



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, April 24, 2018, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, April 17, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from April 17.*

V. ANNOUNCEMENT

Centre County 4-H Robotics Team

VI. PROCLAMATION

- A. Proclamation 10 of 2018 – Proclaiming May 8-9, 2018 as Centre Gives Days in Centre County.

Action: ADOPT Proclamation 10 of 2018.

- B. Proclamation 11 of 2018 – Proclaiming May 2018 as Mental Health Awareness Month in Centre County.

Action: ADOPT Proclamation 11 of 2018.

VII. CHECK RUN

Check Run in the amount of \$940,189.65 dated April 19, 2018.

Action: *APPROVE the Check Run dated April 19, 2018.*

VIII. ADMINISTRATOR'S REPORT

IX. CONTRACTS

- A. Finance – Invitation to participate in the Request for Proposal – Police Services for Penn State Special Events. The submission deadline is Friday, April 27, 2018 – Dept. 113.

Action: APPROVE submission of a proposal for Police Services for Penn State Special Events.

B. Human Services

i. MH/ID & EI

1. Contract renewal with Info Quick Solutions, Inc. to digitize microfilm into readable images for retrieval of archived case information for the Pennsylvania State Police Instant Check System Firearm Law and for eligibility determination for intellectual disability services. The contract total is \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
2. Addendum No. 1 to a contract with Strawberry Fields, Inc. to allow for funds to provide additional peer support services and targeted case management in the amount of \$20,200 increasing the contract maximum from \$1,129,201 to \$1,149,401 which is funded as follows State: \$1,096,414 and County \$52,987 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

Action: Add the contract renewal with Info Quick Solutions, Inc. and the contract addendum with Strawberry Fields, Inc. to next week's Consent Agenda.

- C. Liquid Fuels – Transferring 2018 funding awarded to College Township for the Park Avenue signal project to their West College Avenue/Elmwood Street intersection project. The total award for 2018 was \$20,000 – Dept. 411.

Action: Add the transfer of 2018 liquid fuels funding to next week's Consent Agenda.

D. Planning

- i. Federal Fiscal Year (FFY) 2017 Entitlement Community Development Block Grant (CDBG) contract with the Pennsylvania Department of Community and Economic Development (DCED) to fund the water transmission main replacement in Millheim Borough (\$231,700) and the handicap barrier removal in Masullo and Governors Parks in Bellefonte Borough (\$81,733); additional funds (\$68,780) are set aside for grant administration. The contract total is \$382,213 for the period of April 3, 2018 through April 2, 2022 – Dept. 817.

Action: APPROVE the FFY 2017 Entitlement CDBG contract with DCED.

- ii. Sub grantee agreement with Potter Township for the Federal Fiscal Year 2015 Community Development Block Grant (CDBG) Entitlement Funds in the amount of \$115,600. Funds will be used toward the construction of the Waste Water Treatment System to be constructed in Potters Mills. This agreement is for the period of September 15, 2017 through June 30, 2019 – Dept. 817.
- iii. Sub grantee agreement with Potter Township for the Federal Fiscal Year 2016 CDBG Competitive Funds in the amount of \$884,400. Funds will be used toward the construction of the Waste Water Treatment System to be constructed in Potters Mills. This agreement is for the period of April 2, 2018 through November 6, 2020 – Dept. 817.

Action: Add the contract with DCED and the sub grantee agreements with Potter Township to next week's Consent Agenda.

X. CONSENT AGENDA

Action: APPROVE the items listed on today's Consent Agenda.

- A. Emergency Communications – Contract renewal with NetMotion Software, Inc. for the maintenance of the secured VPN which police departments use to access CAD and CAD Mobile data. The agreement includes 24/7 technical support, upgrades, tech notes and web based support, patch and point releases at no additional charge, and guaranteed response times. The contract total is \$2,940 for the period of May 18, 2018 through May 17, 2019 – Dept. 354.
- B. Human Services
  - i. MH/ID & EI – Addendum No. 1 with Housing Transitions, Inc. to allow for funds for the provision of additional emergency housing assistance for drug and alcohol clients in the amount of \$3,000. This will increase the contract maximum from \$5,000 to \$8,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.
- C. Risk Management – Application to Pennsylvania Counties Risk Pool (PCoRP) for a loss prevention grant in the amount of \$11,897.69 for the period of June 1, 2017 through May 31, 2018 – Dept. 112.

XI. DISCUSSION ITEMS

XII. C-NET REQUESTS

XIII. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

XIV. EXECUTIVE SESSION REPORT

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XV. PUBLIC MEETING SCHEDULE

Tuesday, April 24, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, April 26, 2018

Finance Committee Meeting - 10:00 AM - Room 146WB

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Employee Benefits Trust Meeting - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

Tuesday, May 1, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, May 3, 2018

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Retirement Board - 11:00 AM - Room 146WB

XVI. ELECTION ANNOUNCEMENTS

Tuesday, May 8, 2018

Last day to apply for a civilian absentee ballot.

Friday, May 11, 2018 \_\_\_\_\_

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 15, 2018

General Primary

XVII. QUESTIONS FROM THE PRESS

XVIII. ADJOURNMENT