



## BOARD OF COMMISSIONERS' AGENDA

Tuesday, December 10, 2019, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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- I. CALL TO ORDER
  - II. PLEDGE OF ALLEGIANCE
  - III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

- IV. MEETING MINUTES

Minutes from the Tuesday, December 3, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from December 3, 2019.*

- V. PROCLAMATION

Proclamation 37 of 2019 – Proclaiming the weekend of December 13 through 14 as Bellefonte Victorian Christmas.

Action: *ADOPT Proclamation 37 of 2019.*

- VI. REQUEST FOR PROPOSALS

- A. Correctional Facility – Contract award for the RFP – Comprehensive Healthcare Services – Dept. 333.

Action: *Enter into contract negotiations for the RFP – Comprehensive Healthcare Services.*

- B. Facilities Management – Contract award for the RFP – Janitorial Services – Dept. 161.

Action: *Enter into contract negotiations for the RFP – Janitorial Services.*

VII. CONTRACTS

A. Court Administration

- i. Contracts with seven attorneys to provide court appointed counsel: Ronald McGlaughlin, Steven Trialonas, Karen Muir, Justin Miller, Charles Kroboth, Stephanie VanHorn, and Julian Allatt. Each individual contract is for a one-year period for up to 25 cases in the amount of \$18,750, which is to be divided into equal monthly payments. The contract total for all seven attorneys is \$131,250 for the period of January 1, 2020 through December 31, 2020 and an additional \$750 per appointment beyond the first 25 cases – Dept. 271.

*Action: Add the attorney contracts for court appointed counsel to next week's Consent Agenda.*

- B. GIS – Data sharing agreement with the Pennsylvania State Geospatial Coordinating Board – Dept. 155.

*Action: Add the data sharing agreement to next week's Consent Agenda.*

- C. Emergency Communications – Contract amendment with Tyler Technologies to provide an existing software upgrade. The total cost is \$2,560 – Dept. 354.

*Action: Add the contract amendment with Tyler Technologies to next week's Consent Agenda.*

- D. Emergency Management – 2019 Emergency Management Grant Agreement (EMPG) through the Pennsylvania Emergency Management Agency (PEMA). This provides a 50% reimbursement for salary and benefits of staff in Emergency Management during the period of October 1, 2018 through September 20, 2019 – Dept. 351.

*Action: Add the 2019 EMPG through PEMA to next week's Consent Agenda.*

- E. Housing – Contract renewal with Corman Home Sales and Property Management LLC for the 134 East Pike Street and 127 East High Street properties. The contract management fee is 10% of the agreed collected monthly rent and for each new tenant/lease written; the Agent fee is one-half of a full month's rent. The term of the contract is for the period of January 1, 2020 through December 31, 2020 - Dept. 815.

*Action: Add the contract renewal with Corman Home Sales and Property Management LLC to next week's Consent Agenda.*

F. Human Services

- i. Adult Services – Contract with Service Access and Management, Inc. to provide assistance and administrative support for the PHARE Rental Assistance Program. The contract total is \$52,000, which is funded as follows: State \$22,000 and County \$30,000 for the period of January 1, 2020 through December 31, 2020 – Dept. 501.

*Action: Add the contract with SAM, Inc. to next week's Consent Agenda.*

ii. MH/ID

1. Contract addendum with Center for Community Resources to include telephone and mobile crisis intervention services. The contract total is \$335,000, which is funded as follows: State \$319,556 and County \$15,444 for the period of January 2, 2020 through June 30, 2020 – Dept. 561.
2. Contract with Service Access and Management, Inc. to provide delegate emergency services. The contract total is \$54,000, which is funded as follows: State \$51,510 and County \$2,490 for the period of January 2, 2020 through June 30, 2020 – Dept. 561.

*Action: Add the contracts with Center for Community Resources and SAM, Inc. to next week's Consent Agenda.*

G. Planning

- i. Submission of Payment Request to the Department of Education for disbursement of funds from the Keystone Grant in the amount of \$27,000 for work completed on the Holt-Memorial Library HVAC replacement project – Dept. 151.
- ii. Submission of Payment Request #5 to the Department of Community and Economic Development (DCED) for disbursement of funds from the Development for disbursement of funds from the Department of Keystone Communities Grant in the amount of \$14,000 associated with development of a secondary water source for the Haines-Woodward Water Authority – Dept. 151.

*Action: APPROVE submission of the payment requests to the Department of Education and Department of Community and Economic Development.*

- H. Risk Management – Workers Compensation Insurance Policy renewal with PMA Companies in partnership with The Hartman Agency, Inc. Total premium is \$148,570 with a \$200,000 deductible for the period of January 1, 2020 through January 1, 2021 – Dept. 112.

*Action: Add the workers compensation insurance policy renewal to next week's Consent Agenda.*

- I. Tax Assessment - Contract renewal with Evaluator Services and Technology, Inc. to provide EST software license maintenance and departmental support. The contract total is \$26,004 for the period of January 1, 2020 through December 31, 2020 – Dept. 121.

*Action: Add the contract renewal with Evaluator Services and Technology, Inc. to next week's Consent Agenda.*

VIII. RESOLUTION

- A. Resolution 18 of 2019 – Authorizing submission of the application for funding from the Commonwealth of Pennsylvania Redevelopment Assistance Capital Program (RACP) grant of \$2,500,000 for redevelopment of the Titan Park Plant 1 and Plant 4 Buildings – Dept. 151.

*Action: Add Resolution 18 of 2019 to next week's Consent Agenda*

IX. GRANTS

- A. Planning Redevelopment Capital Assistance Program grant documents for the Navitus. LLC for the purpose of redeveloping the Titan Park Plant 1 and Plant 4 Buildings .
- i. Cooperation Agreement with Navitus, LLC (sub-grantee) the recipient of a Redevelopment Assistance Capital Program grant funding in the amount of \$2,500,000 from the Commonwealth of Pennsylvania – Dept. 151.
  - ii. Submission of a statement of compliance with the Pennsylvania Redevelopment Assistance Capital Program requirements – Dept. 151.
  - iii. Submission of an opinion of counsel stating there is no litigation pending involving the County related to the RACP Grant and/or the Project – Dept. 151.

*Action: Add the Redevelopment Capital Assistance Program grant document items i-iii to next week's Consent Agenda.*

X. CONSENT AGENDA

- A. Facilities Management – Proposal from Lezzer Lumber Co. to install an ADA door access button at the Courthouse Annex. Project total is \$12,455 – Dept. 971.
- B. Sheriff – Contract with Axon Enterprise, Inc. to provide 14 body cameras with accessories and customer support. The contract total is \$62,594.20 with an initial payment of \$19,483 and \$10,777.80 each additional year for the period of December 13, 2019 through December 12, 2024. This includes new cameras and accessories every two and a half years – Dept. 211.
- C. 2020 County Liquid Fuels and Fee for Local Use Program Allocations

XI. ADMINISTRATOR'S REPORT

XII. LIQUID FUELS

- A. Payment in the amount of \$20,000 to Centre Hall Borough for completion of project #19-14402-001 for resurfacing and base repairs of four borough streets - Dept. 411.
- B. Payment in the amount of \$3,300 to Millheim Borough for completion of project 18-14405-001 for safety improvements at the intersection of Route 45 – Dept. 411.

- C. Application to PennDOT from Milesburg Borough to complete safety improvements on Limestone Street. Total project cost is \$11,920, with Centre County Liquid Fuels allocation of \$10,000 – Dept. 411.

*Action: APPROVE Liquid Fuels payments to Centre Hall and Millheim Boroughs and submission of the application to PennDOT.*

XIII. FEE FOR LOCAL USE

Payment in the amount of \$24,840 to Patton Township for completion of project #19-14216-002 for the Julian Pike Guide Rail Replacement Project - Dept. 412.

*Action: APPROVE Fee for Local Use payment to Patton Township.*

XIV. PRESENTATION

XV. DISCUSSION ITEMS

XVI. ABC Appointment/Re-Appointment/Term Expiration/Resignation

*The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.*

ABC	Name	Action	Term
Children and Youth Services Advisory Board	Thea Leddy	Re-Appointment	October 1, 2019 - September 30, 2021
Children and Youth Services Advisory Board	Hillary Haris	Re-Appointment	October 1, 2019 - September 30, 2021
Hospital Authority	Judy Loy	Re-Appointment	January 1, 2020 – December 31, 2024
Conservation District Board of Directors – Farmer	Thomas Boldin	Re-Appointment	January 1, 2020 – December 31, 2023
Conservation District Board of Directors – Public	Bethany Courson	Appointment	January 1, 2020 – December 31, 2023
Conservation District Board of Directors – Commissioner	Steve Dershem	Re-Appointment	January 1, 2020 – December 31, 2020
Conservation District Board of Directors – Public	Lori Hartle	Term Expiration	January 1, 2016 – December 31, 2019
Centre County Recycling and Refuse Authority	Dennis Hameister	Re-Appointment	January 1, 2020 – December 31, 2024
Centre County Recycling and Refuse Authority	Richard Stehouwer	Re-Appointment	January 1, 2020 – December 31, 2024
Planning Commission	Pamela McCloskey	Term Expiration	January 1, 2016 – December 31, 2019
Planning Commission	John Franek	Appointment <i>to fill unexpired term of John Shannon</i>	December 10, 2019- December 31, 2022
Planning Commission	Dennis Hameister	Re-Appointment	January 1, 2020 – December 31, 2023

Planning Commission	Michele Barbin	Re-Appointment	January 1, 2020 – December 31, 2023
Planning Commission	Robert Dannaker	Re-Appointment	January 1, 2020- December 31, 2023
Centre County General Authority	Tom Songer	Resignation	January 1, 2016 – December 31, 2019
Centre County General Authority	Adrienne Eichenlaub	Appointment <i>to fill the unexpired term of Tom Songer</i>	December 10, 2019- December 31, 2020
Centre County General Authority	Thomas Schrack	Appointment <i>to fill the unexpired term of Jeff Krauss</i>	December 10, 2019- December 31, 2022
Centre County General Authority	John Infield	Re-Appointment	January 1, 2020 – December 31, 2023
Centre County General Authority	Kevin McGarry	Re-Appointment	January 1, 2020 – December 31, 2024
Centre County Industrial Development Authority	Tom Songer	Resignation	January 2016 – December 31, 2019
Centre County Industrial Development Authority	Adrienne Eichenlaub	Appointment <i>to fill the unexpired term of Tom Songer</i>	December 10, 2019– December 31, 2020
Centre County Industrial Development Authority	Thomas Schrack	Appointment <i>to fill the unexpired term of Jeff Krauss</i>	December 10, 2019- December 31, 2021
Centre County Industrial Development Authority	Mike Coyle	Re-Appointment	January 1, 2020 – December 31, 2024
Centre County Industrial Development Authority	Kevin McGarry	Re-Appointment	January 1, 2020 – December 31, 2024

Action: *APPROVE the ABC appointments, re-appointments, resignations, and term expirations.*

XVII. CHECK RUN

Check run in the amount of \$575,784 dated December 9, 2019.

Action: *APPROVE the check run dated December 9, 2019.*

XVIII. C-NET REQUESTS

XIX. RECOGNITION

XX. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

- i. Centre County Government Offices will be closed on Tuesday, December 24 and Wednesday, December 25 for the Christmas Holiday.
- ii. The Board of Commissioners' Meetings scheduled for Tuesday, December 24 and Tuesday, December 31, 2019 are cancelled.

XXI. EXECUTIVE SESSION REPORT

XXII. PUBLIC MEETING SCHEDULE

Thursday, December 12, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

Tuesday, December 17, 2019

BOC Meeting– 10:00 AM – Room 146WB

Thursday, December 19, 2019

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB

XXIII. BID / PROPOSAL SCHEDULE

Tuesday, December 10, 2019

Contract Award – RFP CCCF Comprehensive Healthcare Services

Contract Award – RFP Janitorial Services

XXIV. ELECTION ANNOUNCEMENTS

XXV. QUESTIONS FROM THE PRESS

XXVI. ADJOURNMENT