



CENTRE COUNTY  
**SALARY BOARD**

Thursday, August 20, 2020, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Salary Board. For items not on the agenda, the Salary Board will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

III. MEETING MINUTES

Minutes from the Thursday, August 13, 2020 Salary Board meeting.

**Action:** *APPROVE the Salary Board meeting minutes from Thursday, August 13, 2020.*

IV. ACTION ON PERSONNEL ITEMS

- A. Court Administration – Approve the upgrade/reclassification to the position of full-time Department Clerk 3 (75), Court Administration, (p.c. #31, non-exempt), at SG-N08A(01)–\$13.52/hour to full-time Criminal Court Coordinator, Court Administration, (p.c. #31, non-exempt), at SG-N10A(01)–\$14.86/hour, effective September 2, 2020, pay period 19. Salary budget impact for 2020 \$804, annualized salary impact for 2021 \$2,613 – Dept. 271.
- B. Facilities Management – Consider approval of the appointment and rate for Tara B. Kent, full-time Custodial Worker 1, Facilities Management, (p.c. #16, non-exempt, replacing R. Tate Jr.), at SG-N02A(01)–\$10.18/hour, effective August 31, 2020, pay period 19. Conditional upon satisfactory completion of pre-employment requirements. Director of Facilities Management Lee Sheaffer is requesting Ms. Kent be approved at SG-N02E(05)–\$11.01/hour. Salary budget savings for 2020 \$9,047, annualized salary impact for 2021 \$936 - Dept. 161.
- C. Prothonotary – Overtime extension request for any staff necessary for up to 20 hours per week combined in total for a one month period from August 23, 2020, pay period 18 to September 19, 2020, pay period 20. Salary budget impact for 2020 \$2,258 – Dept. 223.

**SALARY BOARD AGENDA**  
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D. Sheriff– Approve the rate for Bryan J. Greene at SG-N08A(01)--\$13.52/hour, effective August 31, 2020, pay period 19. Sheriff Bryan Sampsel is appointing Mr. Greene to part-time Security Officer 60%, Sheriff, (p.c. #15, non-exempt, D. Clouse). Conditional upon satisfactory completion of pre-employment requirements. Sheriff Sampsel is requesting that Mr. Greene be approved at SG-N08A(02)--\$13.79/hour. Salary budget savings for 2020 \$4,896, annualized salary savings for 2021 \$711 – Dept. 211.

V. ADJOURNMENT