



BOARD OF COMMISSIONERS' AGENDA

Tuesday, April 2, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, March 26, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from March 26, 2019.*

V. PROCLAMATIONS

- A. Proclamation No. 5 of 2019 – Proclaiming April 2019 as National County Government and Centre County Employee Appreciation Month.

Action: *Adopt Proclamation No. 5 of 2019.*

- B. Proclamation No. 6 of 2019 – Proclaiming April 2019 as Child Abuse Prevention and Awareness Month.

Action: *Adopt Proclamation No. 6 of 2019.*

VI. CONTRACTS

- A. Controller – Contract renewal with MAXIMUS Consulting Services, Inc. for development and delivery of three central services cost allocation plans that identify various costs incurred to support federal programs. Plans will become the basis for reimbursable program charges for calendar years 2020 through 2022. Contract is \$6,700 per year, a total of \$20,100 for the period of March 1, 2019 through March 31, 2022 – Dept. 125.

Action: *Add the contract renewal with MAXIMUS Consulting Services, Inc. to next week's Consent Agenda.*

- B. Correctional Facility – Intergovernmental housing agreement with Bedford County. The contract rate is \$65 per day for the period of March 1, 2019 through December 31, 2019 – Dept. 151.

Action: Add the intergovernmental agreement with Bedford County to next week's Consent Agenda.

- C. Elections – Letter to the Bureau of Commissions – Elections and Legislation to begin the process to request and receive HAVA grant reimbursement funds in the amount of \$180,027.57 – Dept. 131

Action: Approve letter of support to Bureau of Commissions

- D. Human Resources – Contract with South Hills School of Business and Technology to provide 36 hours of training to Centre County Employees. The courses for Microsoft Excel and Microsoft Word will each cover intermediate and advanced training. Six classes will be held with a maximum of 16 attendees per class. The contract total is \$4,500 for the period of April 4, 2019 through May 31, 2019 – Dept. 114.

Action: Add the contract with South Hills School of Business and Technology to next week's Consent Agenda.

VII. LETTER OF SUPPORT

- A. Letter of support for College Township's grant funding request to the PA Department of Conservation and Natural Resource Community Conservation Partnership Program for the development of a master plan for Spring Creek Park.
- B. Letter of support for State College Borough's grant funding request to the PA Department of Conservation and Natural Resource Community Conservation Partnership Program for park improvements to East Fairmount Park.
- C. Letter of support for the Friends of Rothrock State Forest's grant funding request to the PA Department of Conservation and Natural Resource Community Conservation Partnership Program for the construction of the first phase (8 miles) of a 60 mile overall trail project within the Rothrock State Forest.
- D. Letter of support for ClearWater Conservancy's grant funding request Greenways, Trails and Recreation Program Funding.

Action: APPROVE the letters of support for College Township, State College Borough, Friends of Rothrock State Forest, and ClearWater Conservancy.

VIII. CONSENT AGENDA

A. Human Services

- i. Event agreement with Nittany Centre Realty LLC to participate in the 19th Annual Adult Health & Lifestyle Expo on Thursday, May 16, 2019 at the Nittany Mall. The cost is \$50 per table for the following departments: Adult Services, Aging, RSVP, Transportation, Veterans Affairs, MH/ID/EI – D&A, and Centre County HOPE; a total of \$350 – Dept. 580.

B. Risk Management

- i. Contract with Catapult Health LLC to provide the initial and periodic onsite preventative health and related services to employees and spouses. This agreement is for the period of February 18, 2019 through February 17, 2020 at no cost to the County – Dept. 112.
- ii. Data exchange and confidentiality agreement with Capital Blue Cross and Catapult Health, LLC to provide administrative services in conjunction with on-site wellness and preventative services for employees. This agreement is effective April 2, 2019 at no cost to the County – Dept. 112.

- C. Planning – Memorandum of Understanding (MOU) for the Final Land Development Plan – The Village of Nittany Glen – Phase V-A.1 and V-A.2; CCPCDO File No. 36-19. This proposal represents the next in a series of development phases for The Village of Nittany Glen, showing an additional 20 manufactured housing sites with corresponding infrastructure. The total development area comprises 4.474 acres and lies within The Village of Nittany Glen development complex, being approximately one-quarter miles northeast of its intersection with Fillmore Road in Benner Township – Dept. 151.

- D. Commissioners – Listing in the Business Directory of the 2019-2020 Centre County Visitors Map and Business Directory. The total cost is \$255 – Dept. 111.

IX. ADMINISTRATOR'S REPORT

X. LIQUID FUELS

XI. FEE FOR LOCAL USE

XII. CHECK RUN

Check run in the amount of \$1,151,767.73 dated March 29, 2019.

Action: *APPROVE the check run dated March 29, 2019.*

XIII. DISCUSSION ITEMS

Tour of Honor 2019

XIV. RECOGNITION

XV. C-NET REQUESTS

- A. Sponsorship for the taping of the Centre County League of Women Voters candidates Night on Tuesday, April 30 and Wednesday, May 1, 2019 to be held in the State College Borough Council Chambers at 7:00 PM.
- B. Sponsorship of a bulletin board message for the Centre County League of Women Voters Candidates Night to be advertised April 16 through May 1, 2019.

Action: APPROVE sponsorship for the taping and bulletin board message for the Centre County League of Women Voters Candidates Night.

XVI. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

XVII. EXECUTIVE SESSION REPORT

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, April 2, 2019
BOC Meeting – 10:00 AM – Room 146WB

Thursday, April 4, 2019
BOC/Salary Board – 10:00 AM – Room 146WB

Tuesday, April 9, 2019
BOC Meeting – 10:00 AM – Room 146WB

Thursday, April 11, 2019
Prison Board of Inspectors – 8:00 AM – CCCF
BOC/Salary Board – 10:00 AM – Room 146WB

XIX. BID / PROPOSAL SCHEDULE

Thursday, April 11, 2019
Deadline for Submission of Proposals – RFP Crisis Diversion Services

Tuesday, April 16, 2019
Opening of Proposals – RFP Crisis Diversion Services

Tuesday, April 30, 2019
Proposal Award – RFP Crisis Diversion Services

XX. ELECTION ANNOUNCEMENTS

Monday, April 22, 2019
Last day to register before the primary.

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Tuesday, April 23 – Thursday, April 25, 2019

Election Board Training Classes – CCCF Community Room – 9 AM, 2 PM, and 6 PM

Tuesday, May 14, 2019

Last day to apply for a civilian absentee ballot.

Friday, May 17, 2019

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 21, 2019

Municipal Primary

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT