



BOARD OF COMMISSIONERS' AGENDA

Tuesday, February 5, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, January 29, 2019 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from January 29, 2019.*

V. ADMINISTRATOR'S REPORT

VI. ORDINANCE

Ordinance 1 of 2019 – Centre County previously authorized the collection of a hotel tax through Ordinance #2 of 1997, which Ordinance was thereafter amended by the following Ordinances: Ordinance #2 of 2000, Ordinance #1 of 2002, Ordinance #1 of 2013 and Ordinance #1 of 2017. Upon enactment, this Ordinance is intended to supplant and replace the prior Ordinance and amended Ordinances referenced aforesaid.

Action: *ADOPT Ordinance 1 of 2019.*

VII. GRANT AWARD

- A. District Attorney – Subgrant award notification from the Pennsylvania Commission on Crime and Delinquency (PCCD) for the 2019 STOP Violence Against Women Project in the amount of \$250,000. The grant is funded as follows: Federal Award \$187,525 for the period of January 1, 2019 through June 30, 2020 and State Award \$62,475 for the period of July 1, 2019 through December 31, 2020 – Dept. 221.

Action: *Add the subgrant award notification from PCCD to next week's Consent Agenda.*

B. Human Services

i. MH/ID/EI – D&A

1. Grant award from the Department of Drug and Alcohol Programs to expand case management services. This allows for the hiring of three additional case management positions to offer services to all individuals within Centre County with substance use disorders. The project total is \$327,291, which is Federally funded for the period of January 1, 2019 through June 30, 2020 – Dept. 562.

Action: Add the grant award from the Department of Drug and Alcohol Programs to next week's Consent Agenda.

VIII. CONTRACTS

A. Human Services

i. MH/ID/EI – D&A

1. Contract with Jennifer Hockman to provide intellectual disability services that include certified and Pennsylvania State registered interpretive services. The contract total is \$4,000, which is funded as follows: State \$3,816 and County \$184 for the period of January 1, 2018 through June 30, 2019 – Dept. 561.

Action: Add the contract with Jennifer Hockman to next week's Consent Agenda.

- B. Prothonotary – Contract renewal with Daniel McGee, Esquire of Delafield, McGee & Jones, P.C. to serve as solicitor for Centre County Prothonotary and Clerk of Courts. The contract rate is \$125 per hour, not to exceed \$7,500 for the period of January 1, 2019 through December 31, 2019 – Dept. 223.

Action: Add the contract renewal with Daniel McGee, Esquire to next week's Consent Agenda.

- C. Recorder of Deeds – Contract with Worldpay, LLC to accept payments using GovPayNET Payment Network. There is no cost to the County, all service fees are charged to the cardholder. The contract is for one year and will automatically renew for additional one-year periods – Dept. 133.

Action: Add the contract with Worldpay, LLC to next week's Consent Agenda.

D. Correctional Facility

- i. Contract with TextBehind, Inc. for inmate mail screening, a processing and management system that will enable contraband free communications using printed mail generated using computers and hand held devices. The contract is at no cost to the County, service charges are paid by the user – Dept. 333.

- ii. Contract with Axon Enterprise, Inc. to provide body cameras including equipment maintenance and software licensing for each camera. The cost of the first year is \$11,445 and each subsequent year is \$4,914, with the contract total \$31,101 for the period of March 1, 2019 through February 29, 2024 – Dept. 333.

Action: Add the contracts with TextBehind, Inc. and Axon Enterprise, Inc. to next week's Consent Agenda.

IX. CONSENT AGENDA

- A. Elections – Purchase of election equipment from Election Systems & Software (ES&S) to include 91 Model DS200 Scanner with ballot box, 9 Model DS200 Scanner without ballot box, and 100 ExpressVote BMD terminals all covered by a five year hardware warranty. The total purchase price for equipment is \$860,571.75. The purchase agreement includes an extended hardware warranty maintenance and software license, maintenance and support services for five years; the first year is included with the purchase of the equipment. The total costs for years two through five are as follows: extended hardware warranty with biennial maintenance \$80,000, software license maintenance and support for \$198,000, and firmware license maintenance and support for \$54,000. The total purchase agreement is \$1,192,571.75 – Dept. 131.
- B. Central Booking – Purchase of a new all in one LiveScan and CPIN station in the amount of \$17,000 from the PA Chiefs of Police Association. This purchase includes a \$1,000 discount – 334
- C. Register of Wills – Contract renewal with Miller Kistler & Campbell to serve as Solicitor for Centre County Register of Wills & Clerk of Orphan's Court. The retainer is \$1,000 and the rate of representation is \$175 per hour for the period of January 1, 2019 through December 31, 2019 – Dept. 224.
- D. Human Services

MH/ID/EI – D&A – Contract with Bradford Recovery Center to provide drug and alcohol services that include non-hospital detoxification and inpatient, non-hospital treatment, and rehabilitation. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

X. ABC Appointment/Re-Appointment/Term Expiration/Resignation

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

| ABC | Name | Action | Term |
|------------------------------------|----------------|-------------|--------|
| Local Emergency Planning Committee | Joseph Jackens | Appointment | 2/5/19 |
| Local Emergency Planning Committee | Ben Welch | Appointment | 2/5/19 |

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|------------------------------------|--------------------|-------------|--------|
| Local Emergency Planning Committee | Eric Summey | Appointment | 2/5/19 |
| Local Emergency Planning Committee | James Kerschner IV | Appointment | 2/5/19 |
| Local Emergency Planning Committee | Robert Sweitzer | Appointment | 2/5/19 |
| Local Emergency Planning Committee | Margaret Gray | Appointment | 2/5/19 |

Action: *APPROVE the ABC Appointments.*

XI. LIQUID FUELS

XII. CHECK RUN

Check run in the amount of \$ dated January , 2019.

Action: *APPROVE the check run dated January , 2019.*

XIII. DISCUSSION ITEMS

XIV. RECOGNITION

XV. C-NET REQUESTS

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVII. EXECUTIVE SESSION REPORT

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, February 5, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, February 7, 2019

BOC/Salary Board - 10:00 AM - Room 146WB

Employee Benefit Trust - 11:00 AM - Room 146WB

Tuesday, February 12, 2019

BOC Meeting - 10:00 AM - Room 146WB

Thursday, February 14, 2019

Prison Board of Inspectors - 8:00 AM - CCCF

BOC/Salary Board - 10:00 AM - Room 146WB

Tuesday, February 19, 2019

BOC Meeting - 10:00 AM - Room 146WB

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Thursday, February 21, 2019

BOC/Salary Board – 10:00 AM – Room 146WB

XIX. BID / PROPOSAL SCHEDULE

Wednesday, February 6, 2019

Pre-Proposal Meeting RFP Homemaker Services & OPTIONS Program – 2 PM – 146WB

Friday, February 22, 2019

Proposals Due RFP Homemaker Services & OPTIONS Program – 4 PM - Controllers Office

Tuesday, February 26, 2019

Proposals Opening RFP Homemaker Services & OPTIONS Program – 10 AM – Room 146WB

XX. ELECTION ANNOUNCEMENTS

Tuesday, February 19, 2019

First day to circulate and file nomination petitions.

XXI. QUESTIONS FROM THE PRESS

XXII. ADJOURNMENT