



BOARD OF COMMISSIONERS' AGENDA

Tuesday, February 27, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, February 20, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from February 20.*

V. RECOGNITION

Sue Hannegan

VI. ACTION ITEM(S)

A. Check Run in the amount of \$1,155,928.07 dated February 23, 2018

Action: *APPROVE the Check Run dated February 23, 2018.*

B. ABC Appointment

The citizen listed in the table below has offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
CYS Advisory Committee	Desiree Fralick	Appointment	3/1/18 – 2/29/20

Action: *APPROVE the appointment to the CYS Advisory Committee.*

C. Commissioners – Letter of support for the Nittany Valley Joint Recreation Authority – Dept. 111.

Action: *APPROVE the letter of support.*

- D. Adult Services – Use of Act 137 funds to be used as a cash match for a grant from the U.S. Department of Housing and Urban Development to provide rental assistance and supportive services for the homeless in Centre County. The grant total is \$188,896 and requires a 25% match, which will be funded as follows: \$36,224 in Act 137 funds and Housing Transitions \$11,000 in-kind funds for the period of October 1, 2017 through September 30, 2018 – Dept. 501.

Action: *Add the use of Act 137 funds to next week's Consent Agenda.*

E. Financial Management

- i. Liquid Fuels application to PennDOT from Gregg Township in the amount of \$15,000 for safety improvements on Blueball Road – Dept. 411.
- ii. Liquid fuels application to PennDOT from Potter Township in the amount of \$7,000 to install a battery backup system for traffic signals – Dept. 411.
- iii. Liquid fuels application to PennDOT from Curtin Township in the amount of \$29,500 to rebuild and resurface Woomer Divide Road – Dept. 411.

Action: *APPROVE the liquid fuels applications to PennDOT.*

F. Planning

- i. Contract renewal with Franson Engineering and Surveying to provide professional engineering services. The 2018 Rate Schedule outlines fees that are passed through to applicants for administration of the County's Subdivision and Land Development Ordinance – Dept. 151.
- ii. Memorandum of Understanding (MOU) for the final land development plan – Nittany Express; CCPCDO File No. 16-18. This proposal constitutes a final plan submission showing the development of a 2,240 square foot building to be used as an office for Nittany Express taxi service and light vehicle maintenance as well as spillover parking for airport car rental companies along with corresponding infrastructure. Located along High Tech Road (T-785) approximately 1,000 feet north of its intersection with Fox Hill Road (T-784) in the Airport Park Subdivision in Benner Township – Dept. 151.
- iii. Memorandum of Understanding (MOU) for the preliminary/final land development plans – Keystone Payroll, Lot 22 at Airport Park; CCPCDO File No. 23-18. This proposal constitutes a final plan submission showing the development of a 60' x 116' (6,960 sq. ft.) office building for payroll services, a 25' x 25' (625 sq. ft.) storage garage and corresponding infrastructure to service the proposed land development activity. Located at the intersection of Crosswinds Drive (T-340) and High Tech Drive (T-785) in the Airport Park Subdivision in Benner Township – Dept. 151.

Action: *Add the Contract renewal with Franson Engineering and the MOU's for Nittany Express and Keystone Payroll to next weeks' Consent Agenda.*

- G. Human Services – Certification Statement for the Human Services Block Grant FY 16-17 report. The Pennsylvania Department of Human Services requested revisions to the submitted report and requires an updated Certification Statement – Dept. 561.

Action: *APPROVE the revised Human Services Block Grant FY 16-17 report.*

VII. CONSENT AGENDA

Action: *APPROVE the items listed on today's Consent Agenda.*

- A. Prothonotary – Contract renewal with Daniel McGee, Esquire, of Delafield, McGee & Jones, P.C. to serve as Solicitor for the period of January 1, 2018 through December 31, 2018. Legal services rendered shall be charged at a rate of \$125 per hour, not to exceed \$7,500.00 – Dept. 223.
- B. Facilities Management - Contract with Berkshire Systems Group, Inc. for the testing of the fire alarm and sprinkler system in the Temple Court Building and the Courthouse Annex. The contract total is \$4,920 for the period of January 1, 2018 through December 31, 2020 – Dept. 161.
- C. Finance - Contract renewal with WIT, Inc. for QlikView software maintenance. The Contract total is \$7,668.01 for the period of April 1, 2018 through March 31, 2019 – Dept. 113.
- D. Human Services – Agreement with Nittany Mall to allow the Office of Aging, MH/ID/EI, Adult Services, Transportation, and Veterans Affairs to participate in the 29th Annual Adult Health and Lifestyle Expo on Thursday, May 17, 2018. The total cost is \$350 – Dept. 561.

VIII. DISCUSSION ITEMS

Upcoming SpringBoard Event

IX. C-NET REQUESTS

X. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

XI. EXECUTIVE SESSION REPORT

XII. PUBLIC MEETING SCHEDULE

Tuesday, February 27, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 1, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, March 6, 2018

BOC Meeting – 10:00 AM – Room 146WB

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Thursday, March 8, 2018

Prison Board of Inspectors – 8:00 AM – Centre County Correctional Facility

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

XIII. ELECTION ANNOUNCEMENTS

Tuesday, February 27, 2018

First day to circulate and file nomination petitions for congressional candidates.

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions for non-congressional candidates.

Tuesday, March 20, 2018

Last day to circulate and file nomination petitions for congressional candidates.

XIV. QUESTIONS FROM THE PRESS

XV. ADJOURNMENT