



BOARD OF COMMISSIONERS' AGENDA

Tuesday, July 10, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, July 3, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from July 3.*

V. RESOLUTIONS

- A. Resolution 10 of 2018 – Amending Resolution 7 of 2017 adopting the Board of Assessment Appeals of Centre County Appeal Procedures, Rules, and Regulations – Dept. 121.

Action: *Add Resolution 10 of 2018 to next week's Consent Agenda.*

- B. Resolution 11 of 2018 – Amending Resolution 5 of 2017 requesting a Multimodal Transportation Fund grant from the PA Department of Community and Economic Development Commonwealth Financing Authority – Dept. 151.

Action: *Add Resolution 11 of 2018 to next week's Consent Agenda.*

VI. INVITATIONS FOR BID

- A. Emergency Communications – Contract award for IFB – 911 Tower Painting Project – Dept. 354.

Action: *APPROVE entering into contract negotiations for the IFB – 911 Tower Painting Project.*

B. Capital Projects

i. Contract awards for IFB – Equipment Storage Building – Dept. 971.

1. General Construction
2. Mechanical Plumbing Construction
3. Mechanical HVAC Construction
4. Electrical Construction

Action: *APPROVE entering into contract negotiations for the IFB – Equipment Storage Building.*

ii. Sheriff's Office Roof Replacement – Dept. 971.

Action: *APPROVE advertisement of the RFP – Sheriff's Office Roof Replacement.*

VII. CHECK RUN

Check run in the amount of \$978,703.52 dated June 6, 2018

Action: *APPROVE the check run dated June 6, 2018.*

VIII. ADMINISTRATOR'S REPORT

A. Drug Free Workplace Policy

Action: *Take the Drug Free Workplace Policy off the table from May 8, 2018 and add to next week's Consent Agenda.*

B. Interior Facility Use Policy

Action: *Add the Interior Facility Use Policy to next week's Consent Agenda.*

IX. CONTRACTS

A. Court Administration – Purchase and installation of two Bosch indoor day/night dome cameras at the Pugh Street Magisterial District Judges Office by Vigilant Security, Inc. The total one-time cost is \$756.90, which will be submitted to the Administrative Office of Pennsylvania Courts (AOPC) for reimbursement through a security grant – Dept. 257.

Action: *Add the purchase and installation for the Pugh Street MDJ office to next week's Consent Agenda.*

B. Domestic Relations

i. Contract addendum with Kimberly Hamilton, Esquire to increase the Title IV-D attorney rate to \$125.00 per hour, which is funded as follows: Federal \$82.50 and County \$42.50 for the period of August 1, 2018 through September 30, 2020 – Dept. 281.

- ii. Contract addendum with Caren Bloom, Esquire to increase the Title IV-D attorney rate to \$125.00 per hour, which is funded as follows: Federal \$82.50 and County \$42.50 for the period of August 1, 2018 through September 30, 2020 – Dept. 281.

Action: Add the contract addendum with Kimberly Hamilton, Esquire and Caren Bloom, Esquire to next week's Consent Agenda.

C. Emergency Communications

- i. Contract renewal with Breon's, Inc. to provide generator maintenance for the County's 911 tower sites and the Willowbank tower. The contract total is \$11,288.19 for the period of June 9, 2018 through June 8, 2019 – Dept. 354.
- ii. Microwave lease agreement with Centre Communications, Inc. for the use of three segments (networks) of an IP Microwave system that Centre Communications owns, operates, and maintains. The initial term is three years with an automatic renewal for succeeding three year terms with a three percent escalator each year. The cost per year for the first term is \$11,652 year one, \$12,001.56 year two, and \$12,361.61 year three. A total of \$36,015.17 for the period of January 1, 2019 through December 31, 2021 – Dept. 354.

Action: Add the contract renewal with Breon's, Inc. and the agreement with Centre Communications, Inc. to next week's Consent Agenda.

D. Planning

- i. Stormwater drainage easement with the Borough of Bellefonte for the premises located at North Monroe Street, Bellefonte to grant a right of way for such an easement, and to provide for installation, maintenance, repair, and improvement of the stormwater system within the easement area – Dept. 151.
- ii. Stormwater drainage easement with Daniel H. Anderson for the premises located at 136 North Wilson Street, Bellefonte to grant a right of way for such an easement, and to provide for installation, maintenance, repair, and improvement of the stormwater discharge system within the easement area. – Dept. 151.

Action: APPROVE the stormwater drainage easements with the Borough of Bellefonte and Daniel H. Anderson.

E. Probation

- i. Fiscal Year 2018-2019 Grant-In-Aid application and agreement with the Pennsylvania Board of Probation and Parole. The application total is approximately \$125,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 301.

- ii. Fiscal Year 2018-2019 State Offender Supervision Fund agreement, which enables the County to receive reimbursement for a portion of offender supervision fees collected by Probation and sent to the Board of Probation and Parole. The agreement total is approximately \$325,000 is for the period of July 1, 2018 through June 30, 2019 – Dept. 301.

Action: Add the Grant in Aid application and agreement and the Supervision Fund agreement to next week's Consent Agenda.

- F. Recorder of Deeds – Contract addendum to extend the contract with Data Trace Information Services, LLC (Data Trace) formerly known as RedVision Systems, Inc. This contract is for the County to provide Data Trace with indexed records on a daily basis, the County will receive \$.02 per record or \$50.00 per month, whichever amount is greater for the period of July 11, 2018 through July 10, 2021 – Dept. 133.

Action: Add the contract addendum with Data Trace to next week's Consent Agenda.

G. Human Services

- i. Transportation – Grant agreement and assurance of compliance with the Pennsylvania Department of Human Services to participate in the Medical Assistance Transportation Program (MATP) for Fiscal Year 2018-2019. The initial MATP allocation is \$591,061 for the period of July 1, 2018 through June 30, 2019 – Dept. 531.

Action: Add the agreement and assurance of compliance to next week's Consent Agenda.

- ii. Adult Services

1. Contract addendum with Centre Helps to increase the contract total \$17,284 from \$70,000 to \$87,284 to allow for additional information and referral services for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
2. Contract addendum with Centre County Youth Service Bureau to increase the contract total \$8,000 from \$107,898 to \$115,898 to allow for assistance with administrative oversight of the Rental and Mortgage Assistance Program for rental, mortgage, and security deposit assistance for the period of July 1, 2017 through June 30, 2018 – Dept. 5010
3. Contract addendum with Centre Helps to increase the contract total \$4,428 from \$23,390 to \$27,818 for additional short-term case management and financial assistance services for the period of July 1, 2017 through June 30, 2018 – Dept. 501.

Action: Add the contract addendums with Centre Helps, Centre County Youth Service Bureau, and Centre Helps to next week's Consent Agenda.

iii. MH/ID/EI D&A

1. Contract renewal with Eagle Ridge Personal Care Home, LLC to provide mental health services including housing support. The contract total is \$30,000, which is funded as follows: State \$28,617 and County \$1,383 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
2. Contract renewal with Eagle Valley Personal Care Home, Inc. to provide mental health services including housing support. The contract total is \$333,292, which is funded as follows: State \$317,927 and County \$15,365 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Contract renewal with Eagle View Personal Care Home, LLC to provide mental health services including enhanced support in a community residential rehabilitation setting. The contract total is \$437,000, which is funded as follows: State \$416,854 and County \$20,146 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

Action: *Add MH/ID/EI D&A items 1-3 to next week's Consent Agenda.*

4. Agreement with FEi.com, Inc. d/b/a FEI Systems to provide the data collection system for the Pennsylvania Department of Drug and Alcohol Programs to provide treatment episode data set information on behalf of Centre County. There is no cost for this agreement for the period of July 1, 2018 through June 30, 2021 – Dept. 562.

Action: *APPROVE the agreement with FEi.com.*

X. CONSENT AGENDA

Action: *APPROVE Consent Agenda Items A-C.*

- A. Central Booking – Contract renewal with Keyser Consulting Group for maintenance and support of the PolyCom HDX 6000 video unit. The contract total is \$695 for the period of July 29, 2018 through July 28, 2019 – Dept. 334.
- B. MIS/RBA – Contract renewal with ePlus Technology, Inc. for the County's Palo Alto firewall support and security subscriptions that include URL filtering, threat prevention, and wildfire zero day services, along with premium support. The contract total is \$20,637.89 for the period of August 13, 2018 through August 13, 2021 – Dept. 142.
- C. Human Services
 - i. Addendum for a contract extension with Centre County Homemakers for OPTIONS/Homemaker Services for eligible residents of the Office of Aging and Adult Services Departments. The contract rate is \$16.49 per hour, which is State funded for the period of July 1, 2018 through December 31, 2018 – Dept. 501/521.

- ii. Addendum for a contract extension with CareSmart Solutions for OPTIONS/Homemaker Services for eligible residents of the Office of Aging and Adult Services Departments. The contract rate is \$17.75 and \$18.00 per hour, which is State funded for the period of July 1, 2018 through December 31, 2018 – Dept. 501/521.
- iii. Addendum for a contract extension with Helpmates, Inc. for OPTIONS/Homemaker Services for eligible residents of the Office of Aging and Adult Services Departments. The contract rate is \$18.00 per hour, which is State funded for the period of July 1, 2018 through December 31, 2018 – Dept. 501/521.
- iv. Adult Services – Contract with Service Access and Management, Inc. (SAM, Inc.) to provide assistance and administrative services for the 2017 PHARE Rental Assistance Program. SAM, Inc. to distribute funds directly to landlords per check requests submitted by the Office of Adult Services. The contract total is \$52,000, which is funded as follows: State \$22,000 and County \$30,000. Up to \$2,600 may be expended on administrative costs and the remaining \$49,900 is to be expended on direct client services for the period of May 1, 2018 through September 30, 2019 – Dept. 501.
- v. MH/ID/EI D&A
 - 1. Addendum No. 2 with the Centre County Youth Service Bureau to allow for funds for the additional performance based prevention services in the amount of \$124,893. This will increase the contract maximum from \$130,290 to \$255,183, which is funded as follows: State \$243,419 and County \$11,764 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.
 - 2. Contract renewal with Brockerhoff House Corporation to provide representative payee services for intellectual disability and mental health consumers. The contract total is \$18,240, which is funded as follows: State \$17,399 and County \$841 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
 - 3. Contract renewal with Kimberly Rimmey to provide community mental health services for children. The contract total is \$27,500, which is funded as follows: State \$26,232 and County \$1,268 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

XI. DISCUSSION ITEMS

XII. RECOGNITION

XIII. C-NET REQUESTS

CNET sponsorship for the John H. Zeigler Preservation Awards to be held on Sunday, November 4 at 3:00 PM at the Centre County Penn State Visitors Center.

XIV. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

The Centre County District Attorney's Office and Centre County HOPE Initiative will host two town hall meetings to discuss the opioid epidemic. The meetings will be held on Tuesday, July 17 at 6:30 PM at the Philipsburg Middle School and Tuesday, July 31 at 6:30 PM at the American Philatelic Society, Bellefonte.

XV. EXECUTIVE SESSION REPORT

XVI. PUBLIC MEETING SCHEDULE

Tuesday, July 10, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, July 12, 2018

Prison Board of Inspectors - 8:00 AM - CCCF

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Employee Benefits Trust - 11:00 AM - Room 146WB

Tuesday, July 17, 2018

BOC Meeting - 10:00 AM - Room 146WB

Thursday, July 19, 2018

BOC/Salary Board Meeting - 10:00 AM - Room 146WB - AS NEEDED

Retirement Board - 11:00 AM - Room 146WB

XVII. BID / PROPOSAL SCHEDULE

XVIII. ELECTION ANNOUNCEMENTS

Wednesday, August 1, 2018

Last day to circulate and file nomination papers.

Wednesday, August 8, 2018

Last day for withdrawal by candidates nominated by nomination papers.

XIX. QUESTIONS FROM THE PRESS

XX. ADJOURNMENT