



BOARD OF COMMISSIONERS' MINUTES

Tuesday, January 3, 2017 10:00 A.M.
Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. Commissioner Dershem offered his expression of sympathy and condolences for Pennsylvania State Trooper Landon Weaver.

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, January 3, 2017. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Acting Administrator - Director of Finance, Denise L. Elbell, Deputy Administrator/Human Services Natalie Corman and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Leon Valsechi Mallory Lane, and Emma Gosalvez.

Visitor(s) present included Wendy Vinhage and Katie O'Toole.

County Personnel present included Jeffrey Wharran, Bob Jacobs, Linda Marshall and Bryan Sampsel.

C-NET Staff were present

IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, December 27, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. Motion by Commissioner Higgins to approve the following Action Items:

- A. COURT ADMINISTRATION - Approve the following:
- i. Motion to rescind original motion of December 20, 2016 to approve a contract between the County (Centre Hall MDJ Office) and Thompson Contracting for snow removal - \$65/parking lot; \$35/shoveling; and \$30/salt parking lot for the period January 1, 2017 to December 31, 2017;

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- ii. Approve a contract between the County (Philipsburg MDJ Office) and Thompson Contracting for snow removal - \$65/parking lot; \$35/shoveling; and \$30/salt parking lot for the period is January 1, 2017 to December 31, 2017.

Motion seconded by Commissioner Dershem and unanimously approved.

- B. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$1,977,108.90 dated 12/29/2016. Motion seconded by Commissioner Dershem and unanimously approved.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS

- A. Motion by Commissioner Higgins to approve the proposed rate schedule for Babst Calland Attorneys at Law for 2017. For 2017 the retainer will be \$53,817 which is a 3% increase. Motion seconded by Commissioner Dershem and unanimously approved.

- B. Motion by Commissioner Higgins to add the following to the Consent Agenda for Tuesday, January 10, 2017:

- i. EMERGENCY MANAGEMENT – Adopt Designation of Agent Resolution designating and endorsing Jeffrey Wharran as Agent for FEMA Disaster Relief Funds. Motion seconded by Commissioner Dershem and unanimously approved.

Jeffrey Wharran provided background information on the above referenced item.

Motion seconded by Commissioner Dershem and unanimously approved.

- C. Motion by Commissioner Higgins to add the following to the Consent Agenda for Tuesday, January 10, 2017:

- ii. PLANNING & COMMUNITY DEVELOPMENT – Approve a survey proposal between the County and Franson Engineering and Surveying for a 0.5 acre parcel located on Wood Street in Bellefonte Borough that is owned by Centre County. The contract total is \$1,220.

Robert Jacobs provided background information on the above referenced item.

Motion seconded by Commissioner Dershem and unanimously approved.

- D. Motion by Commissioner Higgins to approve the following:
PLANNING & COMMUNITY DEVELOPMENT - Approve a request to the PA Housing Finance Agency for two amendments to the PHARE 2015 Grant:
- a. Increase the Federal Poverty Level income limit from 200% to 250% not to exceed a six person household;
 - b. Waive the energy conservation and budget class requirements for flood victims only and provide approved applicants with the written materials from the classes.

Linda Marshall and Wendy Vinhage provided background information on the above referenced item.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. CONSENT AGENDA
N/A

VIII. TOURISM/HISTORY

- A. Katie O'Toole, President of the Centre County Historical Society presented background information on "Dead Centre" a new innovative podcast series by the CCHS.

IX. DISCUSSION ITEM(S)

- A. Michael Pipe provided a PowerPoint Presentation regarding County Funding Option for Transportation Projects. Commissioner Pipe reported Act 89 of 2013 signed by Governor Corbett in 2013 gives Counties the option to increase registration fees by \$5 starting in 2015. After a brief discussion Commissioner Dershem would like to reach out to the citizens of Centre County to get their thoughts and Commissioner Higgins would like input from the thirty five (35) municipalities. A letter will be drafted and sent to the municipalities for their input. Commissioner Pipe mentioned citizens could attend the Commissioner's public meeting to give their input, or the County could hold a public hearing.

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA - \$110,202.00
- B. Commonwealth of PA - AA Title IV-E - \$128,419.57
- C. Marsh USA - Certificate of Insurance
- D. Commonwealth of PA - State Conservation Commission Appointments

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XI. RECOGNITIONS
N/A

XII. C-NET REQUESTS
N/A

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

A. Denise Elbell reported there were no Executive Sessions.

B. Commissioner Dershem announced there are currently 123,326 registered voters in Centre County. Precinct #32 had a 79.06% voter turnout at the last election.

C. ANNOUNCEMENTS

Tuesday, January 3, 2017

Board of Commissioner's – 10:00 AM – Room 146WB

Department Head Meetings – 1:30 – 4:00 PM – Room 144WB

Wednesday, January 4, 2017

Thursday, January 5, 2017

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

Department Head Meetings – 1:30 – 3:00 PM – Room 144WB

Friday, January 6, 2017

Executive Management – Room 146WB

XIV. QUESTIONS FROM THE PRESS

XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:07 AM. Motion seconded by Commissioner Pipe and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator/
Director of Finance