



BOARD OF COMMISSIONERS' AGENDA

Tuesday, September 24, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, September 17, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from Tuesday, September 17, 2019.*

V. PROCLAMATION

Proclamation No. 28 of 2019 – Recognizing 26 years of service to the Centre County community on October 3, 2019 as a “Day of Caring” and urging all citizens to support the United Way.

Action: *ADOPT Proclamation No. 28 of 2019.*

VI. PRESENTATION

Centre County First Time Home Buyer Program

VII. RESOLUTION

Resolution 15 of 2019 – Adopting a Fair Housing Policy, making known the County's commitment to the principle of Fair Housing, and describing actions it shall undertake to further fair housing – Dept. 815.

Action: *Add Resolution 15 of 2019 to next week's Consent Agenda.*

VIII. REQUEST FOR PROPOSAL

- A. Facilities Management – Opening of Proposals for the RFP – Card Access Control System Upgrade Project – Dept. 161.

Action: *Table RFP – Card Access Control System Upgrade until October 15.*

- B. Correctional Facility – To provide comprehensive healthcare services for all persons in the custody of the Centre County Correctional Facility – Dept. 333.

Action: *APPROVE the advertisement of the RFP - Centre County Correctional Facility Comprehensive Healthcare Services.*

IX. CONTRACTS

- A. District Attorney – Contract with Thomson Reuters to provide CLEAR for Law Enforcement Plus, an online investigative software for use by the County Detective. The contract total is \$5,192.71 for the period of October 7, 2019 through October 6, 2022 – Dept. 221.

Action: *Add the contract with Thomson Reuters to next week's Consent Agenda.*

- B. Correctional Facility

- i. Contract renewal with LexisNexis to provide inmate electronic legal Library services. The contract total is \$862 per month, a total of \$31,032, for the period of December 1, 2019 through November 30, 2022 – Dept. 333.
- ii. Contract renewal with Patrick Zirpoli, LLC for completion of the 2020 Prison Rape Elimination Act (PREA) audit to ensure compliance with the PREA standards for prisons and jails. The contract rate is \$500 per day, not to exceed \$5,000 not including reimbursement for overnight stays at a rate of \$40 per day and mileage at a rate of \$0.57 per mile- Dept. 333.

Action: *Add the contract renewal with LexisNexis and Patrick Zirpoli, LLC to next week's Consent Agenda.*

- C. Human Services

- i. MH/ID/EI – Contract addendum No. 2 with Strawberry Fields, Inc. to provide additional early intervention services in the amount of \$135,000. This increases the contract total from \$315,000 to \$450,000, which is funded as follows: State \$405,000 and County \$45,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

Action: *Add the contract addendum with Strawberry Fields, Inc. to next week's Consent Agenda.*

- ii. Transportation – Community Public Transportation (CPT) Grant Agreement from the Pennsylvania Department of Transportation / Bureau of Public Transportation for the Shared Ride Lottery and Persons with Disability programs for 2019-2020. The total grant award is \$653,000, which is allocated as follows: Shared Ride Lottery \$576,000 and Persons with Disabilities \$77,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 531.

Action: *Add the CPT Grant agreement to next week's Consent Agenda.*

- D. Planning – Contract with the Centre County Library and Historical Museum and Joseph C. Hazel, Inc. to design/replace the HVAC System at the Holt Memorial Library utilizing Keystone grant award funds. The contract total is \$79,700 ending December 31, 2019 – Dept. 151

Action: *Add the contract to next week's Consent Agenda.*

- E. Recorder of Deeds – Contract from Kofile to provide preservation and imaging of eleven deed books (G, H, I, K, L, M, N, O, P, Q, &R). The total cost is \$48,932 – Dept. 133.

Action: *Add the contract from Kofile to next week's Consent Agenda.*

X. LETTER OF SUPPORT

XI. CONSENT AGENDA

- A. Resolution 12 of 2019 – Extending the term of exemptions, deductions, abatements, and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in Benner Township, Centre County designated as a Keystone Opportunity Zone (KOZ)/Expansion Zone (KOEZ). The extension period is January 1, 2020 to December 31, 2026 for Lot #9R, within the Benner Commerce Park.
- B. Resolution 13 of 2019 – A resolution in support of Pennsylvania Marsy's Law Crime Victims' Rights Amendment – Dept. 111.
- C. Resolution 14 of 2019 – Accepting and adopting the Community Facilities and Services Chapter of the Centre County Comprehensive Plan Phase II Implementation Strategies – Dept. 151.
- D. Human Resources – Contract with Quest Diagnostics, Incorporated to provide independent lab services, lab cards, and information to County health care plan participants. There is no cost for this contract for the period of January 1, 2020 through December 31, 2021 – Dept. 114.
- E. Human Services
- i. Adult Services – Grant agreement with the Pennsylvania Housing Finance Agency (PHFA) for funding to support the 2019 PHARE Rental Assistance Program. The total award is \$22,000, which is State funded for the period of August 1, 2019 through January 31, 2021 – Dept. 501.
 - ii. Aging – Submission of a grant application to the Centre County Council for Human Services Robert T. Ott Seed Money Grant. The total application is \$3,000 for replacement of laptops used for the VITA Program – Dept. 521.
 - iii. Drug & Alcohol - Waiver request for the Department of Drug and Alcohol Program Service Complement – Dept. 562.
 - iv. MH/ID/EI
 - 1. Fiscal Year 2018-2019 Human Services Block Grant Report – Dept. 561.

2. Fiscal Year 2018-2019 Early Intervention Income and Expenditure
Report – Dept. 561.

- F. Planning - Contract for the \$1.5 million Redevelopment Assistance Capital Program (RACP) with the Pennsylvania Office of Budget to support the Centre County Grange Fair's expansion of the Equine Center at Grange Park – Dept. 151.

XII. ADMINISTRATOR'S REPORT

XIII. ACT 13

XIV. LIQUID FUELS

XV. CHECK RUN

Check run in the amount of \$976,456.01 dated September 19, 2019.

Action: *APPROVE the check run dated September 19, 2019.*

XVI. DISCUSSION ITEMS

XVII. C-NET REQUESTS

XVIII. RECOGNITION

XIX. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

i. On Wednesday, September 25, the Board of Commissioners will host a Joint Town Hall Meeting with the Bellefonte Borough Council in the Courthouse Annex at 7 PM.

ii. A Ribbon Cutting will be held at the Centre County Public Safety Training Center on Wednesday, October 9, 2019 at 1:00 PM.

XX. EXECUTIVE SESSION REPORT

XXI. PUBLIC MEETING SCHEDULE

Tuesday, September 24, 2019

BOC Meeting- 10:00 AM – Room 146WB

Wednesday, September 25, 2019

Joint Town Hall with Bellefonte Borough – Courthouse Annex

Thursday, September 26, 2019

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

Tuesday, October 1, 2019

BOC Meeting- 10:00 AM – Room 146WB

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Thursday, October 3, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Tuesday, October 8, 2019

BOC Meeting– 10:00 AM – Room 146WB

Thursday, October 10, 2019

Prison Board of Inspectors – 8:00 AM – CCCF

BOC/Salary Board – 10:00 AM – Room 146WB

Tuesday, October 15, 2019

BOC Meeting– 10:00 AM – Room 146WB

Thursday, October 17, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

XXII. BID / PROPOSAL SCHEDULE

Friday, September 20, 2019

Deadline for Submission of Proposals – RFP Card Access Control System Upgrade

Tuesday, September 24, 2019

Opening of Submitted Proposals – RFP Card Access Control System Upgrade

Friday, September 27, 2019

Deadline for Submission of Bids – IFB High and Penn Street Parking Area Paving

Tuesday, October 1, 2019

Opening of Bids - IFB High and Penn Street Parking Area Paving

Tuesday, October 8, 2019

Contract Award – IFB High and Penn Street Parking Area Paving

Tuesday, October 15, 2019

Contract Award – RFP Card Access Control System Upgrade

XXIII. ELECTION ANNOUNCEMENTS

Monday, October 7, 2019

Last day to REGISTER before the November election.

Tuesday, October 29, 2019

Last day to apply for a civilian absentee ballot.

XXIV. QUESTIONS FROM THE PRESS

XXV. ADJOURNMENT