



BOARD OF COMMISSIONERS' MINUTES

Tuesday, January 17, 2017 10:00 A.M.
Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, January 17, 2017. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Acting Administrator - Director of Finance, Denise L. Elbell, Deputy Administrator/Human Services Natalie Corman and Executive Secretary Kimberly Smeltzer.

III. PUBLIC COMMENT

Representatives present from the news media included Gary Sinderson, Leon Valsechi Mallory Lane, Kerry Webster, and Emma Gosalvez.

Visitor(s) present included Randy Tewksbury.

County Personnel present included Gene Lauri, Matt Milliron, Sue Hannegan, and Andy Andrews.

C-NET Staff were present

IV. MEETING MINUTES

- A. Board will consider approving the Minutes from the Board of Commissioners meeting held Tuesday, January 10, 2017.

V. ACTION ITEM(S)

- A. Motion by Commissioner Dershem to approve the following:

ABC	Name	Action	Term
SEDA-COG Board of Directors- Commissioner Rep	Mark Higgins	Appointment	1/1/17- 12/31/17

Motion seconded by Commissioner Pipe and Commissioner Higgins abstained.

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B. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$454,194.27 dated January 13, 2017. Motion seconded by Commissioner Dershem and unanimously approved.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS – Motion by Commissioner Higgins to add the following (A-C) to the Consent Agenda for Tuesday, January 24, 2017 and table action on Item D until next Tuesday, January 24, 2017.

A. CRIMINAL JUSTICE PLANNING – Contract between the County and the American Philatelic Center for the rental of Sundman Hall for a Heroin Opioid Prevention & Education (HOPE) Initiative Outreach Event on March 29, 2017 from 5:30 – 9:30 PM. The rental fee is \$280.

Gene Lauri provided background information on the above referenced item.

B. CENTRAL BOOKING – Contract Renewal between the County and PA Chiefs of Police Association for 24/7 maintenance for CPIN & LiveScan. The contract total is \$6,800 for the period January 1, 2017 to December 31, 2017.

Andy Andrews provided background information on the above referenced item.

C. PLANNING & COMMUNITY DEVELOPMENT – Approve the following:

- i. Execute the CDBG Sub-grantee Agreements between the County and Huston Township (\$130,200), and MT. Top Regional Water Authority (\$28,000) and Unionville Borough (\$81,000) for the 2015 Community Development Block Grant (CDBG) Program for a total of \$239,200 for the period December 5, 2016 to April 14, 2019;
- ii. Approve a Grant Agreement between the County and the Commonwealth of PA – Department of Environmental Protection (DEP) for the 2017 West Nile Virus Grant. The grant total is \$44,000 for the period January 1, 2017 to December 31, 2017;

Matt Milliron provided background information on Items I and ii.

- iii. Memorandum of Understanding for the Final Land Development Plan for the Pennsylvania State University - ARL Test Facility Building (7,946 sq. ft.) as well as corresponding infrastructure to service the proposed land development activity located in Benner Township. This Memorandum will be used to satisfy the requirements specified in the PA Municipalities Planning Code Act 247, as amended – Dept. 151.

- D. AGRICULTURAL LAND PRESERVATION – Certify a total of \$402,587.13 in appropriations for the 2017 Program Year of the Agricultural Land Preservation Program. \$80,000 standard County allocation, \$16,135.47 in 2016 Clean & Green Interest, \$262,718.66 commitment from Halfmoon Township under MPP, \$33,733 commitment from Ferguson Township under MPP, \$10,000 commitment from Potter Township under MPP.

Motion seconded by Commissioner Dershem and unanimously approved.

- VII. Motion by Commissioner Higgins to approve the following (A-B) CONSENT AGENDA Items:

- A. COURT ADMINISTRATION – Contract Renewal between the County and Corby Shunk to provide snow removal for Centre Hall MDJ Offices at a rate of \$50/plow parking lot; \$30 salt parking lot; and \$30 shovel sidewalk/walkway. The contract period is January 1, 2017 to December 31, 2017 – Dept. 256.
- B. RISK MANAGEMENT – Workers Compensation Annual Renewal – Approve Option 1 premium for \$177,348.00 for policy period January 30, 2017-January 30, 2018 through PMA Insurance Companies – Dept. 112.

Motion seconded by Commissioner Dershem and unanimously approved.

- VIII. TOURISM/HISTORY
N/A

- IX. DISCUSSION ITEM(S)

- A. Susan Hannegan, Assistant Director of Centre County Planning & Community Development provided an update on Redevelopment Assistance Capital Program (RACP) and the project requests submitted for inclusion in the 2017 Itemization Act.

- X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA – 3500 E. College Avenue - \$500
B. PennDOT – College Township Liquid Fuels
C. PennDOT – Worth Township Liquid Fuels
D. Commonwealth of PA – SFPP 3rd Quarter \$22,922.98

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XI. RECOGNITIONS

N/A

XII. C-NET REQUESTS

N/A

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

A. Denise Elbell reported an Executive Session was held Tuesday, January 10, 2017 from 11:30AM – 12:00 PM to discuss legal issues.

B. Commissioner Dershem announced there are currently 123,379 registered voters in Centre County. Precinct #34 – State College West Central #2 – 43.39% voter turnout at the last election.

C. ANNOUNCEMENTS

Tuesday, January 17, 2017

Board of Commissioner's – 10:00 AM – Room 146WB

Department Head Meetings – 1:30 – 4:00 PM – Room 144WB

Planning Commission – 4:00 PM – Room 146WB

Wednesday, January 18, 2017

Judges Lunch – 12:00 PM – Room 116WB

Thursday, January 19, 2017

Finance Committee Meeting – 9:00 AM – Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

SARA-LEPC Meeting – 12:30 PM - EOC

Department Head Meetings – 1:30 – 4:00 PM – Room 144WB

CCFSA Meeting – 6:00 PM – Undine Fire Company

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XIV. QUESTIONS FROM THE PRESS

- XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:36 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator/
Director of Finance