



BOARD OF COMMISSIONERS' MINUTES

Tuesday, January 19, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT – NO PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

The Board of Centre County Commissioners met for their Workshop Meeting on Tuesday, January 12, 2016 at 10:00 PM. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly C. Smeltzer.

Representatives present from the news media included Jerry Fisher, Jeremy Hartley, Gary Sinderson, and Mallory Lane.

County Personnel present included Jeffrey Wharran, Gene Lauri, and Andy Andrews.

Visitors present were Kevin Abbey.

C-NET Staff were present

The meeting was called to order at 10:00 by Commissioner Pipe.

IV. MEETING MINUTES

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- A. Motion by Commissioner Higgins to approve the following minutes:

Monday, January 4, 2016 Board of Commissioners' Reorganizational Meeting

Tuesday, January 5, 2016 Board of Commissioners' Meeting

Tuesday, January 12, 2016 Board of Commissioners' Meeting. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEMS

- A. ABC Appointments & Reappointments

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

- B. Motion by Commissioner Higgins to approve the appointments listed below. Motion seconded by Commissioner Dershem and unanimously approved.

ABC	Name	Appointment/ Reappointment	Term
Planning Commission-Lower Bald Eagle	Pamela McCloskey	Appointment	1/1/16-12/31/2019
Centre County Higher Education Authority	Theodore McDowell	Appointment	1/1/2016-12/31/2020

- C. Motion by Commissioner Higgins to approve a Check Run dated January 15, 2016 in the amount of \$1,738,754.72. Motion seconded by Commissioner Dershem and unanimously approved.

- VI. Motion by Commissioner Higgins to approve the following (A-E) Consent Agenda Items:

A. Planning & Community Development

- i. Memorandum of Understanding – Superior Appalachian Pipeline, LLC – Compressor Station – Dept. 151.

B. Emergency Management

- i. Grant Renewal between the County and Pennsylvania Emergency Management Agency (PEMA) for the 2015-16 Hazardous Materials Response Fund (HMRP) Grant Agreement. The grant total is \$8,870 for the period July 1, 2015 to June 30, 2016 – Dept. 351.

C. Agricultural Land Preservation

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- i. Memorandum of Understanding between the County, Centre County Agricultural Land Preservation Board and Clearwater Conservancy regarding the joint purchase of Agricultural Conservation Easements – Dept. 845.

Kevin Abbey was present from the Clearwater Conservancy to provide background information on the above referenced item.

- ii. Memorandum of Understanding between the County, Centre County Agricultural Land Preservation Board and Centre County Farmland Trust regarding the joint purchase of Agricultural Conservation Easements – Dept. 845.
- iii. Certify a total up to \$141,792 in appropriations for the 2016 Program Year of the Agricultural Land Preservation Program; \$80,000 standard County allocation, \$7,778 in 2015 Clean and Green Interest; \$20,000 commitment from Potter Township under MPP, and \$34,014 in Land Trust Commitments under the new Land Trust Partnership Program (LTPP); \$14,014 from Clearwater Conservancy, up to \$20,000 from Centre County Farmland Trust – Dept. 845.

D. Human Resources

- i. TTI Client Certification process and training for Kristen Simkins - \$1,700 – Dept. 114.

E. Emergency Communications/9-1-1

- i. Memorandum of Understanding between the County and the Pennsylvania State Police regarding the cooperative use of the radio frequencies as licensed by the FCC to the County effective January 19, 2016 to January 16, 2017 – Dept. 354.
- ii. Contract Renewal between the County and LR Kimball for the Automatic Location Identification Database Support and Maintenance to maintain the 9-1-1 phone database and addressing. The contract total is \$16,500 for the period January 1, 2016 to December 31, 2016 – Dept. 354.
- iii. Contract Renewal between the County and Nittany Office Equipment for maintenance for One New Muratec Sharp Fax Machine used in the

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Communications Center which includes all labor and parts except drum, toner, developer, and paper (consumable items) due to ordinary wear and tear. The contract total is \$584 for the period January 20, 2016 to January 21, 2017 – Dept. 354.

- iv. Contract Renewal between the County and SBM Electronics for annual maintenance for the Verint Audio Log Voice Logging Equipment. The contract total is \$24,850.80 with the source of funding as 911ELG for the period January 31, 2016 to January 30, 2017 - Dept. 354
- v. Contract Renewal between the County and Allied Mechanical & Electrical to provide preventative maintenance on the equipment room HVAC unit. Maintenance will be performed two times during the maintenance agreement period. The contract total is \$690 with the source of funding as 911ELG for the period January 1, 2016 to December 31, 2016 - Dept. 354.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. DEPARTMENT HEADS/DIRECTORS/GUESTS

A. Central Booking – Prison

- i. Motion by Commissioner Higgins to add the Contract Renewal between the County and PA Chiefs of Police Association to the consent agenda for next Tuesday, January 26, 2016. The contract is for Livescan/CPIN Maintenance for a total of \$6,800 for the period January 1, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Andy Andrews provided background information on the above referenced item.

B. Public Meeting Rules

- i. Motion by Commissioner Higgins to add the Revisions to the “Public Meeting Rules” (initially approved on January 4, 2016) to the consent agenda for Tuesday, January 26, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Denise Elbell provided background information on the above referenced item.

C. Adult Services

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- i. Motion by Commissioner Higgins to add the FY - 2014-2015 Human Services Block Grant Certification to the consent agenda for next Tuesday, January 26, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Natalie Corman provided background information on the above referenced item.

D. Criminal Justice Planning

- i. Motion by Commissioner Higgins to add the Contract Renewal with Crossroads Counseling, Inc., to the consent agenda for next Tuesday, January 26, 2016. This contract is for the Men Against Abuse Program (MAAP) to provide mandatory batterers intervention services to offenders who have committed offenses involving domestic violence and have been mandated to the program by the Court. The contract period is January 1, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Gene Lauri provided background information on the above referenced item.

VIII. DISCUSSION ITEMS

- A. 2016 Budget Discussion – Commissioner Higgins requested the following allocations above and beyond what has already been budgeted:

- i. Moshannon Valley Economic Development Partnership (MVEDP) – Direct to MVEDP – \$5,000 grant towards marketing the Keystone Opportunity Expansion Zone (KOEZ) located at the Former Philipsburg Area Hospital Site located ¼ mile east of Rt. 322 on Loch Lomond Road, Rush Township, Centre County.
- ii. Philipsburg Business Incubator - In cooperation with MVEDP - \$5,000 allocated to establish scholarships for a Philipsburg Business Incubator located at 220 N. Front Street. MVEDP will provide mentoring and related services.
- iii. Bellefonte Area-Historic Signage - Bellefonte Inter-Valley Chamber of Commerce - \$5,000 grant towards new historic signage in Bellefonte promoting historical appreciation and tourism.

- iv. Bellefonte Area Business Incubator - \$60,000 grant towards establishing a

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business incubator to benefit the greater Bellefonte area. These funds can be used for a variety of purposes including (but not limited to) consultants, remodeling, furniture, and local match dollars for state, federal, and other grants.

It was a consensus from the Board to move forward with all the requests and Commissioner Higgins will provide more detailed information to the Board.

- B. Temple Court Update – Al Drobka & Heather Fink provided an update on Temple Court and will provide the Board with a proposal/change order to close off the Judges' Chambers from the Annex addition. Mr. Drobka said this would cost the County approximately \$15,000.
- C. Enhanced Ethics Policy and Petitioning in County Buildings Policy – Ms. Dupuis reported she is still in the preliminary stages of drafting these policies and once the drafts are ready she will see that the Elected Officials and Department Heads review both policies in order to get their feedback.

IX. Correspondence Received

The following correspondence was received in the Commissioners' Office and will be handled appropriately.

- A. Commonwealth of PA – ACH - \$500
- B. PA DCED – Audit Report
- C. State Conservation District – Appointments
- D. CCAP – Criminal Juvenile Best Practices
- E. Commonwealth of PA – ACH – Human Services Block Grant \$1,501,214
- F. PA Dept. of Aging – Variance Federal Aging
- G. Commonwealth of PA – ACH - \$6,403 - Aging
- H. Commonwealth of PA – ACH - \$6,404 – Aging
- I. Commonwealth of PA – ACH - \$6,403 - Aging
- J. CBICC – 3 Cheers Event – 1/19/16
- K. PA DCED – Approval of Grant \$695,700 CDBG
- L. PA DCED - \$179.54 Invoice
- M. Cecilia Bradford – Letter of Resignation – Airport Authority
- N. Commonwealth of PA – ACH \$5,045.61 – CYS
- O. Prison Society – Discussion on Banning the Box on Applications
- P. Mission Critical Invoice - \$1,342
- Q. Commonwealth of PA – ACH - \$42,240.85 – Transportation
- R. GM McCrossin, Inc. Invoice - \$7,500

X. RECOGNITIONS

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Commissioner Pipe recognized the following recipient(s) for their achievements:

- i. EAGLE SCOUT AWARD – Dylan Doebler – Boy Scout Troop #34 within the Juniata Valley Council

XI. ANNOUNCEMENTS – REPORTS - ELECTIONS

A. Voter Registration Report – Commissioner Dershem reported there are currently 107,519 registered voters in Centre County.

B. No Executive Sessions to Report

C. Commissioner Higgins announced the following:

On Sunday, January 24, 2016 at 4:00 PM Trinity United Methodist, 128 W. Howard Street, Bellefonte presents Penn State's Essence of Joy Choir in a benefit concert for the historic St. Paul's AME Church. Adult tickets are \$10, children under 18 years are \$5.

D. Commissioner Pipe announced the following:

The Board of Assessment – Revision of Taxes will meet immediately following the Board of Commissioners meeting this morning.

E. Other Announcements on the Agenda were as follows:

TUESDAY, JANUARY 19, 2016

CPVB Board Meeting – 8:00 AM @ Visitor's Center

Board of Commissioners – 10:00 AM – Room 146WB

Board of Assessment – 11:00 AM – Room 146WB

Records Improvement Committee – 2:00 PM – Room 144WB

MVEDP Meeting – 5:30 PM

Planning Commission – 6:00 PM – Room 146WB

Cooperative Extension Board Meeting – 6:00 PM – Room 317

THURSDAY, JANUARY 21, 2016

Prison Board as necessary – Room 146WB

BOC/Salary Board Meeting – 10:00 AM – Room 146WB

Retirement Board Meeting - -11:00 AM – Room 146WB

SARA-LEPC Meeting – 12:30 PM – EOC

CCFCA Meeting – 6:00 PM – Logan Fire Company

FRIDAY, JANUARY 22, 2016

C-NET Strategic Planning Committee - 9:00 AM – Schlow Library – 2nd Floor

XII. QUESTIONS FROM THE PRESS

XIII. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:58 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator

** An audio recording of the Commissioner's meeting can be accessed in the Commissioner's Office