



BOARD OF COMMISSIONERS' AGENDA

Tuesday, June 5, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, May 29, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from May 29.*

V. PROCLAMATION

- A. Proclamation 20 of 2018 – Proclaiming June 4-8, 2018 as Child Welfare Professionals Appreciation Week.

Action: *ADOPT Proclamation 20 of 2018.*

VI. REQUEST FOR PROPOSALS

- A. Transportation – RFP for the furnishing of maintenance and repair services for the Business Fleet – Dept. 532.
- B. Transportation – RFP for the furnishing of maintenance and repair services for the Paratransit Fleet – Dept. 531.

Action: *APPROVE advertisement of the RFP – Business Fleet Vehicle Maintenance and RFP – Paratransit Fleet Vehicle Maintenance.*

VII. CHECK RUN

Check run in the amount of \$1,342,239.38 dated June 1, 2018

Action: *APPROVE the check run dated June 1, 2018.*

VIII. ADMINISTRATOR'S REPORT

IX. CONTRACTS

- A. GIS – Maintenance contract renewal with ESRI, Inc. to provide support and software updates. The contract total is \$23,750 for the period of August 22, 2018 through August 21, 2019 – Dept. 155.

Action: Add the maintenance contract renewal with ESRI, Inc. to next week's Consent Agenda.

- B. Planning – Pennsylvania Department of Community and Economic Development (DCED) sub grantee agreement with Millheim Borough for the Federal Fiscal Year 2017 Community Development Block Grant (CDBG) entitlement funds to be used for a water transmission main replacement along Route 445, north of the Borough. The total agreement is \$231,700 and is Federally funded for the period of June 12, 2018 through April 14, 2020 – Dept. 817.

Action: Add the sub grantee agreement with PA DCED to next week's Consent Agenda.

- C. RBA – Agreement with RBA Professional Data Systems, Inc. for license support for the third party IBM Informix database and third party GUI client software maintenance that forms the basis for thirteen RBA developed software applications used by the County. The contract total is \$32,266 for the period of January 1, 2018 through December 31, 2018 – Dept. 142.

Action: Add the agreement with RBA Professional Data Systems, Inc. to next week's Consent Agenda.

- D. Register of Wills – Contract with Info Quick Solutions, Inc. for the microfilming of estate records. The estimated contract total is \$22,620 for the period of June 12, 2018 through December 11, 2019 and will be paid for by the data automation fund – Dept. 224.

Action: Add the contract with Info Quick Solutions, Inc. to next week's Consent Agenda.

- E. Tax Claim – Contract renewal with Palmetto Posting, Inc. for posting properties for the 2018 Upset Tax Sale and posting of the 2017 Return and Claim Notices. These postings are a requirement of the Real Estate Tax Sale Law. The contract total is estimated at \$18,000 for the period of June 30, 2018 through May 31, 2019 – Dept. 123.

Action: Add the contract renewal with Palmetto Posting, Inc. to next week's Consent Agenda.

F. Human Services

i. Adult Services

1. Partnership agreement with the Eastern Pennsylvania Continuum of Care (CoC) for the Connect to Home: Coordinate Entry System of Eastern PA. This agreement is a requirement of the Department of Housing and Urban Development (HUD) mandate for all CoC/HUD grant recipients. This agreement is at no cost to the County – Dept. 501.
2. 2018 PHARE Grant agreement to assist eligible households with rental assistance. Eligible households must have a gross annual income that is at or below 200% Federal Poverty Level and they must live in a Centre County municipality that is designated as impacted by Marcellus Shale. The total grant award is \$22,000, which is matched with \$30,000 of ACT 137 funds, and \$13,000 leveraged from the Human Services Block Grant for a project total of \$65,000 for the period of May 1, 2018 through October 31, 2019 – Dept. 501.

Action: Add the partnership agreement with the Eastern Pennsylvania Continuum of Care and the 2018 PHARE Grant agreement to next week's Consent Agenda.

ii. Aging

1. Contract with Holly Reigh to teach and facilitate the Evidence Based Program “Enhanced Wellness” that is funded by the Pennsylvania Department of Aging, Health and Wellness (Title IIID). The contract total is not to exceed \$8,200 annually and is State funded for the period of May 15, 2018 through June 30, 2020 – Dept. 521.
2. Contract with Evelyn Wald to teach and facilitate the Evidence Based Program “Enhanced Wellness” that is funded by the Pennsylvania Department of Aging, Health and Wellness (Title IIID). The contract total is not to exceed \$8,200 annually and is State funded for the period of May 15, 2018 through June 30, 2020 – Dept. 521.

Action: Add the contracts with Holly Reigh and Evelyn Wald to next week's Consent Agenda.

iii. Transportation – Acquisition of three vehicles from Penn State University:

1. 2013 Dodge Caravan for Transportation's Paratransit fleet to replace Van #54 that is no longer in service - \$9,130 – Dept. 532.
2. 2013 Chevrolet Impala Sedan for the Sheriff Department to replace S18 that was removed in November 2017 - \$9,900 – Dept. 532.
3. 2014 Chevrolet Malibu Sedan for Children and Youth Services to replace car #5 that was removed in January 2018 - \$9,900 – Dept. 532

The vehicles will be provided as a Penn State In-Kind Service in the total all-inclusive amount of \$28,930 – Dept. 532.

Action: Add the acquisition of vehicles from Penn State University to next week's Consent Agenda.

iv. MH/ID and EI

1. Contract renewal with Hear, Inc. to provide drug and alcohol services including halfway housing for adult male and female individuals. The contract total is estimated at \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.
2. Contract renewal with Pamela Cosper to provide intellectual disability services including certified interpreter services. The contract total is \$5,500, which is funded as follows: State \$5,246 and County \$254 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Contract renewal with John Boswell, M.D. to provide mental health outpatient services. The contract total is \$2,000, which is funded as follows: State \$1,908 and County \$92 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
4. Contract renewal with Quest Services, Inc. to provide drug and alcohol services that include case management, outpatient, intensive outpatient, and intervention. The contract total is \$25,000 which is funded as follows: State \$23,840 and County \$1,160 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
5. Contract renewal with Clear Concepts Counseling to provide drug and alcohol services that include case management, individual, group, and intensive outpatient therapy. The contract total is \$40,000, which is funded as follows: Federal \$21,013, State \$18,145. and County \$842 for the period of July 1, 2018 through June 30, 2018 – Dept. 562.

Action: Add MH/ID and EI items 1-5 to next week's Consent Agenda.

v. Children and Youth

1. Contract addendum with Avanco International for the CAPS Service Provider Agreement to provide consulting services. The contract total is \$10,000, which is funded as follows: Federal \$1,600; State \$5,040; and County \$3,360 for the period of October 1, 2017 through June 30, 2018 – Dept. 511.
2. Contract renewal with Centre County Youth Service Bureau to provide residential services for dependent/delinquent youth. The contract total is \$1,653,023, which is funded as follows: State \$1,368,086 and County \$284,937 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

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3. Contract renewal with Sign Language Specialists of Western PA to provide sign language interpreting services. The contract total is \$6,000, which is funded as follows: State \$4,800 and County \$1,200 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
4. Contract renewal with Children's Advocacy Center to provide forensic interview services. The contract total is \$24,000, which is funded as follows: State \$19,200 and County \$4,800 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
5. Contract renewal with Aimee Senott to provide counseling services. The contract total is \$12,000, which is funded as follows: State \$9,600 and County \$2,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
6. Contract renewal with Pamela McCloskey to provide counseling services. The contract total is \$10,000, which is funded as follows: State \$8,000 and County \$2,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
7. Contract renewal with H. Denning Mason, Esq. to provide legal services. The contract total is \$6,000, which is funded as follows: State \$4,800 and County \$1,200 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
8. Contract renewal with Bobbie Rabuck, Esq. to provide legal services. The contract total is \$30,000, which is funded as follows: State \$24,000 and County \$6,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
9. Contract renewal with Kimberly Hamilton, Esq. to provide legal services. The contract total is \$2,000, which is funded as follows: \$1,600 AND County \$400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
10. Contract renewal with Claire Kimmel, Esq. to provide legal services. The contract total is \$14,000, which is funded as follows: State \$11,200 and County \$2,800 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
11. Contract renewal with The Law Office of James P. Johnson, Esq. to provide legal services. The contract total is \$16,000, which is funded as follows: State \$12,800 and County \$3,200 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
12. Contract renewal with Stephanie Cooper, Esq. to provide legal services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

13. Contract renewal with the YMCA of Centre County – Moshannon Valley to provide childcare services. The contract total is \$500, which is funded as follows: State \$400 and County \$100 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
14. Contract renewal with Kids Court Childcare and Learning Center to provide childcare services. The contract total is \$4,000, which is funded as follows: State \$3,200 and County \$800 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
15. Contract renewal with Abbas House Daycare to provide childcare services. The contract total is \$12,000, which is funded as follows: State \$9,600 and County \$2,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
16. Contract renewal with Your First Page Learning and Development Center to provide childcare services. The contract total is \$20,000, which is funded as follows: State \$16,000 and County \$4,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
17. Contract renewal with the Childcare Center at Hortwoods (PSU) to provide childcare services. The contract total is \$2,500, which is funded as follows: State \$2,000 and County \$500 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

Action: Add Children and Youth Services items 1-17 to next week's Consent Agenda.

X. CONSENT AGENDA

Action: APPROVE Consent Agenda items A-G.

- A. Commissioners – Contract with Reclamere, Inc. to provide a general IT risk analysis. The contract total is \$21,000 with completion anticipated no later than September 30 – Dept. 111.
- B. Court Administration - Contract renewal with Vigilant Security, Inc. to provide security monitoring for the Magisterial District Judge's Office in Philipsburg. This contract is an automatic renewal with the ability to terminate the agreement with thirty days written notice. The contract total is \$453.75 for the period of February 1, 2018 through January 31, 2019 – Dept. 254.
- C. Emergency Communications
 - i. Ordinance 2 of 2018 – Adopting and ratifying an intergovernmental cooperation agreement between the counties of Bedford, Blair, Cambria, Fulton, Huntingdon, Somerset, and Centre authorizing cooperation among the seven counties with respect to their 911 emergency call centers – Dept. 354.
 - ii. Intergovernmental Cooperation Agreement to join the counties of Bedford, Blair, Cambria, Fulton, Huntingdon, and Somerset in the Southern Alleghenies 911 Cooperative for the purpose of leveraging resources and funding to

establish and maintain 911 systems. The Agreement shall remain in place until the County withdraws by Ordinance; the withdrawal of any three counties shall cause the Agreement to be terminated – Dept. 354.

- iii. Contract extension with Mission Critical Partners (MCP) from June 29, 2018 to May 31, 2019. The extension will allow MCP to provide representation for 9-1-1 in communications with Spillman and the consortium project manager for the Computer Aided Dispatch (CAD) and Records Management System (RMS) Interface management project. The term of the extended contract will be August 29, 2017 through May 31, 2019 at no additional cost to the County – Dept. 354.

D. Facilities Management – Contract with Steckley Hood and Duct Cleaning for bi-annual cleaning of the grease exhaust system at the Centre County Correctional Facility. The contract total is \$3,600 for the period of January 1, 2018 through December 31, 2020 – Dept. 333.

E. Juvenile Probation – Owner County Agreement with Central Counties Youth Center, a juvenile detention center jointly owned by five counties: Centre, Clinton, Clearfield, Huntingdon, and Mifflin. The County's yearly allocation toward the operation of the facility is \$161,705, which is funded as follows: State \$80,852.50 and County \$80,852.50 for the period of January 1, 2018 through December 31, 2018 – Dept. 305.

F. Planning

- i. Letter of support to the PA Department of Community and Economic Development (DCED) from the Board of Commissioners on behalf of the Clearwater Conservancy and its grant application for the Hess Farm conservation easement acquisition project – Dept. 151.
- ii. RACP Endorsement Letter for the Central Pennsylvania Institute of Science and Technology's (CPI) Health Science Building – Dept. 151.

G. Human Services

- i. Aging – Contract with Aging Well, PA LLC (AWP) to receive revenue from the Pennsylvania Department of Aging. Aging Well, PA LLC is responsible for the administration and payment of funds for the provision of home and community-based assessment services to assist and support older adults and individuals. Estimated revenue from the State is \$531,198 for the period of July 1, 2018 through June 30, 2021 – Dept. 520.

- ii. MH/ID/EI

- 1. Contract renewal with The Law Office of Denise M. Bierly to provide legal counsel for mental health and intellectual disability commitment hearings. The contract total is \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

2. Contract renewal with Oasis Lifecare, LLC, for services including mental health outpatient, therapeutic prophylactic or diagnostic injection, and individual psychotherapy. The contract total is \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Contract renewal with Susquehanna Software, Inc. for services including quarterly CCRI submission, annual maintenance, custom programming, quarterly HCSIS SC tracker maintenance, and quarterly SC Pelican maintenance. The contract total is estimated at \$41,500, which is funded as follows: State \$39,587 and County \$1,913 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

iii. Transportation

1. Purchase of two 2018 Ford Escape 4x4 SUV's for the MH/ID Department from Tri-Star Ford of Tyrone, Inc. to replace vehicles in their fleet that have met their useful life. The cost per vehicle is \$21,776, which will be provided by MH/ID – Dept. 532.
2. Lease agreement with Tri-Star Auto Group for the lease of two 2018 Ford Utility Police Interceptors for the Sheriff's Department. The lease includes a one-time documentation fee of \$1,000 and an annual payment of \$25,505.21 for a three-year period. At the conclusion of the lease, the County has the purchase option of a \$1 buy out per vehicle – Dept. 532.

XI. DISCUSSION ITEMS

XII. RECOGNITION

XIII. C-NET REQUESTS

Sponsorship for the August 7, 2018 taping of a presentation on Lyme disease by the National Wildlife Federation.

XIV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Thursday, June 7, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, June 12, 2018

BOC Meeting – 10:00 AM - Room 146WB

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Thursday, June 14, 2018

Prison Board of Inspectors – 8:00 AM - CCCF

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Board of Assessment – 11:00 AM – Room 146WB

Tuesday, June 19, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, June 21, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

XVII. ELECTION ANNOUNCEMENTS

Wednesday, August 1, 2018

Last day to circulate and file nomination papers.

Wednesday, August 8, 2018

Last day for withdrawal by candidates nominated by nomination papers.

XVIII. QUESTIONS FROM THE PRESS

XIX. ADJOURNMENT