



BOARD OF COMMISSIONERS' AGENDA

Tuesday, May 8, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, May 1, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from May 1.*

V. PROCLAMATION

- A. Proclamation 14 of 2018 – Proclaiming May 13-19, 2018 as Police Week and May 16, 2018 as Peace Officers' Memorial Day in Centre County.

Action: *ADOPT Proclamation 14 of 2018.*

- B. Proclamation 15 of 2018 – Proclaiming May 2018 as Community Action Month in Centre County.

Action: *ADOPT Proclamation 15 of 2018.*

- C. Proclamation 16 of 2018 – Proclaiming May 6-12, 2018 as Corrections Employee Week in Centre County.

Action: *ADOPT Proclamation 16 of 2018.*

VI. PRESENTATION

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VII. REQUEST FOR PROPOSALS

Facilities Management – Request for Proposals to select a cleaning service to provide cleaning services to the Centre County Courthouse, Courthouse Annex/Temple Court, and the Centre County Sheriff's Office – Dept. 161.

Action: *APPROVE the advertisement of the RFP – Janitorial Services.*

VIII. CHECK RUN

Check Run in the amount of \$6,010,295.70 dated May 4, 2018

Action: *APPROVE the Check Run dated May 4, 2018.*

IX. ADMINISTRATOR'S REPORT

A. Policies

- i. Public Accessibility Policy (Section 504)
- ii. Public Accessibility Complaint Policy
 1. Public Accessibility Complaint Form
- iii. Language Access Policy
- iv. Drug-Free Workplace Policy

Action: *Add policies i-iv to next week's Consent Agenda.*

X. CONTRACTS

A. Human Services

- i. Aging – Agreement with the Penn Stater Hotel and Conference Center to rent space for the annual Retired Senior Volunteer Program Luncheon on October 25, 2018. The space will be provided as a Penn State In-Kind Service in the amount of \$11,962.00 – Dept. 521.

Action: *Add the agreement with the Penn Stater Hotel and Conference Center to next week's Consent Agenda.*

- ii. Children and Youth Services - Centre County Children and Youth Services quarterly report for the period of July 1, 2017 through March 31, 2018 – Dept. 511.

Action: *Add the quarterly report to next week's Consent Agenda.*

iii. MH/ID/EI

1. Contract renewal with Bauer's All About Kids, LLC for the provision of early intervention services to include occupational therapy, physical therapy, special instruction, and speech language pathology. The contract total is \$26,000, which is funded as follows: State \$23,400 and County \$2,600 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
2. Contract renewal with Strawberry Fields, Inc. for the provision of early intervention services to include occupational therapy, physical therapy, and speech language pathology. The contract total is \$200,000, which is funded as follows: State \$180,000 and County \$20,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

Action: Add the contract renewals with Bauer's All About Kids, LLC and Strawberry Fields, Inc. to next week's Consent Agenda.

B. Planning

- i. Grant agreement with the Department of Environmental Protection (DEP) for the 901 Municipal Planning Grant awarded to the Centre County Recycling and Refuse Authority (CCRRA) for costs associated with education and advertising for the Authority's registered Household Hazardous Waste Collection Events for 2018 and 2019. The grant award is \$75,000 with a match of \$18,750 provided by the CCRRA for a project total of \$93,750 – Dept. 151.

Action: APPROVE the grant agreement with DEP.

- ii. Letter of support for the Wildlife for Everyone Endowment Foundation's grant application for the Department of Community and Economic Development through the Greenways, Trails, and Recreation Program – Dept. 151.

Action: APPROVE the letter of support for the Wildlife for Everyone Endowment Foundation.

- iii. Addendum No. 2 with Pashek & MTR, LLC. to provide professional services on the Bellefonte to Milesburg Trail Feasibility Study. The addendum would extend the study completion date from April 1, 2018 to June 30, 2018 at no additional cost – Dept. 151.

Action: Add Addendum No. 2 with Pashek & MTR, LLC. to next week's Consent Agenda.

- C. Commissioners – Listing in the Business Directory of the 2018-2019 Centre County Visitors Map and Business Directory. The total cost is \$255.00 – Dept. 111.

Action: Add business directory listing to next week's Consent Agenda.

XI. CONSENT AGENDA

Action: APPROVE the items listed on today's Consent Agenda.

A. Court Administration

- i. Contract renewal with Pitney Bowes for the software maintenance agreement for the Send Suite software used in the Philipsburg and State College I Magisterial District Judges' offices. The contract total is \$35,935.20 for the period of April 1, 2018 through March 31, 2023 – Dept. 251/254.
- ii. First amendment to the lease agreement with S.C. Joint Venture for the premises located at 121 South Pugh Street, State College. The current agreement expires on September 30, 2018 and the amendment will extend the lease for an additional eleven (11) months to expire on August 31, 2019. The monthly rental rate will be calculated as provided for in the original agreement – Dept. 257.

B. Planning

- i. Resolution No. 7 of 2018 - Accepting and adopting the Communications and Information Technology Chapter of the Centre County Comprehensive Plan Phase II Implementation Strategies – Dept. 151.

C. Human Services

i. Children and Youth

1. Contract renewal with Christian Home of Johnstown to provide residential services for dependent/delinquent youth. The contract total is \$4,600, which is funded as follows: State \$3,680 and County \$920 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 2. Contract addendum with Avanco International for the CAPS Service Provider Agreement to provide consulting services. The contract total is \$10,000, which is funded as follows: Federal \$1,600; State \$5,040; and County \$3,360 for the period of October 1, 2017 through June 30, 2018 – Dept. 511.
 3. Contract renewal with Wardell and Associates (FICS) to provide reunification, independent living, and family aid services. The contract total is \$2,400,883, which is funded as follows: Federal \$44,370; State \$1,885,210; and County \$471,303 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
- ii. Adult Services – Pennsylvania Housing Finance Agency (PHFA) commitment letter for the award of \$22,000 for the Rental Assistance Program. These funds will be used in Fiscal Year 2018-2019 towards rental assistance for

individuals or families living in the impacted area and whose gross monthly income is up to 200% of the Federal Poverty Line (FPL). The funds are matched with \$20,000 from Act 137 and \$13,000 leveraged for the Human Services Block Grant. The program total is \$65,000 for the period of July 1, 2018 through June 30, 2019– Dept. 501.

iii. Aging

1. Contract renewal with Eli Stolfus for the lease of the Penns Valley Senior Resource Center in Madisonburg. The lease agreement is for \$1,075 per month for a total of \$12,900 for the period of April 1, 2018 through March 31, 2018 – Dept. 521.
2. Contract renewal with Bobbie Rabuck, Esquire to provide legal counsel for the Office of Aging. The contract rate is \$95.00 per hour for the period of January 15, 2018 through December 31, 2018 – Dept. 521.

- iv. MH/ID EI– Letter of agreement with Cen-Clear Child Services, Inc. for the provision of early intervention services to include occupational therapy, physical therapy, and speech language pathology. The contract total is \$50,000, which is funded as follows: State \$45,000 and County \$5,000 for the period of July 1, 2018 through June 30, 2019– Dept. 561.

XII. DISCUSSION ITEMS

State College Culture Crawl

XIII. C-NET REQUESTS

XIV. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Tuesday, May 8, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, May 10, 2018

Prison Board of Inspectors – 8:00 AM – CCCF

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, May 15, 2018

ELECTION DAY

BOC Meeting – 10:00 AM - Room 146WB

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Thursday, May 17, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Friday, May 18, 2018

Criminal Justice Advisory Board – 11:15 AM - CCCF

XVII. ELECTION ANNOUNCEMENTS

Tuesday, May 8, 2018

Last day to apply for a civilian absentee ballot.

Friday, May 11, 2018

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 15, 2018

General Primary

XVIII. QUESTIONS FROM THE PRESS

XIX. ADJOURNMENT