



BOARD OF COMMISSIONERS' AGENDA

Tuesday, May 22, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, May 15, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from May 15.*

V. INVITATION FOR BIDS

- A. Capital Projects – Invitation for Bids for the construction of a new equipment storage building at the Centre County Public Safety Training Center – Dept. 971.

Action: *APPROVE the advertisement of the IFB - Equipment Storage Building, Contract Number (General Construction, Mechanical Plumbing Construction, Mechanical HVAC Construction, Electrical Construction).*

- B. Capital Projects - Centre Crest Parking and Stormwater Improvements Bid Award – Dept. 971.

Action: *APPROVE entering in to contract negotiations for the IFB – Centre Crest Parking and Stormwater Improvements Project.*

VI. CHECK RUN

Check Run in the amount of \$1,077,689.49 dated May 18, 2018

Action: *APPROVE the Check Run dated May 18, 2018.*

VII. ADMINISTRATOR'S REPORT

VIII. CONTRACTS

A. District Attorney

- i. STOP Grant coordinator agreement with Dawn G. McKee to perform the duties of grant coordinator. The contract rate is \$20.00 per hour, not to exceed a total of five hours per week or \$4,900 for the period of January 1, 2018 through December 31, 2018 – Dept. 221.
- ii. STOP Violence Against Women Grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD). The grant total is \$290,000, which is funded as follows: State \$250,000, County \$20,000, and State College Borough \$20,000 for the period of January 1, 2019 through December 31, 2020 – Dept. 221.
- iii. STOP Grant pass through agreement with the Borough of State College. The contract total is \$75,900 for the period of January 1, 2019 through December 31, 2020 – Dept. 221.
- iv. STOP Grant pass through agreement with the Centre County Women's Resource Center. The contract total is \$98,200 for the period of January 1, 2019 through December 31, 2020 – Dept. 221.
- v. STOP Grant coordinator agreement with Dawn G. McKee to perform the duties of grant coordinator. The contract rate is \$20.00 per hour, not to exceed a total of five hours per week or \$9,800 for the period of January 1, 2019 through December 31, 2020 – Dept. 221.

Action: *Add STOP Grant items i-v to next week's Consent Agenda.*

B. Emergency Communications

- i. Ordinance 2 of 2018 – Adopting and ratifying an intergovernmental cooperation agreement between the counties of Bedford, Blair, Cambria, Fulton, Huntingdon, Somerset, and Centre authorizing cooperation among the seven counties with respect to their 911 emergency call centers – Dept. 354.
- ii. Intergovernmental Cooperation Agreement to join the counties of Bedford, Blair, Cambria, Fulton, Huntingdon, and Somerset in the Southern Alleghenies 911 Cooperative for the purpose of leveraging resources and funding to establish and maintain 911 systems. The Agreement shall remain in place until the County withdraws by Ordinance; the withdrawal of any three counties shall cause the Agreement to be terminated – Dept. 354.

Action: *Add the Ordinance 2 of 2018 and the intergovernmental agreement to the June 5 Consent Agenda.*

- C. Financial Management – Transfer of \$900,000 from the 2017 General Fund balance to the Emergency Communications Fund. The funds transferred are designated for ongoing maintenance and operations of 9-1-1 equipment – Dept. 114.

Action: *APPROVE the transfer from the General Fund to the Emergency Communications Fund.*

- D. Liquid Fuels – Authorize payment in the amount of \$7,000 to Potter Township for Project #18-14218-001 for the installation of an uninterruptible power system at the intersection of 144 and 45 – Dept. 411.

Action: *APPROVE the liquid fuels payment to Potter Township.*

E. Planning

- i. Amendment to the professional service contract with APA Architects, LLC for the Soldiers and Sailors Memorial and the Curtin Monument restoration and conservation project. This contract provides professional conservation, administration, and construction management of the project. The original contract was in the amount of \$104,191, additional costs of \$19,411 increase the contract total to \$123,602 which is funded as follows: Pennsylvania Historical and Museum Commission \$49,475 and County \$74,127 for the period of March 21, 2017 through October 30, 2018 – Dept. 151.

Action: *Add the amendment to the contract with APA Architects, LLC to next week's Consent Agenda.*

- ii. Semi-annual Monitoring Activity Progress Report (MAPR) of community development block grant (CDBG) activities for the period of October 1, 2017 through March 31, 2018 to be submitted to the Pennsylvania Department of Community and Economic Development (DCED)– Dept. 817.

Action: *APPROVE submission of the MAPR to DCED.*

F. Prison

- i. Contract renewal with Central Intermediate Unit #10 to provide two and a half hours of WorkKeys classes twice per week at the Correctional Facility. The contract rate is \$32.23 per hour, not to exceed \$10,056 for the period of July 1, 2018 through June 30, 2019 – Dept. 333.
- ii. Contract renewal with Universal Behavioral Health (The Meadows) to establish a linkage system with the Correctional Facility for care coordination, referrals, service availability, and information exchange. The agreement is effective for two years at no cost to the County – Dept. 333.

Action: *Add the contract renewals Central Intermediate Unit #10 and Universal Behavioral Health to next week's Consent Agenda.*

- G. Recorder of Deeds – Contract renewal with DRS Group to provide maintenance for the ScanPro Microfilm scanner and printer. The contract total is \$1,005 for the period of March 1, 2018 through February 28, 2019 – Dept. 133.

Action: *Add the contract renewal with DRS Group to next week's Consent Agenda.*

- H. Risk Management – Contract renewal with Pennsylvania Counties Risk Pool (PCoRP) for the County's liability insurance policy. The contract total is \$288,414 for the period of June 1, 2018 through May 31, 2019 – Dept. 112

Action: *Add the contract renewal with PCoRP to next week's Consent Agenda.*

I. Human Services

- i. Fiscal Year 2018-2019 Human Services Block Grant Plan outlining the funding and services administered by the office of Adult Services and MH/ID EI and D&A Office. Total funding is \$5,799,502, which is funded as follows: State \$5,543,925 and County \$255,577 for the period of July 1, 2018 through June 30, 2019 – Dept.

Action: Add the Fiscal Year 2018-2019 Human Services Block Grant Plan to next week's Consent Agenda.

- ii. Aging – Extension of the 2016-2017 Senior Community Center grant agreement with the Pennsylvania Department of Aging. The grant extension will allow final expenditures for the Snow Shoe Senior Resource Center improvements. The grant total is \$39,450 and the extension is for the period of May 11, 2018 through August 9, 2018 – Dept. 521.

Action: Add the grant extension to next week's Consent Agenda.

iii. MH/ID/EI

1. Contract renewal with Home Nursing Agency Community Services for the provision of early intervention services to include occupational therapy, physical therapy, special instruction, and speech language pathology. The contract total is \$7,250, which is funded as follows: State \$6,525 and County \$725 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
2. Contract renewal with Crossroads Counseling, Inc. to provide mental health outpatient services including psychiatric evaluation, medication visits, individual psychotherapy, group psychotherapy, and tele-psychiatry services. The contract total is \$35,000, which is funded as follows: State \$33,387 and County \$1,613 for the period of July 1, 2018 through June 30, 2019 – Dept. 5661.

Action: Add the contract renewals with Home Nursing Agency Community Services and Crossroads Counseling, Inc. to next week's Consent Agenda.

- J. Tax Claim – Consent to proceed with the sale of Parcel No. 19-011-,118A, 0000, College Township from the repository of unsold properties of Centre County – Dept. 123.

Action: Add the consent to proceed to next week's Consent Agenda.

- K. Commissioners – Agreement with Weber Murphy Fox, Inc. (WMF) to provide Architectural Professional Services for a renovation of the suite intended to be used as the Court Administrator's Office. The contract total is not to exceed \$15,000 - Dept. 111.

Action: Add the agreement with WMF to next week's Consent Agenda.

IX. CONSENT AGENDA

Action: *APPROVE the items listed on today's Consent Agenda.*

A. District Attorney – Lease agreement with Pitney Bowes for the Sendpro-C300 digital mailing system. The contract includes equipment maintenance coverage for the term of lease. The contract total is \$5,682.00 for the period of June 1, 2018 through May 31, 2023 – Dept. 221.

B. Human Services

i. MH/ID & EI

1. Contract renewal with the Centre County Youth Service Bureau for the provision of early intervention services to include special instruction. The contract total is \$2,500, which is funded as follows: State \$2,250 and County \$250 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
2. Contract renewal with Central Intermediate Unit #10 for the provision of early intervention services to include special instruction for hearing and vision interpretation services. The contract total is \$5,000, which is funded as follows: State \$4,500 and County \$500 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Contract renewal with Alan Sementelli to provide emergency services to include constable transportation. The contract total is \$33,000 which is funded as follows: State \$31,479 and County \$1,521 for the period of July 1, 2018 through June 30, 2019 – Dept. 561,

C. MIS/RBA

- i. Contract renewal with Quantum for hardware and software support for backup appliance used in conjunction with Veeam software to back up data, programs, files, and servers for disaster recovery and equipment failures. The contract total is \$6,684.37 for the period of March 9, 2018 through February 28, 2020 – Dept. 142.
- ii. Contract renewal with CDW-G to provide support for Veeam software used for snap shot backup copies to the Quantum back up appliances of all virtualized servers, data, files, etc. The contract total is \$19,969.30 for the period of April 23, 2018 through April 22, 2021 – Dept. 142.

X. DISCUSSION ITEMS

XI. RECOGNITION

Mitchell Holden of Boy Scout Troop 370 has earned the Eagle Rank. A court of honor ceremony was held on Sunday, May 20.

XII. C-NET REQUESTS

XIII. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

Centre County Government Offices will be closed on Monday, May 28 in observance of Memorial Day.

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

Tuesday, May 22, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, May 24, 2018

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Monday, May 28, 2018

Centre County Government Offices CLOSED

Tuesday, May 29, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, May 31, 2018

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

XVI. ELECTION ANNOUNCEMENTS

Tuesday, May 22, 2018

Last day for County Board of Elections to receive voted military and overseas absentee ballots.

Wednesday, August 1, 2018

Last day to circulate and file nomination papers.

Wednesday, August 8, 2018

Last day for withdrawal by candidates nominated by nomination papers.

XVII. QUESTIONS FROM THE PRESS

XVIII. ADJOURNMENT