



BOARD OF COMMISSIONERS' AGENDA

Tuesday, March 26, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, March 19, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from March 19, 2019.*

V. PROCLAMATION

Proclamation No. 4 of 2019 – Proclaiming April 2019 as Sexual Assault Awareness Month in Centre County.

Action: *Adopt Proclamation No. 4 of 2019.*

VI. REQUEST FOR PROPOSALS

Human Services

Adult Services – Contract award for the RFP – Homemaker Services/OPTIONS Program.

Action: *APPROVE the contract award for the RFP – Homemaker Services/OPTIONS Program.*

VII. CONTRACTS

A. Human Services

i. Adult Services

1. Contract with County Homemakers, Inc. to provide services to the Office of Adult Services' Homemakers Program and the Office of Aging's OPTIONS program at a rate of \$20.40 per hour for home support services and \$20.40 per hour for non-medical personal care services for the period of April 1, 2019 through June 30, 2022 – Dept. 501.

2. Contract with Helpmates, Inc. to provide services to the Office of Adult Services' Homemakers Program and the Office of Aging's OPTIONS program at a rate of \$21.00 per hour and for home support services and \$21.00 per hour for non-medical personal care services for the period of April 1, 2019 through June 30, 2022 – Dept. 501.

Action: *APPROVE the contracts with County Homemakers, Inc. and Helpmates, Inc.*

- ii. Event agreement with Nittany Centre Realty LLC to participate in the 19th Annual Adult Health & Lifestyle Expo on Thursday, May 16, 2019 at the Nittany Mall. The cost is \$50 per table for the following departments: Adult Services, Aging, RSVP, Transportation, Veterans Affairs, MH/ID/EI – D&A, and Centre County HOPE; a total of \$350 – Dept. 580.

Action: *Add the event agreement with Nittany Centre Realty LLC.*

- B. MIS/RBA – Contract renewal with Egnyte to provide secure cloud file sharing and storage. The contract total is \$23,760 for the period of March 28, 2019 through March 27, 2020 – Dept. 142.

Action: *APPROVE the contract renewal with Egnyte.*

C. Risk Management

- i. Contract with Catapult Health LLC to provide the initial and periodic onsite preventative health and related services to employees and spouses. This agreement is for the period of February 18, 2019 through February 17, 2020 at no cost to the County – Dept. 112.
- ii. Data exchange and confidentiality agreement with Capital Blue Cross and Catapult Health, LLC to provide administrative services in conjunction with on-site wellness and preventative services for employees. This agreement is effective April 2, 2019 at no cost to the County – Dept. 112.

Action: *Add the contract with Catapult Health LLC and the data exchange and confidentiality agreement with Capital Blue Cross and Catapult Health, LLC to next week's Consent Agenda.*

- D. Planning – Memorandum of Understanding (MOU) for the Final Land Development Plan – The Village of Nittany Glen – Phase V-A.1 and V-A.2; CCPCDO File No. 36-19. This proposal represents the next in a series of development phases for The Village of Nittany Glen, showing an additional 20 manufactured housing sites with corresponding infrastructure. The total development area comprises 4.474 acres and lies within The Village of Nittany Glen development complex, being approximately one-quarter miles northeast of its intersection with Fillmore Road in Benner Township – Dept. 151.

Action: *Add the MOU for the Final Land Development Plan – The Village of Nittany Glen – Phase V-A.1 and V-A.2 to next week's Consent Agenda.*

BOARD OF COMMISSIONERS' AGENDA

TUESDAY, MARCH 26, 2019

PAGE 3

- E. Commissioners – Listing in the Business Directory of the 2019-2020 Centre County Visitors Map and Business Directory. The total cost is \$255 – Dept. 111.

Action: Add business directory listing to next week's Consent Agenda.

VIII. LETTER OF SUPPORT

IX. CONSENT AGENDA

A. Human Services

- i. Transportation – Purchase of a 2019 Ford Ranger XL 4x4 Super Cab truck from Tri-Star Ford of Tyrone, Inc. through the COSTARS program. The truck will be for use in the Mosquito-borne Disease Control Program. The vehicle will be purchased utilizing approved grant funds with a total cost of \$25,022.84 – Dept. 532.

- B. Criminal Justice Planning – Advisory Board bylaws for the Centre County Heroin & Opioid Prevention and Education (HOPE) Initiative – Dept. 306.

- C. Correctional Facility – Memorandum of Understanding (MOU) with the Pennsylvania State Police to investigate all Prison Rape Elimination Act (PREA) allegations arising at the correctional facility. There is no cost for this agreement – Dept. 333.

D. Court Administration

- i. Contract renewal with Tammy Smeal to provide cleaning services at the Philipsburg MDJ Office. The contract rate is \$365 per month and \$900 for a one time service to strip and wax the floor, a total of \$5,280 for the period of January 1, 2019 through December 31, 2019 – Dept. 254.
- ii. Contract renewal with Pitney Bowes for a mailing machine in the State College II Magisterial District Judges Office. The contract total is \$5,862 for the estimated period of April 1, 2019 through March 31, 2024 – Dept. 257.

- E. Domestic Relations – Pricing Supplement and Pricing Sheet incorporated into and supplementing the then-current Law Enforcement Agency Subscriber Agreement with TransUnion Risk and Alternative Data Solutions, Inc. The contract total is \$100 per month, which is funded as follows: Federal \$66 and County \$34, a total of \$2,400 for the period of May 1, 2019 through April 30, 2021 – Dept. 281.

- F. Probation – Owner County Agreement with the Central Counties Youth Center, a juvenile detention center jointly owned by Centre, Clinton, Clearfield, Huntingdon, and Mifflin Counties. The total cost of the agreement is \$134,960 for the period of January 1, 2019 through December 31, 2019 – Dept. 305.

X. ADMINISTRATOR'S REPORT

XI. LIQUID FUELS

XII. FEE FOR LOCAL USE

XIII. CHECK RUN

Check run in the amount of \$ dated March , 2019.

Action: *APPROVE the check run dated March , 2019.*

XIV. DISCUSSION ITEMS

XV. RECOGNITION

XVI. C-NET REQUESTS

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

Tuesday, March 26, 2019

BOC Meeting – 10:00 AM – Room 146WB

Thursday, March 28, 2019

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XX. BID / PROPOSAL SCHEDULE

Tuesday, March 26, 2019

Proposal Award – RFP Homemaker Services/OPTIONS Program

Thursday, April 11, 2019

Deadline for Submission of Proposals – RFP Crisis Diversion Services

Tuesday, April 16, 2019

Opening of Proposals – RFP Crisis Diversion Services

Tuesday, April 30, 2019

Proposal Award – RFP Crisis Diversion Services

XXI. ELECTION ANNOUNCEMENTS

Wednesday, March 27, 2019

Last day for withdrawal by candidates who filed nomination petitions.

Monday, April 22, 2019

Last day to register before the primary.

BOARD OF COMMISSIONERS' AGENDA

TUESDAY, MARCH 26, 2019

PAGE 5

Tuesday, April 23 – Thursday, April 25, 2019

Election Board Training Classes – CCCF Community Room – 9 AM, 2 PM, and 6 PM

Tuesday, May 14, 2019

Last day to apply for a civilian absentee ballot.

Friday, May 17, 2019

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 21, 2019

Municipal Primary

XXII. QUESTIONS FROM THE PRESS

XXIII. ADJOURNMENT