



BOARD OF COMMISSIONERS' AGENDA

Tuesday, February 26, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, February 19, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from February 19, 2019.*

V. REQUEST FOR PROPOSALS

- A. Adult Services – Opening of responses for the RFP – Homemaker Services and OPTIONS Program – Dept. 501.

Action: *Table RFP – Homemaker Services and OPTIONS Program until March 26, 2019 for review.*

- B. Planning – Contract award for the RFP – Design/Build of Solar Photovoltaic Array – Dept. 971.

Action: *Enter into contract negotiations for the RFP – Design/Build of Solar Photovoltaic Array.*

VI. INVITATION FOR BIDS

Emergency Communications – Contract award for the IFB – Wireless Internet Services Provider Co-Location Project – Dept. 354.

Action: *Enter into contract negotiations for the IFB - Wireless Internet Services Provider Co-Location Project.*

VII. CONTRACTS

- A. Emergency Communications - Proposal from Mission Critical Partners (MCP) to provide Next Generation Consulting Services for the Southern Alleghenies 9-1-1 Cooperative grant projects; GIS Snap Point Creation, Cyber Security Awareness Training, CPE Expansion Planning, ALI database management, and ESInet monitoring. MCP will provide support related to technology planning, evaluation, procurement, configuration, migration, transition, and implementation support. The contract total is \$154,250, which is State funded for the period of January 15, 2019 through December 31, 2019 – Dept. 354.

Action: Add the contract with Mission Critical Partners to next week's Consent Agenda.

B. Human Services

- i. MH/ID/EI – D&A – Addendum No. 1 with Housing Transitions, Inc. to allow for funds to provide additional housing support services to drug and alcohol clients in the amount of \$5,000. This will increase the contract total from \$5,000 to \$10,000, which is funded as follows: State \$9,539 and County \$461 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

Action: Add the contract addendum with Housing Transitions, Inc. to next week's Consent Agenda.

- ii. Aging – Software upgrade and support with Volunteer Software, Inc. for RSVP. The contract total is \$300 for the period of March 2019 through February 2020 – Dept. 521.

Action: Add the software upgrade and support with Volunteer Software, Inc. to next week's Consent Agenda.

- C. MIS/RBA – Contract amendment with Comcast to provide increased bandwidth. The contract total will increase from \$2,577.25 to \$3,030.90 per month for the service term of 32 months – Dept. 142.

Action: APPROVE the contract amendment with Comcast.

- D. Risk Management – Performance security bond renewal with Cincinnati Insurance through The Hartman Group for the Woodward 911 Tower Site. The total cost is \$100 for the period of March 12, 2019 through March 12, 2020 – Dept. 112.

Action: Add the performance security bond renewal with Cincinnati Insurance to next week's Consent Agenda.

- E. Commissioners – Business listing in the 2019 Official Guide to Centre County and CBICC Membership Directory. The cost for a standard listing is \$100 – Dept. 111.

Action: *APPROVE the Centre County Government Listing.*

VIII. CONSENT AGENDA

A. POLICIES

- i. Leave of Absence – Dept. 111.
- ii. Public Communications – Dept. 111.
- iii. Office Closings – Dept. 111.

- B. Recorder of Deeds – Contract renewal with The DRS Group to provide preventative maintenance and remedial maintenance services for the Scan Pro 3000. The contract total is \$1,010 for the period of March 1, 2019 through February 29, 2020 – Dept. 133.

- C. Emergency Management – Submission of the Federal Fiscal Year 2019 Emergency Management Performance Grant Application to PEMA. The grant is federally funded in the amount of \$105,342.59 for the period of October 1, 2018 through September 30, 2019 – Dept. 351.

D. Human Resources

- i. Contract renewal with USable Life to provide Life Insurance, Accidental Death and Disbursement, and Short Term Disability Insurance. The renewal rates are as follows: Group Term Life \$0.175 per \$1,000; Accidental Death and Disbursement \$0.020 per \$1,000; Short Term Disability \$0.150 per \$10. Contract total is estimated at \$48,000 for the period of January 1, 2019 through December 31, 2020 – Dept. 114.
- ii. Contract renewal with COBRA Control Services LLC to provide COBRA administration services for the County. COBRA Control covers the responsibility of the County to issue a COBRA initial rights notice to employees and COBRA election forms. They monitor election and payment timeframes, and send notices if COBRA is not elected and paid within the proper period. The contract total is estimated at \$3,500 for the period of January 1, 2019 and December 31, 2019 – Dept. 114.

E. Human Services

i. MH/ID/EI – D&A

- 1. Addendum No. 1 to the agreement with Bauer's All About Kids LLC to allow for funds to provide additional early intervention services in the amount of \$24,000. This will increase the contract total from \$26,000 to \$50,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

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2. Addendum No. 1 to the agreement with Strawberry Fields, Inc. to allow for funds to provide additional early intervention services in the amount of \$115,000. This will increase the contract total from \$200,000 to \$315,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Addendum No. 1 to the agreement with Crossroads Counseling, Inc. to allow for funds to provide additional drug and alcohol outpatient services in the amount of \$36,000. This will increase the contract total from \$144,200 to \$180,200 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

F. MIS/RBA – Contract renewal with WIT, Inc. to provide software maintenance for QlikView. The contract total is \$7,974.73 for the period of April 1, 2019 through March 31, 2020 – Dept. 142.

G. Planning - Memorandum of Understanding (MOU) with the Centre Regional Planning Agency establishing joint rights and responsibilities of each party in completing transportation and project development activities on behalf of the Centre County Metropolitan Planning Organization (CCMPO). The County's contribution for the MOU is \$126,001 for the period of January 1, 2019 through December 31, 2019 – Dept. 151.

IX. ADMINISTRATOR'S REPORT

X. CHECK RUN

Check run in the amount of \$1,323,921.64 dated February 22, 2019.

Action: *APPROVE the check run dated February 22, 2019.*

XI. DISCUSSION ITEMS

XII. RECOGNITION

XIII. C-NET REQUESTS

Sponsorship for the taping of two Spring Creek Watershed Commission meetings in 2019.

XIV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Tuesday, February 26, 2019

BOC Meeting – 10:00 AM – Room 146WB

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Thursday, February 28, 2019

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB

Tuesday, March 5, 2019

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 7, 2019

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB

XVII. BID / PROPOSAL SCHEDULE

Tuesday, February 26, 2019

Proposals Opening RFP Homemaker Services & OPTIONS Program – 10 AM – Room 146WB

XVIII. ELECTION ANNOUNCEMENTS

Tuesday, March 12, 2019

Last day to circulate and file nomination petitions.

XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT