



BOARD OF COMMISSIONERS' AGENDA

Tuesday, November 19, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

A. Minutes from the Tuesday, November 12, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from November 12, 2019.*

B. Minutes from the Board of Commissioners' budget work sessions.

Action: *APPROVE the meeting minutes from the Board of Commissioners' budget work sessions.*

V. ORDINANCE

Ordinance 5 of 2019 – Reaffirming and ratifying the County of Centre's participation in the Pennsylvania Counties Risk Pool (PCoRP) and the execution of the intergovernmental agreement pursuant to the Pennsylvania Intergovernmental Corporation Law, as amended – Dept. 111.

Action: *APPROVE advertisement of Ordinance 5 of 2019.*

VI. REQUEST FOR PROPOSALS

A. Correctional Facility – Proposal opening for the RFP - Comprehensive Healthcare Services – Dept. 333.

Action: *Table RFP – Comprehensive Healthcare Services until December 10 for review.*

VII. 2020 TENTATIVE BUDGET ADOPTION

Presentation of the 2020 Tentative County Budget in the amount of \$84,301,810 of which \$82,092,573 is for the operating budget and \$2,209,237 is for capital reserve – Dept. 111.

Action: *ADOPT the 2020 Tentative County Budget and authorize advertisement for public inspection.*

VIII. CONTRACTS

A. Coroner

- i. Collaboration with the Pennsylvania Department of Health Prescription Drug Monitoring Program to provide coroner reports and toxicology reports for overdose deaths, violent deaths, and maternal deaths in Centre County. Participation in this program will provide \$10,000 in revenue – Dept. 212.
- ii. Data sharing agreement with the Pennsylvania Department of Health to ensure integrity, security, and confidentiality of data. The Department of Health will use data received from the Coroner's Office to add to the National Violent Death Reporting System. The term of this agreement is January 1, 2019 through June 30, 2020 – Dept. 212.

Action: *Add the agreements with the Pennsylvania Department of Health to the December 3, 2019 Consent Agenda.*

- B. Correctional Facility - Agreement with Fullington Bus Company to provide the services and equipment agreed for emergency evacuation. The contract rate is at present day cost with annual contract review and renewal – Dept. 333.

Action: *Add the agreement with Fullington Bus Company to the December 3, 2019 Consent Agenda.*

- C. Information Technology Services – Contract renewal with Kronos for software used for timekeeping and scheduling. The contract total is \$21,657.36 for the period of January 24, 202 through January 23, 2021 – Dept. 142.

Action: *APPROVE the contract renewal with Kronos.*

- D. Facilities Management – Agreement with Watkins Security, LLC to install access control devices as outlined in RFP – Card Access Control System Upgrade. The contract total is \$96,881 – Dept. 971.

Action: *Add the contract with Watkins Security, LLC to the December 3, 2019 Consent Agenda.*

- E. Planning – Contract with Sarah Walter to provide Land Evaluation and Site Assessment (;ESA) program training to staff at a rate of \$50 per hour for a period of 4-6 hours – Dept. 151

Action: *Add the contract with Sarah Walter to the December 3, 2019 Consent Agenda.*

IX. CONSENT AGENDA

A. RESOLUTION

Resolution 17 of 2019 – A resolution stating the County's agreement to comply with Section 504 of the Rehabilitation Act of 1973 to protect individuals from discrimination based on their disability. Appointing the Centre County Risk Manager as the Section 504 Office for the period of October 1, 2019 through September 30, 2024 – Dept. 112.

B. Planning – Agreement with the Department of Environmental Protection (DEP) for the 2020 Mosquito Disease Control Program. The total award is \$99,896 for the period of January 1, 2020 through December 31, 2020 – Dept. 151.

C. Emergency Management – Agreement with the Pennsylvania Emergency Management System (PEMA) for the 2019-2020 Hazardous Material Response Fund Grant. Total award is \$15,188.66 for the period of July 1, 2019 through June 30, 2020 – Dept. 352.

D. Human Services

i. Children and Youth Services

1. Contract renewal with Children's Center for Treatment and Education to provide residential services for dependent/delinquent youth. The contract total is \$12,000, which is funded as follows: State \$9,600 and County \$2,400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
2. Contract renewal with Diversified Treatment Alternative Services LLC to provide foster/residential services for dependent/delinquent youth. The contract total is \$55,000, which is funded as follows: State \$44,000 and County \$11,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
3. Contract renewal with Bethany Christian Services of Central PA to provide foster care services for dependent/delinquent youth. The contract total is \$46,500, which is funded as follows: \$37,200 and County \$9,300 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
4. Contract renewal with Centre County Youth Service Bureau to provide residential services for dependent/delinquent youth. The contract total is \$1,475,000, which is funded as follows: State \$1,180,000 and County \$295,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.
5. Contract renewal with Our Children's Center Montessori to provide child care services. The contract total is \$4,650, which is funded as follows: State \$3,720 and County \$930 for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

6. Contract with Huntingdon County Children's Services and Juvenile Probation to utilize Centre County foster care services for dependent/delinquent youth. This contract is for the period of July 1, 2019 through June 30, 2020 – Dept. 511.

E. Capital Projects

- i. Contract with J.C. Orr & Son, Inc. to perform the services of general contractor as outlined in the IFB – Courthouse Renovations and Additions. The contract total is \$644,698 including a \$6,000 fee for tap and a unit price of \$250 per cubic yard for rock excavation with project completion by April 2020 – Dept. 971.
- ii. Contract with Joseph C. Hazel, Inc. to perform the services for plumbing and fire protection as outlined in the IFB – Courthouse Renovations and Additions. The contract total is \$407,638 including the alternate nitrogen generator for \$19,400 with project completion by April 2020 – Dept. 971.
- iii. Contract with Stelco, Inc. to perform the services of electrical contractor as outlined in the IFB – Courthouse Renovations and Additions. The contract total is \$192,705 with project completion by April 2020 – Dept. 971.

F. POLICIES

- i. Section 3 Policy – Dept. 111.
 1. Section 3 Eligibility Form – Dept. 111.
- ii. Language Access Plan and Waiver of Interpreter Services – Dept. 111.
- iii. Excessive Force – Dept. 111.
- iv. Policy Development and Revision Procedures – Dept. 111.

G. 2020 County Meeting Schedule – Dept. 111.

X. ADMINISTRATOR'S REPORT

XI. LIQUID FUELS

2020 County Liquid Fuels Program

Action: *Table the 2020 Liquid Fuels applications until Tuesday, December 3.*

XII. PRESENTATION

XIII. DISCUSSION ITEMS

XIV. ABC Appointment/Re-Appointment/Term Expiration/Resignation

XV. CHECK RUN

Check run in the amount of \$1,204,644.08 dated November 15, 2019.

Action: *APPROVE the check run dated November 15, 2019.*

XVI. C-NET REQUESTS

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XVII. RECOGNITION

XVIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

i. The Board of Commissioners meeting scheduled for Tuesday, November 26, 2019 has been cancelled.

ii. Centre County Government Offices will be closed on Thursday, November 28 and Friday, November 29 for the Thanksgiving Holiday.

XIX. EXECUTIVE SESSION REPORT

XX. PUBLIC MEETING SCHEDULE

Tuesday, November 19, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, November 21, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Tuesday, November 26, 2019

BOC Meeting- CANCELLED

Tuesday, December 3, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, December 5, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

Tuesday, December 10, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, December 12, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Tuesday, December 17, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, December 19, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

XXI. BID / PROPOSAL SCHEDULE

Tuesday, November 19, 2019

Opening of Proposals - RFP CCCF Comprehensive Healthcare Services

Wednesday, November 27, 2019

Deadline for Submission of Proposals - RFP Janitorial Services

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Tuesday, December 3, 2019

Opening of Proposals – RFP Janitorial Services

Tuesday, December 10, 2019

Contract Award – RFP CCCF Comprehensive Healthcare Services

Contract Award – RFP Janitorial Services

- XXII. ELECTION ANNOUNCEMENTS
- XXIII. QUESTIONS FROM THE PRESS
- XXIV. ADJOURNMENT