



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, April 17, 2018, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

---

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, April 10, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from April 10.*

V. REQUEST FOR PROPOSALS

Planning – RFP for the construction of the parking and storm water improvements project located at 502 East Howard Street, Bellefonte/Centre Crest- 151.

Action: *APPROVE the advertisement of the RFP – Centre Crest Parking Lot.*

VI. CHECK RUN

Check Run in the amount of \$505,941.76 dated April 13, 2018

Action: *APPROVE the Check Run dated April 13, 2018.*

VII. ADMINISTRATOR'S REPORT

VIII. CONTRACTS

- A. Emergency Communications – Contract renewal with NetMotion Software, Inc. for the maintenance of the secured VPN which police departments use to access CAD and CAD Mobile data. The agreement includes 24/7 technical support, upgrades, tech notes and web based support, patch and point releases at no additional charge, and guaranteed response times. The contract total is \$2,940 for the period of May 18, 2018 through May 17, 2019 – Dept. 354.

Action: *Add the contract renewal with NetMotion Software, Inc. to next week's Consent Agenda.*

BOARD OF COMMISSIONERS' AGENDA

TUESDAY, APRIL 17, 2018

PAGE 2

- B. Financial Management – Contract with PFM Financial Advisors, LLC to act as financial advisor to the county for the issuance of a direct loan or public bond to finance the Energy Savings Program. The contract total is \$20,000 for the period of April 9, 2018 through July 30, 2018 – Dept. 113.

*Action: APPROVE the contract with PFM Financial Advisors, LLC.*

- C. Planning – Letter of support for Actuated Medical's grant application to the Appalachian Regional Commission – Dept. 151.

*Action: APPROVE the letter of support for Actuated Medical.*

- D. Human Services

- i. MH/ID & EI – Addendum No. 1 with Housing Transitions, Inc. to allow for funds for the provision of additional emergency housing assistance for drug and alcohol clients in the amount of \$3,000. This will increase the contract maximum from \$5,000 to \$8,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.

*Action: Add the contract addendum with Housing Transitions, Inc. to next week's Consent agenda.*

- E. Risk Management – Application to Pennsylvania Counties Risk Pool (PCoRP) for a loss prevention grant in the amount of \$11,897.69 for the period of June 1, 2017 through May 31, 2018 – Dept. 112.

- i. Action: Add the application to PCoRP to next week's Consent Agenda.

IX. CONSENT AGENDA

*Action: APPROVE the items listed on today's Consent Agenda.*

- A. Emergency Communications – Lease agreement with Standard Backhaul Communications. Standard Backhaul has acquired a lease originally held by National Tower/Virtu and has assumed ownership of the former lessee's equipment at our Woodward 911 site. Under this new lease agreement, Standard Backhaul will pay a monthly rental fee of \$3,200 for a total of \$38,400 in the first year with an increase of 2% for each succeeding year of contract term. The contract total is \$117,519.36 for the period of April 21, 2018 through April 20, 2021. The initial three-year term shall automatically renew for four (4) additional three (3) year terms – Dept. 354.
- B. Probation – Medical waste service agreement with Advanced Disposal for Probation and the Drug Court. The contract is \$57.21 per small disposal box and other charges of \$2.58 per small box for the period of March 1, 2018 through February 28, 2023 – Dept. 301/304.

C. Human Services

i. MH/ID & EI

1. Contract renewal with Alan Sementelli to provide an additional vendor for emergency transportation services. The contract total is \$33,000 which is funded as follows: State \$31,479 and County \$1,521 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
2. Addendum No. 1 with Skills, Inc. to allow for funds to provide additional mental health and psychiatric rehabilitation services in the amount of \$60,000 increasing the contract maximum from \$363,500 to \$423,500 which is funded as follows: State \$403,977 and County \$19,523 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

X. DISCUSSION ITEMS

XI. C-NET REQUESTS

XII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

Prescription Drug Take Back Day on Saturday, April 28, 2018 from 10:00 AM – 2:00 PM at Burkholder's Country Market, Spring Mills and Weis Markets, Philipsburg.

XIII. EXECUTIVE SESSION REPORT

XIV. PUBLIC MEETING SCHEDULE

Tuesday, April 17, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, April 19, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Tuesday, April 24, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, April 26, 2018

Finance Committee Meeting – 10:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Tuesday, May 1, 2018

BOC Meeting – 10:00 AM - Room 146WB

BOARD OF COMMISSIONERS' AGENDA

TUESDAY, APRIL 17, 2018

PAGE 4

Thursday, May 3, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

XV. ELECTION ANNOUNCEMENTS

Tuesday, May 8, 2018

Last day to apply for a civilian absentee ballot.

Friday, May 11, 2018

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 15, 2018

General Primary

XVI. QUESTIONS FROM THE PRESS

XVII. ADJOURNMENT