



BOARD OF COMMISSIONERS' AGENDA

Tuesday, March 6, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

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- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

- IV. MEETING MINUTES

Minutes from the Tuesday, February 27, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from February 27.*

- V. ACTION ITEM(S)

- A. Proclamation No. 2 of 2018 – Proclaiming the month of March 2018 as “American Red Cross Month” in Centre County.

Action: *Adopt Proclamation No. 2 of 2018.*

- B. Check Run in the amount of \$458,557.99 dated March 2, 2018

Action: *APPROVE the Check Run dated March 2, 2018.*

- C. Aging– Lease agreement renewal with Mountain Top Area Medical Center for the Snow Shoe Senior Resource Center. The lease is \$495 per month a total of \$17,820 for the period of January 1, 2018 through December 31, 2020 – Dept. 521.

Action: *Add the lease agreement with Mountain Top Area Medical Center to next week's Consent Agenda.*

- D. District Attorney

- i. Agreement with the Centre County Women's Resource Center (CCWRC) to provide the administrative duties of the International Outreach Consultant as specified in the STOP Violence Against Women Subgrant. The contract total is \$5,945 for the March 1, 2018 through April 30, 2018 – Dept. 221

- ii. Agreement with the Centre County Women's Resource Center to provide the administrative duties of the International Outreach Consultant as specified in the STOP Violence Against Women Subgrant. The contract total is \$6,165 for the period of April 30, 2018 through December 31, 2018 – Dept. 221.

Action: Add the agreements with the CCWRC to next week's Consent Agenda.

E. Emergency Communications

- i. Contract renewal with Vertiv Services Inc. formerly Emerson Network Power, Liebert Services, Inc. to provide maintenance and support for the uninterruptible power system. The contract total is \$7,196.40, which will be funded with Act 12 funds for the period of March 23, 2018 through March 22, 2019 – Dept. 354.
- ii. Payment to the Mifflin County Office of Public Safety (911) for tie line services. The total cost for tie line service is \$3,597.12. Centre County reimburses half of the cost \$1,798.56 to Mifflin County – Dept. 356.

Action: Add the contract renewal with Vertiv Services Inc. and the payment to Mifflin County Office of Public Safety to next week's Consent Agenda.

- F. Financial Management - Addendum to the services outlined in the existing agreement with Maher Duessel to include an audit of the Transportation Office programs for the year ending June 30, 2018. The total fee for additional services is \$4,400 – Dept. 113.

Action: Add the addendum with Maher Duessel to next week's Consent Agenda.

- G. Transportation – Contract renewal with Hull's Janitorial and Carpet Cleaning Service for general janitorial services, once per week, at a rate of \$30.00. The contract total is \$1,560 for the period of February 1, 2018 through January 31, 2019 – Dept. 531.

Action: Add the contract renewal with Hull's Janitorial and Carpet Cleaning Service to next week's Consent Agenda.

VI. CONSENT AGENDA

Action: APPROVE the items listed on today's Consent Agenda.

- A. Adult Services – Use of Act 137 funds to be used as a cash match for a grant from the U.S. Department of Housing and Urban Development to provide rental assistance and supportive services for the homeless in Centre County. The grant total is \$188,896 and requires a 25% match, which will be funded as follows: \$36,224 in Act 137 funds and Housing Transitions \$11,000 in-kind funds for the period of October 1, 2017 through September 30, 2018 – Dept. 501.

C. Planning

- i. Contract renewal with Franson Engineering and Surveying to provide professional engineering services. The 2018 Rate Schedule outlines fees that are passed through to applicants for administration of the County's Subdivision and Land Development Ordinance – Dept. 151.
- ii. Memorandum of Understanding (MOU) for the final land development plan – Nittany Express; CCPCDO File No. 16-18. This proposal constitutes a final plan submission showing the development of a 2,240 square foot building to be used as an office for Nittany Express taxi service and light vehicle maintenance as well as spillover parking for airport car rental companies along with corresponding infrastructure. Located along High Tech Road (T-785) approximately 1,000 feet north of its intersection with Fox Hill Road (T-784) in the Airport Park Subdivision in Benner Township – Dept. 151.
- iii. Memorandum of Understanding (MOU) for the preliminary/final land development plans – Keystone Payroll, Lot 22 at Airport Park; CCPCDO File No. 23-18. This proposal constitutes a final plan submission showing the development of a 60' x 116' (6,960 sq. ft.) office building for payroll services, a 25' x 25' (625 sq. ft.) storage garage and corresponding infrastructure to service the proposed land development activity. Located at the intersection of Crosswinds Drive (T-340) and High Tech Drive (T-785) in the Airport Park Subdivision in Benner Township – Dept. 151.

VII. DISCUSSION ITEMS

- A. Federal Funding for Voting Systems
- B. New SpringBoard Tenant

VIII. C-NET REQUESTS

Sponsorship for the taping of two meetings for the Spring Creek Watershed Commission in 2018.

IX. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

The Board of Commissioners Meeting scheduled for March 20, 2018 at 10:00 AM is cancelled due to the Board attending the CCAP Conference in Harrisburg.

X. EXECUTIVE SESSION REPORT

XI. PUBLIC MEETING SCHEDULE

Tuesday, March 6, 2018

BOC Meeting – 10:00 AM – Room 146WB

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Thursday, March 8, 2018

Prison Board of Inspectors – 8:00 AM – Centre County Correctional Facility

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, March 13, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 15, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, March 20, 2018

BOC Meeting – 10:00 AM – Room 146WB – CANCELLED

Thursday, March 22, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Board of Elections Meeting – 11:00 AM – Room 146WB

XII. ELECTION ANNOUNCEMENTS

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions for non-congressional candidates.

Tuesday, March 20, 2018

Last day to circulate and file nomination petitions for congressional candidates.

XIII. QUESTIONS FROM THE PRESS

XIV. ADJOURNMENT