



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, August 13, 2019, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, July 30, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from July 30, 2019.*

V. REQUEST FOR PROPOSALS

- A. Planning – Opening of Proposals for the RFP – Design/Replacement of the Holt Memorial Library HVAC System – Dept. 151.

Action: *Table RFP – Design/Replacement of the Holt Memorial Library HVAC System until August 20, 2019 for review.*

- B. Office/Space Locations and Buildout – Contract award for the RFP – Office/Space Locations and Buildout for Magisterial District Court No. 49-1-01 and Magisterial District Court No. 49-3-05.

Action: *Table RFP – Office/Space Locations and Buildout for Magisterial District Court No. 49-1-01 and Magisterial District Court No. 49-3-05 for contract negotiations.*

VI. CONTRACTS

- A. Planning

- i. Revised cooperation agreement for the Grange Park Equine Center Redevelopment Assistance Capital Program (RACP) project. The agreement formerly approved on August 7, 2018 has been amended to include a third party, Centre County Pomona Grange No. 13 of the Patrons of Husbandry, the legal land owners of where the project is located – Dept. 151.

Action: *APPROVE the revised cooperation agreement.*

ii. *Cooperative agreement with the Mountaintop Activity Center to receive a reimbursement in the amount of \$50,000 through the Keystone Communities Grant for roof and restroom upgrades – Dept. 151.*

iii. *Cooperative agreement with the Mountaintop Community Pool Association to receive a reimbursement in the amount of \$2,000 through the Keystone Communities Grant for the purchase of an AED and other first aid equipment – Dept. 151.*

*Action: APPROVE the cooperation agreements with the Mountaintop Activity Center and Mountaintop Pool Association.*

- B. Correctional Facility – Contract renewal with The Penn State Psychological Clinic to provide services to staff and those incarcerated at the correctional facility for three hours per week for 45 weeks. The contract rate is \$125 per hour and will be provided as a Penn State In-Kind Service in the amount of \$16,875 for the period of January 1, 2020 through December 31, 2020 – Dept. 333.

*Action: Add the contract renewal with The Penn State Psychological Clinic to next week's Consent Agenda.*

- C. Criminal Justice Planning – Agreement with Nittany Centre Realty LLC to display art work for the Recovery and Art show that will be held September 23 through September 30, 2019 in honor of National Recovery Month. A vacant storefront space will be provided at no cost – Dept. 306.

*Action: Add the contract with Nittany Centre Realty LLC to next week's Consent Agenda.*

- D. Emergency Communications - Contract with Onsolve, LLC, formerly Emergency Communications Network, Inc. to provide CodeRed service. CodeRed is used to deliver emergency and non-emergency messages to recipients with pre-selected households and businesses. The contract total is \$9,500 and adds unlimited texting at no additional charge for the period of January 1, 2019 through December 31, 2019 - Dept. 354.

*Action: Add the contract with Onsolve, LLC to next week's Consent Agenda.*

- E. Elections – Contract renewal with Pitney Bowes for maintenance of the DF800 Folder. The contract total is \$554.04 for the period of September 1, 2019 through August 31, 2020 – Dept. 131.

*Action: Add the contract renewal with Pitney Bowes to next week's Consent Agenda.*

- F. Facilities Management – Agreement with Avail Business Systems to remove and reinstall records, relocate temporary filing units, remove cabinet, shelving and three carriages in the Prothonotary's Office. The total cost is \$2,702.28 – Dept. 161.

*Action: APPROVE agreement with Avail Business Systems.*

- G. Information Technology Services – Contract renewal with Dell EMC to provide support for the 911 CAD VM cluster and VM license. The contract total is \$1,285.09 for the period of August 23, 2019 through August 22, 2020 – Dept. 142.

*Action: Add the contract renewal with Dell EMC to next week's Consent Agenda.*

H. Probation

- i. Contract with BI Incorporated to provide electronic monitoring service for adult and juvenile offenders. The contract total is estimated at \$55,000 for a one year period and will renew automatically for succeeding periods of one year unless otherwise terminated as provided – Dept. 301.
- ii. Contract with Project Point of Light, Inc. to pay sexually violent predator counseling fees for indigent offenders. The contract total is \$120 for the period of October 1, 2019 through December 31, 2019 – Dept. 301.

*Action: Add the contracts with BI Incorporated and Project Point of Light, Inc. to next week's Consent Agenda.*

I. Human Services

- i. Transportation - Medical Assistance Transportation Program (MATP) fourth quarter report for Fiscal Year 2018-2019 – Dept. 531.

*Action: Add the FY 18-19 MATP report to next week's Consent Agenda.*

ii. Children and Youth Services

1. Quarterly reports for the Fiscal Year July 1, 2018 through June 30, 2019 – Dept. 511.
2. Fiscal Year 2020 - 2021 Children and Youth Needs Based Budget– Dept. 511.

*Action: APPROVE the FY 2019-2020 quarterly reports and 2020-2021 Needs Based Budget.*

- iii. Fiscal Year 2019-2020 Human Services Block Grant Plan. This plan outlines the services and spending for providers in the Mental Health, Intellectual Disabilities, Drug & Alcohol and Adult Services Programs. The total is \$6,068,785, which is funded as follows: State \$5,807,791 and County \$260,994 for the period of July 1, 2019 through June 30, 2020 – Dept. 521.

*Action: Add the FY 2019-2020 Human Services Block Grant Plan to next week's Consent Agenda.*

iv. Adult Services

1. Contract Addendum with Housing Transitions, Inc. to increase the Homemaker Services Planning Case Management program allocation from \$19,529 to \$26,534, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.

2. Contract Addendum with Central Pa Community Action to increase the annual State Food Purchase Program (SFPP) allocation from \$88,146.39 to \$90,644.09, which is State funded for the period of July 1, 2018 through June 30, 2019. The increase is due to a fifth payment from the Pennsylvania Department of Agriculture – Dept. 501.

*Action: Add the contract addendum's with Housing Transitions, Inc. and Central PA Community Action to next week's Consent Agenda.*

- v. Aging – Contract with Stacy Garbrick to provide cleaning services at the Penns Valley/Centre Hall Senior Center up to two times per week for an estimated two hours per week. The contract total is \$4,329.36 for the period of August 20, 2019 through August 19, 2022 – Dept. 521.

*Action: Add the contract with Stacy Garbrick to next week's Consent Agenda.*

vi. MH/ID/EI – D&A

1. Contract Addendum No. 1 with Strawberry Fields, Inc. to provide additional mental health peer support, community residential targeted case management, and housing support services in the amount \$45,416. This increases the contract total from \$1,129,201 to \$1,174,617, which is funded as follows: State \$1,120,467 and County \$54,150 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
2. Contract Addendum No. 2 with Cen-Clear Child Services, Inc. to provide additional early intervention services in the amount of \$12,000. This increases the contract total from \$78,000 to \$90,000, which is funded as follows: State \$81,000 and County \$9,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Contract Addendum No. 2 with Central Intermediate Unit #10 to provide additional early intervention services in the amount of \$4,000. This increase the contract total from \$8,000 to \$12,000, which is funded as follows: State \$10,800 and County \$1,200 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
4. Service agreement with The Behavioral Health Alliance of Rural Pennsylvania to allow BHARP to provide system of care activities to include neurologic trauma training for school district personnel. There is no cost associated with this agreement for the period of August 1, 2019 through September 29, 2019 – Dept. 561.
5. Contract renewal with The Penn State Psychological Clinic to provide mental health services that include outpatient (psychiatric evaluation/medication review, individual psychotherapy, psychological testing, and neuro-psych testing) and community service consultation. The contract total is \$30,000, which is funded as follows: State \$28,617 and County \$1,383 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

6. Contract renewal with Susquehanna Software, Inc. to provide quarterly CCRI submission, annual maintenance, custom programming, quarterly HCSIS SC Tracker maintenance, and quarterly SC Pelican maintenance. The contract total is estimated at \$41,500, which is funded as follows: State \$39,587 and County \$1,913 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
7. Contract renewal with Alan Sementelli to provide emergency services that include constable transportation. The contract total is estimated at \$25,000, which is funded as follows: State \$23,848 and County \$1,152 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
8. Letter of Agreement with Sunny Days Adult Daily Living Center to provide intellectual disability services that include community based in home and community supports, community participation, and companion services. The contract total is \$30,500, which is funded as follows: State \$29,094 and County \$1,406 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
9. Contract renewal with Care for People Plus, Inc. to provide intellectual disability services that include community based –in home supports, companion services, homemaker/chore services, and respite care. The contract total is \$17,000, which is funded as follows: State \$16,216 and County \$784 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
10. Contract renewal with Strawberry Fields, Inc. to provide mental health services that include peer support, community residential rehabilitation, targeted case management, and housing support. The contract total is \$1,134,201, which is funded as follows: State \$1,081,914 and County \$52,287 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
11. Contract renewal with Jennifer Hockman to provide intellectual disability services that include certified and Pennsylvania State registered interpretive services. The contract total is \$4,000, which is funded as follows: State \$3,816 and County \$184 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
12. Contract renewal with The Advocacy Alliance to provide incident management intellectual disability services and mental health services, which include representative payee and provision of consumer/family satisfaction team surveys. The contract total is \$18,000, which is funded as follows: State \$17,170 and County \$830 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

13. Contract renewal with Skills, Inc. to provide mental health services that include vocational rehabilitation, psychiatric rehab, peer support, and community employment; intellectual disability services that include supported employment, community based services, and community participation services. The contract total is \$250,000, which is funded as follows: State \$238,475 and County \$11,525 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

*Action: Add MH/ID/EI items 1-13 to next week's Consent Agenda.*

VII. C-NET REQUESTS

Sponsorship for the taping of up to four forums on civics education presented by the Centre County League of Women Voters across Centre County.

VIII. LETTER OF SUPPORT

IX. CONSENT AGENDA

- A. Resolution 9 of 2019 – Agreeing to enter into a Multimodal Grant Reimbursement Agreement in the amount of \$1.365 million with the Pennsylvania Department of Transportation as part of the \$1.95 million project titled the 2018 Centre County Local Bridge Bundle. Funding will be utilized to rehabilitate the following three local bridges: T-942 Lower Coleville Road Bridge, Spring Township; T-489 Front Street Bridge, Curtin Township; T-526 Fox Gap Road Bridge, Miles Township – Dept. 151.
- B. Resolution 10 of 2019 - Agreeing to enter into a Multimodal Grant Reimbursement Agreement in the amount of \$2.07 million with the Pennsylvania Department of Transportation as part of the \$3.03 million project titled the 2019 Centre County Local Bridge Bundle. Funding will be utilized to replace the following two bridges: Railroad Street Bridge, Bellefonte Borough and Mill Street Bridge Howard Township – Dept. 151.
- C. Controller – Letter of Engagement with Baker Tilly Virchow Krause LLP to conduct an annual audit, required by PennDOT, focusing on financial and service operations for the Centre County Transportation Department. The contract total is estimated at \$8,000-10,000– Dept. 125.
- D. Court Administration – Contract with Vigilant Security, Inc. for the replacement of one camera and recording device at the Centre Hall Magisterial District Judge's Office. The estimated cost of the installation is \$2,720.78 – Dept. 256.
- E. Information Technology Services – Contract renewal with Sage Technology Solutions to provide software and hardware support for the County's Mitel phone system. The contract total is \$16,066.80 for the period of August 3, 2019 through August 2, 2020 – Dept. 142.
- F. Risk Management – Privacy and Security insurance coverage policy through Travelers Indemnity Company. The total premium is \$4,300 for the period of August 1, 2019 through July 31, 2020 – Dept. 142.

G. Human Services

i. Adult Services

1. Contract Addendum with Centre Helps to increase the 24 hours per day 7 days per week information and referral hotline allocation from \$70,000 to \$151,654, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
2. Contract Addendum with Centre Helps to increase the Basic Needs Case Management Program allocation from \$23,390 to \$37,760, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
3. Contract renewal with Housing Transitions, Inc. to provide the Bridge Housing Program (transitional housing). The contract total is \$59,924, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
4. Contract renewal with Housing Transitions, Inc. to provide Homemaker Service Planning Case Management. The contract total is \$19,529, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
5. Contract renewal with Housing Transitions, Inc. to provide Housing Case Management services to Centre County residents. The contract total is \$61,059, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
6. Contract renewal with Housing Transitions, Inc. for the Centre County Rapid Re-Housing Program. The contract total is \$205,632, which is Federally funded for the period of October 1, 2019 through September 30, 2020 – Dept. 501.
7. Contract renewal with Central PA Community Action to serve as the County's Local Lead Agency for the State Food Purchase Program (SFPP) and The Emergency Food Assistance Program (TEFAP). The contract total is \$85,295.07, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
8. Contract renewal with Centre Safe to provide the Bridge Housing Program (transitional housing). The contract total is \$73,545, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
9. Contract addendum with the Centre County Women's Resource Center to increase the Bridge Housing Program (transitional housing) allocation from \$73,545 to \$74,553, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.

10. Memorandum of Agreement with the Pennsylvania Department of Agriculture for participation in the State Purchase Contract Option (SPCO) for the State Food Purchase Program (SFPP). The agreement total is \$87,482.12, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
  11. Contract renewal with Centre County Youth Services Bureau to assist in the administration of the Rental and Mortgage Assistance Program. The contract total is \$127,098 for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
  12. Contract renewal with Centre Helps to provide information and referral services through the Community Help Line, 24 hours per day 7 days per week to all Centre County residents. The contract total is \$70,000, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
  13. Contract renewal with Centre Helps for the Basic Needs Case Management Program. The contract total is \$23,390, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
  14. Contract renewal with Interfaith Human Services for the Financial Care Program. The contract total is \$12,340, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
  15. Contract renewal with Centre Volunteers in Medicine to provide a Basic Needs Medical Case Management Program. The contract total is \$11,665, which is State funded for the period of July 1, 2019 through June 30, 2020 – Dept. 501.
  16. Commitment Letter from the Pennsylvania Housing Finance Agency (PHFA) for State funding in the amount of \$22,000 towards the PHARE Rental Assistance Program for the period of July 1, 2019 through December 31, 2020 – Dept. 501.
- ii. MH/ID/EI – D&A - Human Services – Contract for the RFP Crisis Assessment Services – Dept. 561.
- iii. Children and Youth Services
1. Contract renewal with Child Development and Family Council of Centre County, Inc. to provide childcare services. The contract total is \$1,640, which is funded as follows: State \$1,312 and County \$328 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
  2. Contract renewal with Child Development and Family Council of Centre County, Inc. to provide childcare services. The contract total is \$5,000, which is funded as follows: State \$4,000 and County \$1,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.



3. Contract renewal with Abba's House Daycare to provide childcare services. The contract total is \$20,000, which is funded as follows: State \$16,000 and County \$4,000 for the period of July 1, 2019 thorough June 30, 2020 – Dept. 511.
4. Contract renewal with KinderCare to provide childcare services. The contract total is \$2,000, which is funded as follows: State \$1,600 and County \$400 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
5. Contract renewal with St. John's Lutheran Church and Childcare Center to provide childcare services. The contract total is \$7,500, which is funded as follows: State \$6,000 and County \$1,500 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
6. Contract renewal with The Learning Station to provide childcare services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
7. Contract renewal with Bright Horizons doing business as Daybridge Child Development Center to provide childcare services. The contract total is \$6,000, which is funded as follows: State \$4,800 and County \$1,200 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
8. Contract renewal with Your First Page Learning and Development Center to provide childcare services. The contract total is \$13,500, which is funded as follows: Sate \$10,800 and County \$2,700 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
9. Contract renewal with Kids Court Childcare and Learning Center Inc. to provide childcare services. The contract total is \$10,000, which is funded as follows: State \$8,000 and County \$2,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
10. Contract renewal with Calvary Kid Care to provide childcare services. The contract total is \$10,000, which is funded as follows: State \$8,000 and County \$2,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
11. Contract renewal with the YMCA of Centre County – Bellefonte to provide childcare services. The contract total is \$3,500, which is funded as follows: State \$2,800 and County \$700 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
12. Contract renewal with the YMCA of Centre County – Penns Valley to provide childcare services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200, for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

13. Contract renewal with the YMCA of Centre County – State College to provide childcare services. The contract total is \$2,000, which is funded as follows: State \$1,600 and County \$400 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

X. ADMINISTRATOR’S REPORT

XI. ACT 13

Approve payment in the amount of \$9,375 to Worth Township for the Ardery bridge project - Dept. 151.

Action: *APPROVE payment to Worth Township.*

XII. LIQUID FUELS

Liquid Fuels application to PennDOT from Snow Shoe Borough in the amount of \$50,600 for the rebuilding/resurfacing of East Olive Street and resurfacing and minor widening of Eighth Street. Any leftover funds were approved to be used for the purchase of a new dump truck – Dept. 411.

Action: *APPROVE submission of the liquid fuels application to PennDOT.*

XIII. ABC Appointment/Re-Appointment/Term Expiration/Resignation

*The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.*

ABC	Name	Action	Term
Children and Youth Services Advisory Committee	Cheryl Speakman	Re-Appointment	8/13/19 – 6/18/2021
Children and Youth Services Advisory Committee	Judith Machon	Re-Appointment	8/13/19 – 6/18/2021
Children and Youth Services Advisory Committee	Renea Nichols	Re-Appointment	8/13/19 – 6/18/2021
Children and Youth Services Advisory Committee	Bill Speakman	Appointment	8/13/19 – 6/18/2021
Children and Youth Services Advisory Committee	Stephanie Delaney	Resignation	4/25/2017 – 2/5/19
MH/ID/EI Advisory Board	Rebecca Shepski	Appointment	8/1/2019 – 7/31/2022
MH/ID/EI Advisory Board	Gowen Roper	Appointment	8/1/2019 – 7/31/2022
MH/ID/EI Advisory Board	Nicole Morgan	Appointment	8/1/2019 – 7/31/2022
MH/ID/EI Advisory Board	Melissa Pell	Appointment	8/1/2019 – 7/31/2022
MH/ID/EI Advisory Board	Calvin Miller	Term Expiration	7/2016 – 7/2019

Action: *APPROVE the ABC appointments, re-appointments, term expiration and resignation.*

XIV. CHECK RUN

Check run in the amount of \$1,277,252.42 dated August 8, 2019.

Action: APPROVE the check run dated August 8, 2019.

XV. DISCUSSION ITEMS

XVI. RECOGNITION

XVII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVIII. EXECUTIVE SESSION REPORT

XIX. PUBLIC MEETING SCHEDULE

Tuesday, August 13, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, August 15, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Tuesday, August 20, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, August 22, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Tuesday, August 27, 2019

BOC Meeting- 10:00 AM - Room 146WB

Employee Benefits Trust - 11:00 AM - Room 146WB

Thursday, August 29, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC Meeting- 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

XX. BID / PROPOSAL SCHEDULE

August 2019

RFP - Office Space/Locations - MDJ Offices - Contract Award

Tuesday, August 13, 2019

RFP - Design/Replacement of Holt Memorial Library HVAC System - Proposal Opening

Tuesday, August 20, 2019

RFP - Card Access Controls System Upgrade Project - Contract Award

Tuesday, August 20, 2019

RFP - Design/Replacement of Holt Memorial Library HVAC - Contract Award

BOARD OF COMMISSIONERS' AGENDA  
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XXI. ELECTION ANNOUNCEMENTS

Monday, October 7, 2019

Last day to REGISTER before the November election.

Tuesday, October 29, 2019

Last day to apply for a civilian absentee ballot.

XXII. QUESTIONS FROM THE PRESS

XXIII. ADJOURNMENT