID / PROPOSAL SCHEDULE

Friday, February 22, 2019

Proposals Due RFP Homemaker Services & OPTIONS Program – 4 PM - Controllers Office

Tuesday, February 26, 2019

Proposals Opening RFP Homemaker Services & OPTIONS Program – 10 AM – Room 146WB

XX. ELECTION ANNOUNCEMENTS

Tuesday, February 19, 2019

First day to circulate and file nomination petitions.

Tuesday, March 12, 2019

Last day to circulate and file nomination petitions.

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT