



SALARY BOARD

Thursday, February 21, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Belleville, PA 16823

I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, February 7, 2019 Salary Board meeting.

Action: APPROVE the Salary Board meeting minutes from February 7, 2019.

IV. ACTION ON PERSONNEL ITEM(S)

A. Prothonotary - Approve the rate for Khayla D. Smith at SG-N08A(01)--\$13.52/hour, effective February 25, 2019, pay period 5. Prothonotary Debra Immel is appointing Ms. Smith to full-time Department Clerk 3 (75), Prothonotary, (p.c. #25, non-exempt, new). Prothonotary Immel is requesting Ms. Smith start at SG-N08B(02)--\$13.79/hour. (Conditional upon satisfactory completion of pre-employment requirements) (Salary budget savings for 2019 \$4,128, Annualized salary increase for 2020 \$527) - Dept. 223.

B. Court Administration - Approve the rate for Francis P. Waweru at SG-N16A(01)--\$19.79/hour, effective February 25, 2019, pay period 5. President Judge Pamela Ruest is appointing Mr. Waweru to full-time Law Clerk, Court Administration, (p.c. #30, non-exempt, replacing S. Hahn). (Conditional upon satisfactory completion of pre-employment requirements) (Salary budget savings for 2019 \$6,679, Annualized salary savings for 2020 \$0) - Dept. 271.

C. Year-to-date salary and benefits balance update

V. ADJOURNMENT