



BOARD OF COMMISSIONERS' MINUTES

Tuesday, January 12, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE – LED BY BOY SCOUT CHAD WEAVER – TROOP #45 – MILESBURG , PA

III. PUBLIC COMMENT – NO PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

The Board of Centre County Commissioners met for their Workshop Meeting on Tuesday, January 12, 2016 at 10:00 PM. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly C. Smeltzer.

Representatives present from the news media included Jerry Fisher, Jeremy Hartley, Gary Sinderson, Mallory Lane, and Kerry Webster.

County Personnel present included Donna Spicher, Robert Jacobs, Jeffrey Wharran, Sarah Walter, Kristen Simkins, Dale Neff, and Bryan Sampsell.

Visitors present were Chad Weaver, Mark Long, Mark Frailey and Mike Glazer

C-NET Staff were present

The meeting was called to order at 10:00 by Commissioner Pipe.

IV. MEETING MINUTES

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- A. There are several sets of meeting minutes that will be considered at next week's regular meeting.

V. ACTION ITEMS

- A. Motion by Commissioner Higgins to appoint Denise L. Elbell as the Right to Know Officer. Motion seconded by Commissioner Dershem and unanimously approved.

- B. Motion by Commissioner Higgins to appoint Natalie Corman as Alternate Right to Know Officer. Motion seconded by Commissioner Dershem and unanimously approved.

- C. ABC Appointments & Reappointments
 - i. The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

- D. Motion by Mark Higgins to approve the appointments and reappointments listed below. Motion seconded by Commissioner Dershem and unanimously approved.

ABC	Name	Appointment/ Reappointment	Term
Airport Authority	Bruce Pincus	Appointment	1/12/16-12/31/2017
Industrial Development Authority	Jack Infield	Reappointment	1/1/2016-12/9/2020
Industrial Development Authority	Tom Songer	Reappointment	1/1/2016-12/9/2020
Uniform Construction Code Board of Appeals	Alan Popovich	Reappointment	1/1/2016-12/31/2019
Uniform Construction Code Board of Appeals	Moses Ling	Reappointment	1/1/2016-12/31/2019
Uniform Construction Code Board of Appeals	Walter Schneider III	Reappointment	1/1/2016-12/31/2019
Uniform Construction Code Board of Appeals	Louis Berrena, Jr.	Reappointment	1/1/2016-12/31/2019
Uniform Construction Code Board of Appeals	Alan Uhler	Reappointment	1/1/2016-12/31/2019
Uniform Construction Code Board of Appeals	Christopher Kunes	Reappointment	1/1/2016-12/31/2019
Uniform Construction Code Board of Appeals	Timothy Knisely	Reappointment	1/1/2016-12/31/2019
RSVP Advisory Council	Geoffrey Harford	Appointment	1/1/2016-12/31/18
RSVP Advisory Council	Roberta Hardin	Appointment	1/1/2016-12/31/18

General Authority	John Infield	Reappointment	1/1/2016-1/4/2021
General Authority	Tom Songer	Reappointment	1/1/2016-1/4/2021

- i. Motion by Commissioner Higgins to table action in order to take more time to search for a candidate for Commissioner Representative for the SEDA-COG Board of Directors. Motion seconded by Commissioner Dershem and unanimously approved.

- E. Motion by Commissioner Higgins to approve the Report of County Liquid Fuels Tax Fund for 2015. Motion seconded by Commissioner Dershem and unanimously approved.

Donna Spicher provided background information on the above referenced item.

- F. Motion by Commissioner Higgins to approve the Retired Senior Volunteer Program (RSVP) - Corporation for National and Community Service Grant in the amount of \$123,570. Motion seconded by Commissioner Dershem and unanimously approved.

Andrea Puzycki provided background information on the above referenced item.

- G. Motion by Commissioner Higgins to approve a Check Run dated January 8, 2016 in the amount of \$1,212,326.86. Motion seconded by Commissioner Dershem and unanimously approved.

VI. DIRECTORS/GUESTS

A. Planning & Community Development

- i. Motion by Commissioner Higgins to add the Memorandum of Understanding – Superior Appalachian Pipeline, LLC – Compressor Station to the consent agenda for next Tuesday, January 19, 2015. Motion seconded by Commissioner Dershem and unanimously approved.

Robert Jacobs provided background information on the above referenced item.

B. Emergency Management

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- i. Motion by Commissioner Higgins to add the Grant Renewal between the County and Pennsylvania Emergency Management Agency (PEMA) for the 2015-16 Hazardous Materials Response Fund (HMRF) Grant Agreement to the consent agenda for next Tuesday, January 19, 2015. The grant total is \$8,870 for the period July 1, 2015 to June 30, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Jeffrey Wharran provided background information on the above referenced item.

C. Agricultural Land Preservation

Motion by Commissioner Higgins to add the following to the consent agenda for next Tuesday, January 19, 2016:

- i. Memorandum of Understanding between the County, Centre County Agricultural Land Preservation Board and Clearwater Conservancy regarding the joint purchase of Agricultural Conservation Easements.
- ii. Memorandum of Understanding between the County, Centre County Agricultural Land Preservation Board and Centre County Farmland Trust regarding the joint purchase of Agricultural Conservation Easements.
- iii. Certification up to \$141,792 in appropriations for the 2016 Program Year of the Agricultural Land Preservation Program to the consent agenda for next Tuesday, January 19, 2016. The source of funding is as follows: \$80,000 standard County allocation, \$7,778 in 2015 Clean and Green Interest; \$20,000 commitment from Potter Township under MPP, and \$34,014 in Land Trust Commitments under the new Land Trust Partnership Program (LTPP); \$14,014 from Clearwater Conservancy, up to \$20,000 from Centre County Farmland Trust. Motion seconded by Commissioner Dershem and unanimously approved.

Sarah Walter provided background information on the three above referenced items.

D. Human Resources

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- i. Motion by Commissioner Higgins to add the TTI Client Certification process and training program to the consent agenda for next Tuesday, January 19, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Kristen Simkins provided background information on the above referenced item.

E. Emergency Communications/9-1-1

Motion by Commissioner Higgins to add the following to the Consent Agenda for next Tuesday, January 19, 2016:

- i. Memorandum of Understanding between the County and the Pennsylvania State Police.
- ii. Contract Renewal between the County and LR Kimball for the Automatic Location Identification Database Support and Maintenance to maintain the 9-1-1 phone database and addressing for the period January 1, 2016 to December 31, 2016.
- iii. Contract Renewal between the County and Nittany Office Equipment for maintenance for One New Muratec Sharp Fax Machine used in the Communications Center which includes all labor and parts except drum, toner, developer, and paper (consumable items) due to ordinary wear and tear. The contract total is \$584 for the period January 20, 2016 to January 21, 2017.
- iv. Contract Renewal between the County and SBM Electronics for annual maintenance for the Verint Audio Log Voice Logging Equipment. The contract total is \$24,850.80 with the source of funding as 9-1-1ELG for the period January 31, 2016 to January 30, 2017.
- v. Contract Renewal between the County and Allied Mechanical & Electrical to provide preventative maintenance on the equipment room HVAC unit. Maintenance will be performed two times during the maintenance agreement period. The contract total is \$690 with the source of funding as 911ELG for the period January 1, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.
Dale Neff provided background information on the above five (5) referenced items.

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VII. DISCUSSION ITEMS

A. 2016 Budget Discussion

- i. Sheriff Sampsell asked the Board if they would consider funding for the following:
 - ✓ Full-time Deputy Position
 - ✓ Promotion of current staff member to position of Office Manager
 - ✓ Seminars
 - ✓ Taser Training
 - ✓ Ballistic Vests

- ii. Commissioner Pipe inquired about the following:
 - ✓ Funding for Elections
 - ✓ Laminator for Planning & Community Development
 - ✓ Maintenance Software – Facility Dude
 - ✓ Grand Jury Funds – Dept. 191 - \$100K
 - ✓ Renovations for Bellefonte MDJ Offices
 - ✓ Carpeting for State College II MDJ Office
 - ✓ 9-1-1 CAD System – County never received grant funding - Mark Long from Representative Benninghoff's Office will check into this

- iii. Commissioner Higgins inquired about increasing the supplemental allocations for the following to increase economic development:
 - ✓ CBICC
 - ✓ Moshannon Valley Economic Development
 - ✓ Bellefonte Inter-Valley Chamber of Commerce

B. Denise Elbell provided an update on the Temple Court Renovations.

C. Enhanced Ethics Policy & Petitioning on County Property Policy

- i. Commissioner Pipe would like to fine-tune the current Ethics and petitioning on County Property Policies and make them as strong as they can be. Commissioner Dershem stated Elected Officials should be allowed to petition on their private time in a public building. There is a consensus to have the Solicitor review both policies and take a look at the current language and prepare draft policies for each.

VIII. RECOGNITIONS

Commissioner Pipe recognized the following recipients for their achievements:

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- i. EAGLE SCOUT AWARD - James Vladimir McMaster – Boy Scout Troop #45 of Milesburg, PA
- ii. EAGLE SCOUT AWARD – Eric Taylor Reichard – Boy Scout Troop #32 of State College, PA

IX. ANNOUNCEMENTS & REPORTS

- A. Voter Registration Report – Commissioner Dershem reported there are currently 107,512 registered voters in Centre County.
- B. Denise Elbell Announced an Executive Session was held on January 11, 2016 from 1:30 PM – 3:40 PM to discuss existing litigation.
- C. Announcements – Commissioner Higgins announced the following:

Penn State Small Business Development Center, SCORE, and Career Link are sponsoring a “first step to start a small business seminar” on Tuesday, January 12, 2016 at 3:00 PM in the Willowbank Office Building.

- D. Other Announcements on the Agenda were as follows:

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Board of Commissioners – Workshop Session – 10:00 AM – Room 146WB

WEDNESDAY, JANUARY 13, 2016

Farm Show Public Officials Breakfast – 9:30 AM – Farm Show Complex

THURSDAY, JANUARY 14, 2016

Prison Board Meeting – CCCF – 8:00 AM

Salary Board Meeting – 10:00 AM – Room 146WB

- E. QUESTIONS FROM THE PRESS AT THIS TIME

- F. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:30 AM.
Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator

** An audio recording of the Commissioner's meeting can be accessed in the
Commissioner's Office