



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, April 9, 2019, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, April 2, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from April 2, 2019.*

V. CONTRACTS

- A. Commissioners – Agreement with Weber Murphy Fox, Inc. (WMF) to provide Architectural Professional Services for a renovation to the Courthouse. The contract total is \$47,500 - Dept. 111.

Action: *Add the agreement with WMF to next week's Consent Agenda.*

- B. Controller – Contract renewal with Milliman for the production of a valuation report, GASB 75 Other Postemployment Benefit (OPEB) Financial Reporting for Fiscal Years 2018 and 2019, as well as an interim year report as of December 31, 2019, which will be prepared in 2020. The purpose of the valuation report is to determine if the county is required to fund any post-employment benefits, other than pensions, on a pay-as-go-basis or via an established trust fund. The contract total is \$17,415 for the period of January 1, 2019 through December 31, 2020 – Dept. 125.

Action: *Add the contract renewal with Milliman to next week's Consent Agenda.*

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- C. Financial Management – Contract renewal with Superior LLC, a Central Square Company, to provide annual maintenance and support for the Finance Plus software. The contract total is \$35,773.49 for the period of February 1, 2019 through January 31, 2020 – Dept. 113.

*Action: Add the contract renewal with Superior LLC to next week's Consent Agenda.*

- D. Information Technology Services – Maintenance contract renewal with Conduvis Technologies. Conduvis Technologies provides quick recovery for deleted files. The contract total is \$976.29 for the period of March 29, 2019 through March 28, 2019 – Dept. 142

*Action: Add the contract renewal with Conduvis Technologies to next week's Consent Agenda.*

- E. Planning – Federal Fiscal Year (FFY) 2018 Entitlement Community Development Block Grant (CDBG) contract with the Pennsylvania Department of Community and Economic Development (DCED) to fund construction of a water storage tank in Unionville Borough (\$272,622), pedestrian bridge in Talleyrand Park, Bellefonte Borough (\$89,804); additional funds (\$79,550) are set aside for grant administration. The contract total is \$441,976 for the period of March 7, 2019 through March 6, 2023 – Dept. 114.

*Action: APPROVE the FFY 2018 Entitlement CDBG contract with DCED.*

VI. LETTER OF SUPPORT

VII. CONSENT AGENDA

- A. Controller – Contract renewal with MAXIMUS Consulting Services, Inc. for development and delivery of three central services cost allocation plans that identify various costs incurred to support federal programs. Plans will become the basis for reimbursable program charges for calendar years 2020 through 2022. Contract is \$6,700 per year, a total of \$20,100 for the period of March 1, 2019 through March 31, 2022 – Dept. 125.
- B. Correctional Facility – Intergovernmental housing agreement with Bedford County. The contract rate is \$65 per day for the period of March 1, 2019 through December 31, 2019 – Dept. 151.
- C. Human Resources – Contract with South Hills School of Business and Technology to provide 36 hours of training to Centre County Employees. The courses for Microsoft Excel and Microsoft Word will each cover intermediate and advanced training. Six classes will be held with a maximum of 16 attendees per class. The contract total is \$4,500 for the period of April 4, 2019 through May 31, 2019 – Dept. 114.

VIII. ADMINISTRATOR'S REPORT

IX. LIQUID FUELS

X. FEE FOR LOCAL USE

XI. CHECK RUN

Check run in the amount of \$481,315.22 dated April 5, 2019.

Action: *APPROVE the check run dated April 5, 2019.*

XII. DISCUSSION ITEMS

Asset Disposition

XIII. RECOGNITION

XIV. C-NET REQUESTS

XV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

Centre County Government Offices will be closed on Friday, April 19 for Spring Break.

XVI. EXECUTIVE SESSION REPORT

XVII. PUBLIC MEETING SCHEDULE

Tuesday, April 9, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, April 11, 2019

Prison Board of Inspectors - 8:00 AM - CCCF

BOC/Salary Board - 10:00 AM - Room 146WB

Tuesday, April 16, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, April 18, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

Tuesday, April 23, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, April 25, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

XVIII. BID / PROPOSAL SCHEDULE

Thursday, April 11, 2019

Deadline for Submission of Proposals – RFP Crisis Diversion Services

Tuesday, April 16, 2019

Opening of Proposals – RFP Crisis Diversion Services

Tuesday, April 30, 2019

Proposal Award – RFP Crisis Diversion Services

XIX. ELECTION ANNOUNCEMENTS

Monday, April 22, 2019

Last day to register before the primary.

Tuesday, April 23 – Thursday, April 25, 2019

Election Board Training Classes – CCCF Community Room – 9 AM, 2 PM, and 6 PM

Tuesday, May 14, 2019

Last day to apply for a civilian absentee ballot.

Friday, May 17, 2019

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 21, 2019

Municipal Primary

XX. QUESTIONS FROM THE PRESS

XXI. ADJOURNMENT