



BOARD OF COMMISSIONERS' MINUTES

Tuesday, August 27, 2019, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM, by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Chairman Michael Pipe, Commissioner Mark Higgins, Commissioner Steven Dershem, Administrator, Margaret Gray, Deputy Administrator Bob Jacobs, and Executive Office Supervisor Natalie Smith.

County personnel present included Chad Joyce, Tom Martin, Natalie Corman, Kristen Simkins, and Ann Marie Oldani.

Guests present included Marisa Vicere.

Representatives from the news media included Chris Morelli and Marley Parish.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

Minutes from the Tuesday, August 20, 2019 Board of Commissioners' meeting.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the meeting minutes from Tuesday, August 20, 2019.

V. PROCLAMATIONS

Proclamation No. 23 of 2019 – Founder of the Jana Marie Foundation Marisa Vicere joined the Board in recognition of Suicide Prevention Month and Suicide Awareness and Prevention Day. She reported that last year there were 2,023 lives lost to suicide. Marisa announced a number of events that will be held in September including a Suicide Prevention Rally at the Courthouse Steps on Tuesday, September 3 at Noon, with an evening of Hope, Healing and Remembrance on Tuesday, September 10 at Wasson Farm.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to Proclamation No. 23 of 2019 proclaiming September 2019 as Suicide Awareness and Prevention Month and September 10 as Suicide Awareness and Prevention Day in Centre County.

VI. CONTRACTS

- A. Capital Projects – Deputy Administrator Bob Jacobs presented the FirstEnergy Application for electric service under the West Penn Power Company's Net Energy Metering Rider. This agreement allows Centre County to connect the proposed solar array to the FirstEnergy/West Penn Power System. This application will allow for the installation of a new meter to accept energy flows from the solar array that will be installed at the Correctional Facility. He noted that the current contract with Constellation ends in 2020, which has already greatly reduced energy costs. The County will take over the Centre Crest Facility in 2020 and hopes to add the facility to the existing energy account for additional savings through the solar array and a renewed contract with Constellation – Dept. 971.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the FirstEnergy application to next week's Consent Agenda.

- B. Court Administration – Deputy Administrator Bob Jacobs presented the following items:

- i. Second amendment to the lease with S-C Joint Venture for the Magisterial District Office 49-3-05, located at 121 South Pugh Street in State College Borough. This extends the current lease for four months from September 1, 2019 through December 31, 2019 for a total cost of \$23,840 – Dept. 257.
- ii. Amendment to the lease with State College Borough for the Magisterial District Office 49-1-01, located at 131 South Fraser Street in State College Borough. This extends the current lease for two months from September 1, 2019 through October 31, 2019 for a total cost of \$7,022 – Dept. 251.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the amendment to the leases with S-C Joint Venture and State College Borough.

- C. Domestic Relations – Director Ann Marie Oldani presented a contract renewal with Widmer Time Recorder Co., Inc. for maintenance of two time stamp machines. The contract total is \$270, which is funded as follows: Federal \$178.20 and County \$91.80 for the period of August 26, 2019 through August 25, 2020 – Dept. 281.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with Widmer Time Recorder Co., Inc. to next week's Consent Agenda.

- D. Information Technology Services – Chief Information and Records Officer Chad Joyce presented a contract renewal with CivicPlus to provide hosting and support for the County's website. Chad noted that the County is currently working with CivicPlus for a website refresh that will be more user and mobile friendly. The new site will go live this fall. The contract total is \$7,164.63 for the period of July 1, 2019 through June 30, 2020 – Dept. 142.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the contract renewal with CivicPlus to next week's Consent Agenda.

E. Human Services – Human Services Administrator and Director of Mental Health
Natalie Corman presented the following items:

- i. Adult Services – State Food Purchase Program Expense and Data Report with the Department of Agriculture for the period of July 1, 2018 through June 30, 2019, which is State funded in the amount of \$92,968. Natalie reported that 3,629 individuals and 1,601 households were served during the last fiscal year – Dept. 521.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add the program expense and data report for the State Food Purchase Program to next week's Consent Agenda.

ii. MH/ID/EI – D&A

1. Contract renewal with Community Integrations, LLC to provide emergency transportation services. The contract total is estimated at \$7,500, which is funded as follows: State \$7,154 and County \$346 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
2. Contract renewal with UPMC Home Care Management Services to provide early intervention services that include occupational and physical therapy, speech pathology and IFSP teaming. The contract total is \$20,000, which is funded as follows: State \$18,000 and County \$2,000 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
3. Contract renewal with Universal Community Behavioral Health to provide mental health services that include outpatient, crisis intervention, and emergency services. The contract total is \$285,000, which is funded as follows: State \$271,862 and County \$13,138 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
4. Contract with Discovery House to provide drug and alcohol services that include outpatient methadone and maintenance services. The contract total is \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to add MH/ID/EI – D&A items 1-4 to next week's Consent Agenda.

VII. LETTER OF SUPPORT

Adult Services – Letter of support for the Housing Authority's application to the Department of Housing and Urban Development for mainstream vouchers. The application is requesting up to an additional 30 vouchers that would serve individuals who are not elderly, but are disabled – Dept. 501.

Action: On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the letter of support for the Housing Authority.

VIII. CONSENT AGENDA

Administrator Margaret Gray reported that item 2 under C. Human Services ii. MH/ID/EI – D&A is pending solicitor review.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve this week's Consent Agenda and table item 2 under C. Human Services ii. MH/ID/EI – D&A.

- A. Emergency Management – U.S. Department of Homeland Security 2019 State Homeland Security Grant Agreement with the Pennsylvania Emergency Management Agency (PEMA). The total grant is \$452,068, which is Federally funded for the period of September 1, 2019 through August 31, 2022 – Dept. 351.
- B. Information Technology Services
 - i. Contract renewal with O'Neil Software, Inc. for annual licensing of the software in Records Management to assist with the tracking of County records using a barcode scanning system. The contract total is \$2,034.88 for the period of October 12, 2019 through October 11, 2020– Dept. 142.
 - ii. Contract renewal with Acordex Imaging + Mobile to provide support for the WEBIA image viewer. The contract total is \$540 for the period of July 6, 2019 through July 5, 2020 – Dept. 142.
- C. Human Services
 - i. Aging – Contract renewal with Katherine Haar to provide consultant dietician services for the congregate and home delivered meal program. The contract total is \$5,700, which is funded as follows: Federal \$2,850 and State \$2,850 for the period of August 15, 2019 through August 14, 2022 – Dept. 521.
 - ii. MH/ID/EI – D&A
 - 1. Contract with Clinton Ripka to provide emergency services to include constable transportation. The contract total is not to exceed \$25,000, which is funded as follows: State \$23,848 and County \$1,152 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

2. Miscellaneous Order from the Office of the Director of Finance for the City of Philadelphia to allow for reimbursement of service provisions and costs for mental health hearings of Philadelphia County residents incarcerated at Rockview State Correctional Institute. The Miscellaneous Order is reimbursement in an amount not to exceed \$14,500 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
3. Contract renewal with State College Medical to provide drug and alcohol outpatient services to include methadone maintenance. The contract total is \$20,000, which is funded as follows: State \$19,078 and County \$922 for the period of July 1, 2019 through June 30, 2020 – Dept. 562.
4. Contract renewal with The ARC of Centre County to provide intellectual disability services that include community residential, supported employment, home and community, and companion services. The contract total is \$144,713, which is funded as follows: State \$138,042 and County \$6,671 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.
5. Contract renewal with Community Services Group to provide mental health services that include facility based and community based psychiatric rehabilitation, community residential rehabilitation, and outpatient (psychiatric evaluation, tele-psychiatric services, individual and group psychotherapy). The contract total is \$489-759, which is funded as follows: State \$467,181 and County \$22,578 for the period of July 1, 2019 through June 30, 2020 – Dept. 561.

- D. Controller – Letter of Engagement with Baker Tilly Virchow Krause LLP to conduct an annual audit, required by PennDOT, focusing on financial and service operations for the Centre County Transportation Department. The contract total is \$6,500 – Dept. 125.

IX. ADMINISTRATOR'S REPORT

There were no items to report.

X. ACT 13

XI. LIQUID FUELS

XII. CHECK RUN

Commissioner Higgins reported the check of the week was to Penn State Cooperative Extension in the amount of \$6,269.95. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the check run in the amount of \$920,613.77 dated August 22, 2019.

XIII. DISCUSSION ITEMS

XIV. C-NET REQUESTS

XV. RECOGNITION

XVI. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported 107,250 registered voters in Centre County. The precinct of the week is #46 Curtin South with 221 registered voters. In the Primary Election there were 58 ballots cast for a voter turnout of 26.24%

B. Announcements

Centre County Government Offices will be closed on Monday, September 2 in observance of Labor Day.

XVII. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XVIII. PUBLIC MEETING SCHEDULE

Tuesday, August 27, 2019

BOC Meeting- 10:00 AM - Room 146WB

Employee Benefits Trust - 11:00 AM - Room 146WB

Tuesday, September 9, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, September 5, 2019

Finance Committee - 9:00 AM - Room 146WB

BOC/Salary Board - 10:00 AM - Room 146WB

Retirement Board - 11:00 AM - Room 146WB

Tuesday, September 10, 2019

BOC Meeting- 10:00 AM - Room 146WB

Thursday, September 12, 2019

Prison Board of Inspectors - 8:00 AM - CCCF

BOC/Salary Board - 10:00 AM - Room 146WB

XIX. BID / PROPOSAL SCHEDULE

XX. ELECTION ANNOUNCEMENTS

Monday, October 7, 2019

Last day to REGISTER before the November election.

Tuesday, October 29, 2019

Last day to apply for a civilian absentee ballot.

XXI. QUESTIONS FROM THE PRESS

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XXII. RECESS

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to recess the meeting at 10:34 AM.

ATTEST:

Margaret N. Gray
Administrator