



BOARD OF COMMISSIONERS' AGENDA

Tuesday, March 13, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellevue, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, March 6, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from March 6.*

V. ACTION ITEM(S)

- A. Proclamation No. 3 of 2018 – Proclaiming March 23, 2018 as the “20th Anniversary Celebration of the Penn State Small Business Development Center” in Centre County.

Action: *Adopt Proclamation No. 3 of 2018.*

- B. Proclamation No. 4 of 2018 – Proclaiming March 11-17, 2018 as “Pennsylvania 4-H Week” in Centre County.

Action: *Adopt Proclamation No. 4 of 2018.*

- C. Check Run in the amount of \$661,834.53 dated March 9, 2018

Action: *APPROVE the Check Run dated March 9, 2018.*

D. Court Administration

- i. Court Interpreter Services Grant application to the Administrative Office of Pennsylvania Courts (AOPC) for language access reimbursable costs incurred in calendar year 2017. Reimbursements requested are for courtroom interpreters \$36,533.57 and telephone interpreting services \$3,145.35 which totals \$39,678.92 in 2017 – Dept. 271.

- ii. Senior Judge Chambers and Support Staff application to the Administration Office of Pennsylvania Courts (AOPC) for Senior Judge reimbursable costs incurred in calendar year 2017. Reimbursements requested are support staff \$8,020 and facilities \$1,230 which totals \$9,250 in 2017 – Dept. 271.

Action: *APPROVE the grant applications to the AOPC.*

- E. Financial Management- Liquid Fuels application to PennDOT from Millheim Borough in the amount of \$3,300 for safety improvements at the intersection of S.R. 45 and S.R. 445 – Dept. 411.

Action: *APPROVE the liquid fuels application to PennDOT.*

- F. MH/ID & EI – Grant submission to the Pennsylvania Commission on Crime and Delinquency (PCCD) for the 2018-2020 County Intermediate Punishment Program Grant. This grant will support several staff positions, as well as treatment costs for eligible individuals receiving a restrictive intermediate punishment sentence and those participating in the DUI Court Program. The grant total is \$278,922 for the period of July 1, 2018 through June 30, 2020 – Dept. 562.

Action: *Add the 2018-2020 County Intermediate Punishment Program Grant submission to PCCD to the March 27 Consent Agenda.*

- G. MIS/RBA – Contract renewal with Egnyte, Inc. to continue licensing and support for secure hybrid cloud file sharing for mobile file access. The new agreement will enable upgrades to the latest version and price protection for added users. The contract total is \$23,760 for the period of March 28, 2018 through March 27, 2019 – Dept. 142.

Action: *Add the contract renewal with Egnyte, Inc. to the March 27 Consent Agenda.*

- H. Planning

- i. Amendment No. 3 to the SEDA COG Natural Gas Cooperative, Inc. Participation Agreement between and among SEDA-COG Natural Gas Cooperative, Inc., Centre County, Clinton County, Juniata County, Mifflin County, and Perry County. This amendment will allow Northumberland County to become a party to the agreement – Dept. 151.

Action: *Add the Amendment No. 3 to the SEDA COG Natural Gas Cooperative, Inc. Participation Agreement to the March 27 Consent Agenda.*

- ii. Amendment to the existing sub-grantee agreement for the competitive CDBG Grant with Miles Township Water Authority to reduce the funding allocation for homeowner laterals from \$86,000 to \$40,000 and extend the agreement from March 9, 2018 to November 9, 2018 – Dept. 151.

- iii. Amendment to the existing sub-grantee agreement for the competitive CDBG Grant with Miles Township Water Authority to increase the funding allocation for the waterline replacement from \$545,500 to \$591,500 and extend the agreement from March 9, 2018 to November 9, 2018 – Dept. 151.

Action: Add the amendments to the sub-grantee agreements with Miles Township Water Authority to the March 27 Consent Agenda.

- I. Prison- Intergovernmental agreement with Union County for housing Union County inmates. The contract rate is \$65 per day per tenant county inmate for the period of January 1, 2018 through December 31, 2018 – Dept. 333.

Action: Add the intergovernmental agreement with Union County to the March 27 Consent Agenda.

VI. CONSENT AGENDA

Action: APPROVE the items listed on today's Consent Agenda.

- A. Aging- Lease agreement renewal with Mountain Top Area Medical Center for the Snow Shoe Senior Resource Center. The lease is \$495 per month a total of \$17,820 for the period of January 1, 2018 through December 31, 2020 – Dept. 521.
- B. District Attorney
 - i. Agreement with the Centre County Women's Resource Center (CCWRC) to provide the administrative duties of the International Outreach Consultant as specified in the STOP Violence Against Women Subgrant. The contract total is \$5,945 for the March 1, 2018 through April 30, 2018 – Dept. 221
 - ii. Agreement with the Centre County Women's Resource Center to provide the administrative duties of the International Outreach Consultant as specified in the STOP Violence Against Women Subgrant. The contract total is \$6,165 for the period of April 30, 2018 through December 31, 2018 – Dept. 221.
- C. Emergency Communications
 - i. Contract renewal with Vertiv Services Inc. formerly Emerson Network Power, Liebert Services, Inc. to provide maintenance and support for the uninterruptible power system. The contract total is \$7,196.40, which will be funded with Act 12 funds for the period of March 23, 2018 through March 22, 2019 – Dept. 354.
 - ii. Payment to the Mifflin County Office of Public Safety (911) for tie line services. The total cost for tie line service is \$3,597.12. Centre County reimburses half of the cost \$1,798.56 to Mifflin County – Dept. 356.
- D. Financial Management - Addendum to the services outlined in the existing agreement with Maher Duessel to include an audit of the Transportation Office programs for the year ending June 30, 2018. The total fee for additional services is \$4,400 – Dept. 113.

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- E. Transportation – Contract renewal with Hull's Janitorial and Carpet Cleaning Service for general janitorial services, once per week, at a rate of \$30.00. The contract total is \$1,560 for the period of February 1, 2018 through January 31, 2019 – Dept. 531.

VII. DISCUSSION ITEMS

- i. Local Bridge Bundle Project – Grant Applications
- ii. Guaranteed Energy Saving Project with McClure Company

VIII. C-NET REQUESTS

IX. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

The Board of Commissioners Meeting scheduled for March 20, 2018 at 10:00 AM is cancelled due to the Board attending the CCAP Conference in Harrisburg.

X. EXECUTIVE SESSION REPORT

XI. PUBLIC MEETING SCHEDULE

Tuesday, March 13, 2018

BOC Meeting – 10:00 AM – Room 146WB

Wednesday, March 14, 2018

Board of Elections Meeting – 12:00 PM – Room 146WB

Thursday, March 15, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, March 20, 2018

BOC Meeting – 10:00 AM – Room 146WB – CANCELLED

Thursday, March 22, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Board of Elections Meeting – 11:00 AM – Room 146WB

Tuesday, March 26, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 29, 2018

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board Meeting – 11:00 AM – Room 146WB

XII. ELECTION ANNOUNCEMENTS

Tuesday, March 20, 2018

Last day to circulate and file nomination petitions for congressional candidates.

Wednesday, March 21, 2018

Last day to withdrawal by candidates who filed nomination petitions.

Tuesday, March 27, 2018

Last day to withdrawal by congressional candidates who file nomination petitions.

Last day for congressional candidates to file objections to nomination petitions.

XIII. QUESTIONS FROM THE PRESS

XIV. ADJOURNMENT