



BOARD OF COMMISSIONERS' AGENDA

Tuesday, July 3, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, June 26, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from June 26.*

V. REQUEST FOR PROPOSALS

A. Transportation

- i. Contract award for RFP Paratransit Fleet Vehicle Maintenance – Dept. 532,
- ii. Contract award for RFP Business Fleet Vehicle Maintenance – Dept. 532.

Action: *APPROVE entering into contract negotiations for the RFP's Paratransit and Fleet Vehicle Maintenance.*

B. Financial Management - Opening of Proposals for the RFP – General Obligation Note, Series of 2018 – Dept. 113.

Action: *Table RFP – General Obligation Note, Series of 2018 until July 24 for review.*

VI. INVITATION FOR BID

A. Emergency Communications – Opening of Bids for the IFB – 911 Tower Painting Project – Dept. 354.

Action: *Table IFB – 911 Tower Painting Project until July 10 for review.*

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B. Capital Projects - Opening of Bids for the IFB – Equipment Storage Building – Dept. 971.

- i. General Construction
- ii. Mechanical Plumbing Construction
- iii. Mechanical HVAC Construction
- iv. Electrical Construction

Action: *Table IFB – Equipment Storage Building until July 10 for review.*

VII. CHECK RUN

Check run in the amount of \$558,285.92 dated June 29, 2018

Action: *APPROVE the check run dated June 29, 2018.*

VIII. ADMINISTRATOR'S REPORT

IX. CONTRACTS

A. Central Booking – Contract renewal with Keyser Consulting Group for maintenance and support of the PolyCom HDX 6000 video unit. The contract total is \$695 for the period of July 29, 2018 through July 28, 2019 – Dept. 334.

Action: *Add the contract renewal with Keyser Consulting Group to next week's Consent Agenda.*

B. MIS/RBA – Contract renewal with ePlus Technology, Inc. for the County's Palo Alto firewall support and security subscriptions that include URL filtering, threat prevention, and wildfire zero day services, along with premium support. The contract total is \$20,637.89 for the period of August 13, 2018 through August 13, 2021 – Dept. 142.

Action: *Add the contract renewal with ePlus Technology, Inc. to next week's Consent Agenda.*

C. Planning – Submission of the Community Development Block Grant (CDBG) Flagged Activities Reporting Schedule to the Pennsylvania Department of Community and Economic Development.

Action: *APPROVE submission of the CDBG Flagged Activities Reporting Schedule.*

D. Human Services

- i. Addendum for a contract extension with Centre County Homemakers for OPTIONS/Homemaker Services for eligible residents of the Office of Aging and Adult Services Departments. The contract rate is \$16.49 per hour, which is State funded for the period of July 1, 2018 through December 31, 2018 – Dept. 501/521.

Action: *Add the contract extension with Centre County Homemakers to next week's Consent Agenda.*

- ii. Addendum for a contract extension with CareSmart Solutions for OPTIONS/Homemaker Services for eligible residents of the Office of Aging and Adult Services Departments. The contract rate is \$17.75 and \$18.00 per hour, which is State funded for the period of July 1, 2018 through December 31, 2018 – Dept. 501/521.

Action: Add the contract extension with CareSmart Solutions to next week's Consent Agenda.

- iii. Addendum for a contract extension with Helpmates, Inc. for OPTIONS/Homemaker Services for eligible residents of the Office of Aging and Adult Services Departments. The contract rate is \$18.00 per hour, which is State funded for the period of July 1, 2018 through December 31, 2018 – Dept. 501/521.

Action: Add the contract extension with Helpmates, Inc. to next week's Consent Agenda.

- iv. Adult Services – Contract with Service Access and Management, Inc. (SAM, Inc.) to provide assistance and administrative services for the 2017 PHARE Rental Assistance Program. SAM, Inc. to distribute funds directly to landlords per check requests submitted by the Office of Adult Services. The contract total is \$52,000, which is funded as follows: State \$22,000 and County \$30,000. Up to \$2,600 may be expended on administrative costs and the remaining \$49,900 is to be expended on direct client services for the period of May 1, 2018 through September 30, 2019 – Dept. 501.

Action: Add the contract with SAM, Inc. to next week's Consent Agenda.

v. MH/ID/EI D&A

1. Addendum No. 2 with the Centre County Youth Service Bureau to allow for funds for the additional performance based prevention services in the amount of \$124,893. This will increase the contract maximum from \$130,290 to \$255,183, which is funded as follows: State \$243,419 and County \$11,764 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.
2. Contract renewal with Brockerhoff House Corporation to provide representative payee services for intellectual disability and mental health consumers. The contract total is \$18,240, which is funded as follows: State \$17,399 and County \$841 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Contract renewal with Kimberly Rimmey to provide community mental health services for children. The contract total is \$27,500, which is funded as follows: State \$26,232 and County \$1,268 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

Action: Add MH/ID/EI D&A items 1-3 to next week's Consent Agenda.

X. CONSENT AGENDA

Action: *APPROVE Consent Agenda Items A-E.*

- A. Resolution 9 of 2018 – Authorizing exemptions, deductions, abatements, and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in Centre County designated as a proposed Keystone Opportunity Expansion Zone (“KOEZ”). The extension period is January 1, 2019 through December 31, 2025 for Lot #10B within the Moshannon Valley Regional Business Park.
- B. Criminal Justice Planning – Contract with Tracy Small, Crisis Intervention Team (CIT) Coordinator to provide consultant services for the CIT program. Contract total is \$31,202, which is funded as follows: State \$16,468, local contribution \$13,938, and County \$796 for the period of July 1, 2018 through June 30, 2019 – Dept. 306.
- C. Planning – Memorandum of Understanding (MOU) for the revised preliminary subdivision plan #2 – Deerhaven; CCPCDO File No. 280-05. This proposal represents a preliminary plan submission with the purpose of updating the phasing schedule as well as amending the phasing scheme. All other aspects of the preliminary plan previously approved on June 29, 2006 and August 21, 2014, will remain the same including stormwater management, E&S, sewage planning, etc. This subdivision is located along the northern boundary of Zion Back Road (T-461) and the eastern boundary of Trophy Way (T-371) serving the existing Deerhaven subdivision, approximately one mile east of the Zion Back Road intersection with State Route 64 – Dept. 151.
- D. Human Services
 - i. Adult Services – Scope of work for the Fiscal Year 2017 Competition through the U.S. Department of Housing and Urban Development to continue funding the Centre County Rapid Re-Housing Program. The grant total is \$197,563, which is Federally funded for the period of October 1, 2018 through September 30, 2019 – Dept. 501.
 - ii. Children and Youth Services
 - 1. Children and Youth Services budget amendment to move \$48,000 to the administrative category to cover increased costs of personnel. The total budget is \$10,994,861, which is funded as follows: Federal \$2,111,789, State \$6,844,469, and County \$2,038,603 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 - 2. Contract renewal with Summit School, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
 - 3. Contract renewal with Bethany Home, Inc. to provide residential services for dependent/delinquent youth. The contract total is \$16,060, which is funded as follows: State \$12,848 and County \$3,212 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.

4. Contract renewal with The Learning Station to provide Childcare Services. The contract total is \$1,500, which is funded as follows: State \$1,200 and County \$300 for the period of June 1, 2018 through June 30, 2018 – Dept. 511.
5. Contract renewal with Project Point of Light to provide counseling services. The contract total is \$500, which is funded as follows: State \$400 and County \$100 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
6. Contract renewal with St. Johns Lutheran Church and Childcare Center to provide childcare services. The contract total is \$1,500, which is funded as follows: State \$1,200 and County \$300 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
7. Contract renewal with The Learning Station to provide childcare services. The contract total is \$12,000, which is funded as follows: State \$8,600 and County \$2,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
8. Contract renewal with Avanco International, Inc. for the CAPS System Provider Agreement. The contract total is \$33,009.39, which is funded as follows: Federal \$5,050.44, State \$16,775.37, and County \$11,183.58 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
9. Contract renewal with Avanco International, Inc. to provide consulting services. The contract total is \$15,000, which is funded as follows: Federal \$2,295, State \$7,623, and County \$5,082 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
10. Contract renewal with Pennsylvania Children and Youth Association for CAPS technical support. The contract total is \$800, which is funded as follows: State \$650 and County \$160 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

iii. MH/ID/E/LD&A

1. Contract addendum with The ARC of Centre County to allow for funds to provide additional community residential and transportation services in the amount of \$141,399. This will increase the contract total from \$152,363 to \$293,762, which is funded as follows: State \$280,220 and County \$13,542 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

2. Contract addendum with Strawberry Fields, Inc. to allow for funds to provide additional community residential, targeted case management, and housing support/CHIPP enhancement services in the amount of \$67,000. This will increase the contract total from \$1,149,401 to \$1,216,401, which is funded as follows: State \$1,160,325 and County \$56,076 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
3. Contract renewal with Cindi L. Brown to provide intellectual disability services including certified and PA State registered interpretive services. The contract total is \$3,000, which is funded as follows: State \$2,862 and County \$138 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
4. Contract renewal with Care for People Plus, Inc. to provide intellectual disability services including community based in-home supports, companion services, homemaker/chore services, and respite care. The contract total is \$35,000, which is funded as follows: State \$33,387 and County \$1,613 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
5. Contract renewal with CARES of Central PA, Inc. to provide intellectual disability services including community participation services. The contract total is \$15,000, which is funded as follows: State \$14,309 and County \$691 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
6. Contract renewal with Gaudenzia, Inc. to provide drug and alcohol services including inpatient non-hospital treatment and rehabilitation to include women with children, co-occurring, long term, and halfway house services. The contract total is estimate at \$5,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
7. Contract renewal with Sunny Days Adult Daily Living Center to provide intellectual disability services that include community based in home and community supports, community participation, and companion services. The contract total is \$38,750, which is funded as follows: State \$36,964 and County \$1,786 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
8. Contract renewal with Skills Inc. to provide mental health services that include family based, vocational rehabilitation, psychiatric rehab, and community employment; intellectual disability services that include supported employment, community based services, and companion services. The contract total is \$273,500, which is funded as follows: State \$260,892 and County \$12,608 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

9. Contract renewal with Merakey Pennsylvania (NHS Pennsylvania) to provide mental health services that include family based and family support (respite services). The contract total is \$22,000, which is funded as follows: State \$20,986 and County \$1,014 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
10. Contract renewal with Mary Ann Kressen, Esquire to provide counseling services for mental health and intellectual disability hearings, legal review of court orders, hearing reports, appeals, etc. pertaining to commitment hearings. The contract total is \$10,000, which is funded as follows: State \$9,539, and County \$461 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
11. Contract renewal with Service Access & Management Inc. (SAM Inc.), a dual contract agreement for the performance of independent consultant and management services relating to financial services to be provided by SAM Inc. and performed by Centre County MH/ID/EI D&A program and the Office of Aging – Dept. 561/562/521.
 - a. The contract total for July 1, 2018 through June 30, 2019 is \$589,784, which is funded as follows: State \$562,595 and County \$27,189
 - b. The contract total for July 1, 2019 through June 30, 2020 is \$601,580, which is funded as follows: State \$573,847 and County \$27,733.
 - c. The contract total for July 1, 2020 through June 30, 2021 is \$613,611, which is funded as follows: State \$585,324 and County \$28,287.

XI. DISCUSSION ITEMS

Harner Farm Chainsaw Carving Festival

XII. RECOGNITION

A Court of Honor was held on Sunday, July 1 for Caleb Cain of Boy Scout Troop 45 of Milesburg. Caleb has earned the rank of Eagle Scout.

XIII. C-NET REQUESTS

- A. Bulletin board message for the Farmers' Market Nutrition Voucher Program
- B. CNET sponsorship for The Opioid Epidemic Town Hall Meetings to be held on Tuesday, July 17 at 6:30 PM at the Philipsburg Middle School and Tuesday, July 31 at 6:30 PM at the American Philatelic Society, Bellefonte.

XIV. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report

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B. Announcements

- i. Centre County Government Offices will be closed on Wednesday, July 4 in observance of Independence Day.
- ii. The Centre County District Attorney's Office and Centre County HOPE Initiative will host two town hall meetings to discuss the opioid epidemic. The meetings will be held on Tuesday, July 17 at 6:30 PM at the Philipsburg Middle School and Tuesday, July 31 at 6:30 PM at the American Philatelic Society, Bellefonte.

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Tuesday, July 3, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, July 5, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, July 10, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, July 12, 2018

Prison Board of Inspectors – 8:00 AM - CCCF

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Employee Benefits Trust – 11:00 AM – Room 146WB

Tuesday, July 17, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, July 19, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

XVII. BID / PROPOSAL SCHEDULE

XVIII. ELECTION ANNOUNCEMENTS

Wednesday, August 1, 2018

Last day to circulate and file nomination papers.

Wednesday, August 8, 2018

Last day for withdrawal by candidates nominated by nomination papers.

XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT