



BOARD OF COMMISSIONERS' AGENDA

Tuesday, August 11, 2020, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, August 4, 2020 Board of Commissioners' meeting.

Action: APPROVE the minutes from the August 4, 2020 Board of Commissioners' meeting.

V. COVID-19 PLANNING AND RESPONSE

County Relief Block Grant (CRBG)

VI. CONTRACTS

- A. Facilities Management – Notice of termination of the contract with Nittany Professional Cleaning, Inc. effective September 18, 2020 – Dept. 161.

Action: APPROVE the notice of termination for Nittany Professional Cleaning, Inc.

- B. Planning

Memorandum of Understanding (MOU) for the third and final phase of development for All Storage Solutions, LLC, showing two (2) self-storage buildings (each being 10,400 square feet), comprising 64 individual self-storage units per building as well as corresponding infrastructure to service the proposed land development activity; located along the eastern boundary of Rock Road (T-376) at its intersection with Fox Hill Road (T-784) in Benner Township – Dept. 151.

Action: Add the MOU for All Storage Solutions, LLC to next week's Consent Agenda.

- C. Tax Claim – Contract renewal with Palmetto Posting, Inc. for posting properties in preparation for the 2020 Upset Tax Sale and the 2019 unclaimed Return and Claim Notices. These postings are in accordance with the requirements of the Real Estate Tax Sale Law. The contract is for the period of July 1, 2020 through June 30, 2021 – Dept. 123.

Action: Add the agreement with Palmetto Posting, Inc. to next week's Consent Agenda.

D. Human Services

- i. Children and Youth Services - Fiscal Year 2021 - 2022 Children and Youth Needs Based Budget– Dept. 511.

Action: Add the FY 2021-2022 Children and Youth Needs Based Budget to Thursday's Consent Agenda.

ii. MH/ID/EI

1. Contract renewal with Skills, Inc. to provide mental health services including vocational rehabilitation, psychiatric rehabilitation, peer support and community employment; and intellectual disability services including supported employment and community participations services. The contract total is \$104,792, which is funded as follows: State \$99,961 and County \$4,831 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
2. Letter of Agreement with Steve Wicks, Esquire to provide legal consultation, attendance at mental health and intellectual disability commitment hearings as needed, review of commitment hearing appeals and firearm appeals, and client request to obtain record requests. The contract total is estimated at \$5,000, which is funded as follows: State \$4,769 and County \$231 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
3. Letter of Agreement with Mary Ann Kresen, Esquire to provide counsel for mental health and intellectual disability hearings, legal review of court orders, hearing reports, appeals, etc. pertaining to commitment hearings. The contract total is estimated at \$10,000, which is funded as follows: State \$9,539 and County \$461 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
4. Letter of Agreement with Jennifer Hockman to provide intellectual disability services including certified and Pennsylvania State registered interpretive services. The contract total is \$5,000, which is funded as follows: State \$4,769 and County \$231 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

5. Letter of Agreement with J.S. Transport to provide emergency transportation services. The contract total is estimated at \$25,000, which is funded as follows: State \$23,848 and County \$1,152 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

Action: *Add MH/ID/EI items 1-5 to next week's Consent Agenda.*

- iii. Transportation - fourth Quarter Medical Assistance Transportation Program (MATP) Report for Fiscal Year 2019-2020 – Dept. 531.

Action: *Add the Fourth Quarter MATP Report to next week's Consent Agenda.*

VII. GRANTS

VIII. CONSENT AGENDA

A. Correctional Facility

- i. Intergovernmental housing agreement with Huntingdon County. The contract rate is \$65 per day for the period of January 1, 2020 through December 31, 2020 – Dept. 151.
- ii. Memorandum of Understanding with Centre Safe to provide assistance in complying with the Federal Prison Rape Elimination Act. There is no cost for this contract through December 31, 2020 – Dept. 333.

- B. District Attorney – Contract with Thomson Reuters-Westlaw Proflex to provide access to a multitude of online legal research data, including but not limited to all state and federal cases, statutes, regulations, administrative decisions and directives. The contract total is \$59,370 inclusive of a 3% annual increase for the period of August 22, 2020 through August 21, 2023 – Dept. – 221.

C. Domestic Relations

- i. Intergovernmental agreement between the Board of Commissioners, Centre County Sheriff's Department, and Court of Common Pleas of Centre County, Domestic Relations Section for services provided by the Security Office of the Willowbank Building. Expenditures under this agreement will be submitted for reimbursement as Title IV-D related security costs for a 66% reimbursement. This agreement is for the period of October 13, 2020 through September 30, 2025 – Dept. 281.
- ii. Title IV-D Cooperative Agreement with the Pennsylvania Department of Human Services and the Court of Common Pleas outlining each agency's responsibilities in administering the Title IV-D child support enforcement program. This agreement is for the period of October 1, 2020 through September 30, 2025 – Dept. 281.
- iii. Title IV-D Attorney contract with Kimberly Hamilton to provide legal services to assist in the establishment and enforcement of support orders. The contract rate is \$125 per hour, which is 66% Federally funded, for the period of October 1, 2020 through September 30, 2025 – Dept. 281.

- iv. Title IV-D Attorney contract with Caren Bloom to provide legal services to assist in the establishment and enforcement of support orders. The contract rate is \$125 per hour, which is 66% Federally funded, for the period of October 1, 2020 through September 30, 2025 – Dept. 281.

D. Human Services

i. Adult Services

1. Contract with Service Access Management, Inc. to provide financial management services for the Office of Adult Services. The contract total is \$8,000 for the period of July 1, 2020 through August 31, 2020 – Dept. 501.
2. Contract with Service Access Management, Inc. to provide administrative assistance for the 2020 CARES Rent Relief Program. The contract is \$485,000 for services and \$15,000 for administration, a total a \$500,000, which is Federally funded for the period of March 1, 2020 through December 31, 2020 – Dept. 501.

- ii. Aging - Contract renewal with Bobbie Rabuck, Esquire to provide legal consultation for the Office of Aging. The contract total is \$11,025 for an estimated 35 hours annually during the period of July 24, 2020 through July 24, 2023 - Dept. 521.

iii. MH/ID/DI

1. Addendum No. 1 with the Centre County Youth Service Bureau for the provision of mental health services to include additional housing support services. This addendum is for an additional \$12,000, increasing the contract total from \$74,820 to \$86,820 , which is funded as follows: State \$82,818 and County \$4,002 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
2. Letter of Agreement with the Centre County Youth Service Bureau for the provision of early intervention services to include special instruction. The contract total is \$833, which is funded as follows: State \$750 and County \$83 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
3. Letter of Agreement with Care for People Plus, Inc. to provide services for clients with intellectual disability services including community based in-home supports, companion services, homemaker/chore services and respite care. The contract total is \$11,250, which is funded as follows: State \$10,731 and County \$519 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.
4. Letter of agreement with Keep Sage Transportation Services to provide emergency services including constable transportation. The contract total is not to exceed \$25,000, which is funded as follows: State \$23,848 and County \$1,152 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

5. Letter of agreement with Bauer's All About Kids, LLC. For the provision of early interventions services to include occupational therapy, physical therapy, special instruction, and speech language pathology. The contract total is \$22,917, which is funded as follows: State \$20,625 and County \$2,292 for the period of July 1, 2020 through June 30, 2021 – Dept. 561.

- E. Information Technology Services – Contract renewal with Civic Plus to provide hosting and support for the county's website. The contract total is \$8,840.66 for the period of July 1, 2020 through June 30, 2021 – Dept. 142.

F. GRANTS

i. District Attorney

1. Subgrant award notification from the Pennsylvania Commission on Crime and Delinquency (PCCD) for the 2019 STOP Violence Against Women Project in the amount of \$145,000 for the period of January 1, 2021 through December 31, 2021 – Dept. 221.
2. STOP Violence Against Women Pass-Through Agreement with Centre Safe to perform the project services out lined in the grant application to the Pennsylvania Commission on Crime and Delinquency for the STOP Violence Against Women Project. The contract total is \$49,100 for the period of January 1, 2021 through December 31, 2021 – Dept. 221.
3. STOP Violence Against Women Pass-Through Agreement with The Borough of State College to perform the project services out lined in the grant application to the Pennsylvania Commission on Crime and Delinquency for the STOP Violence Against Women Project. The contract total is \$37,950 for the period of January 1, 2021 through December 31, 2021 – Dept. 221.

IX. LETTER OF SUPPORT

X. ADMINISTRATOR'S REPORT

XI. LIQUID FUELS - FEE FOR LOCAL USE

A. Fee for Local Use – Annual Report

B. 2021 Program Overview

XII. DISCUSSION ITEMS

XIII. CHECK RUN

Check run in the amount of \$658,081.74 dated August 7, 2020.

Action: *APPROVE the check run dated August 7, 2020.*

XIV. C-NET REQUESTS

- A. Sponsorship of a bulletin board message for the Centre County League of Women Voters Candidates' Night from September 28 through October 8, 2020.
- B. Sponsorship for CNET's broadcasting of the Centre County League of Women Voters Candidates' Night to be held on Thursday, October 8 at 7:00 PM.

XV. RECOGNITION

XVI. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

XVII. EXECUTIVE SESSION REPORT

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, August 11, 2020

Board of Commissioners/Salary Board – 10:00 AM – Room 146WB

Thursday, August 6, 2020

Prison Board of Inspectors – 8:00 AM - Virtual

Board of Commissioners/Salary Board – 10:00 AM – Virtual

XIX. BID / PROPOSAL SCHEDULE

XX. ELECTION ANNOUNCEMENTS

Monday, October 19, 2020

Last day to REGISTER before the November election.

Tuesday, October 27, 2020

Last day to apply for a mail-in or civilian absentee ballot.

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT