



BOARD OF COMMISSIONERS' MINUTES

Tuesday, January 26, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT – NO PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

The Board of Centre County Commissioners met for their meeting on Tuesday, January 26, 2016 at 10:00 PM. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly C. Smeltzer.

Representatives present from the news media included Jerry Fisher, Jeremy Hartley, Gary Sinderson, Mallory Lane, and Kerry Webster

County Personnel present included Barb Gallo, Brian Querry, Matt Milliron, and JR Reed.

Visitors present were Jim Steff, Ron Woodhead, Sue Mascolo, Niki Tourscher, Rod Beard, Vana Dainty, Tammy Ammerman and Dawn McKee.

C-NET Staff were present

The meeting was called to order at 10:00 by Commissioner Pipe.

IV. MEETING MINUTES

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- A. Motion by Commissioner Higgins to approve the minutes from the Board of Commissioners meeting held Tuesday, January 19, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEMS

- A. ABC Appointments/Reappointments/Term Expirations/Resignations

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

- B. Motion by Mark Higgins to approve the appointments listed below. Motion seconded by Commissioner Dershem and unanimously approved.

ABC	Name	Action	Term
MH/ID/EI Advisory Board	Bill Ritzman	Resignation	N/A
Board of Assessment Appeals	Edward Friedman	For Commissioner Pipe	2016-2019
Board of Assessment Appeals	Roland Fisher	For Commissioner Dershem	2016-2019
Board of Assessment Appeals	Alec Pringle	For Commissioner Higgins	2016-2019
SEDA-COG Additional Representative	Jeff Luck	Appointment	1/1/2016-12/31/2016

- C. Motion by Commissioner Higgins to approve a Check Run dated January 22, 2016 in the amount of \$434,414.56. Motion seconded by Commissioner Dershem and unanimously approved.

- D. Motion by Commissioner Higgins to approve the Amended TENTATIVE Budget for 2016 in the amount of \$78,852,248 of which \$75,352,248 is for the operating budget and \$3,500,000 is for capital reserve. Motion seconded by Commissioner Dershem and unanimously approved.

VI. Motion by Commissioner Higgins to approve the following (A-D) Consent Agenda items:

- A. Central Booking – Prison

- i. Contract Renewal between the County and PA Chiefs of Police Association for Livescan/CPIN Maintenance. The contract total is \$6,800 for the period January 1, 2016 to December 31, 2016 – Dept. 334.

- B. Commissioners

- i. Revisions to the Public Meeting Rules.

C. Adult Services

- i. FY - 2014-2015 Human Services Block Grant Certification – Dept. 501.)

D. Criminal Justice Planning

- i. Contract Renewal with Crossroads Counseling, Inc., for the Men Against Abuse Program (MAAP) to provide mandatory batterers intervention services to offenders who have committed offenses involving domestic violence and have been mandated to the program by the Court. This contract period is January 1, 2016 to December 31, 2016 – Dept. 306.

Motion seconded by Commissioner Dershem and unanimously approved.

VII. DEPARTMENT HEADS/DIRECTORS/GUESTS

A. Centre Hall MDJ

- i. Motion by Commissioner Higgins to add the Contract between the County and Shunk's Outdoor Service to the consent agenda for next Tuesday, February 2, 2016. This contract will provide snow removal at the Centre Hall MDJ Offices. The rates are as follows: \$50/plowing parking lot; \$30/salt parking lot; \$30/shoveling front porch, handicapped walkway and side entrance for the period January 1, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.
- ii. Motion by Commissioner Higgins to add the Contract between the County and Shorty's Seasonal Service to the consent agenda for next Tuesday, February 2, 2016. This contract will provide lawn maintenance at a rate of \$35/per mowing for the period January 1, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

B. Court Administration/Prison

- i. Motion by Commissioner Higgins to add the Contract Renewal between the County and the Center for Alternatives in Community Justice (CACJ) to the consent agenda for next Tuesday, February 2, 2016. This contract will provide pre-release programs for eligible defendants currently incarcerated. The contract total is \$64,225 for the period January 1, 2016 to June 30, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Barb Gallo provided background information on the above referenced items (B and C).

C. District Attorney

- i. Motion by Commissioner Higgins to add the Contract Renewal between the County and Dawn McKee to the consent agenda for next Tuesday, February 2, 2016. This contract will be to perform duties as STOP Grant Coordinator. Mrs. McKee will be paid an hourly rate of \$20.00 not to exceed a total of 5 hours a week, or \$4,900 during the period commencing January 1, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.
- ii. Motion by Commissioner Higgins to add the Contract Renewal between the County and Debra Greenleaf to the consent agenda for next Tuesday, February 2, 2016. This contract will be to perform duties of International Outreach Consultant. Ms. Greenleaf will be paid an hourly rate of \$20.00 not to exceed a total of 5 hours a week, or \$4,900 during the period commencing January 1, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Dawn McKee provided background information on the above referenced items (A).

D. Veterans Affairs

- i. Motion by Commissioner Higgins to add the Grant Application between the County and PA Department of Military and Veterans Affairs to the consent agenda for next Tuesday, February 2, 2016. The grant total is \$4,500 from the PA Veteran's Trust Fund. Motion seconded by Commissioner Dershem and unanimously approved.

Brian Querry provided background information on the above referenced item.

E. Planning & Community Development

- i. Motion by Commissioner Higgins to add the Grant between the County and PA Department of Environmental Protection to the consent agenda for next Tuesday, February 2, 2016. This grant will provide West Nile Virus Control to Centre County. The grant total is \$43,440 for the period January 1, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Matt Milliron provided background information on the above referenced item.

F. Aging

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- i. Motion by Commissioner Higgins to add the Grant Agreement between the County and the Commonwealth of Pennsylvania – Department of Agriculture to the consent agenda for next Tuesday, February 2, 2016. This Grant is for the Senior Farmers Market Nutrition Program for eligible senior citizens to purchase fresh fruits and vegetables from Pennsylvania Farmers who offer their produce for sale at designated farm markets. The grant period is May 1, 2016 to December 31, 2020.
- ii. Motion by Commissioner Higgins to add the Contract Addendum between the County and Service Access Management to the consent agenda for next Tuesday, February 2, 2016. This addendum will provide fiscal management to the Office of Aging. The contract total is \$154,150 with the source of funding as follows: State \$77,075; County \$77,075 for the period February 1, 2016 to June 30, 2018.

JR Reed provided background information on the above referenced items (F).

G. CNET

- i. Motion by Commissioner Higgins to add the Sponsorship for the March, July, August, October and November 2016 Central PA Civil War Round Table programs to the consent agenda for next Tuesday, February 2, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEMS

- A. Enhanced Ethics Policy/Petitioning on County Property - County Solicitor Elizabeth DuPuis is currently working on both these policies and will be in touch when they are ready to be reviewed.
- B. Ron Woodhead – Director of Centre Region Parks & Recreation and Jim Steff – Executive Director of Centre Region COG showed a presentation on the Centre Region Senior Center. Due to an unexpected raise in costs for the future Centre Region Center they asked the Board for additional funds so they will be able to occupy a 7,075 square-foot space closer to Sears.

After a brief discussion Commissioner Higgins made a motion to allocate \$11,250 a year from the 2016 budget for a 10-year lease period. This will be allocated from

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the contingency fund to help with additional monies needed for the new Centre Region Senior Center. Motion seconded by Commissioner Dershem.
`Commissioner Higgins asked for more detailed information and a case study so these types of things don't happen in the future.

- C. Commissioner Higgins provided additional information on Bellefonte and Moshannon Valley Economic Development support to the Board.

IX. Correspondence Received

The following correspondence was received in the Commissioners' Office and will be handled appropriately.

- A. Bellefonte Inter-Valley Chamber of Commerce – Thank You for Allocation
- B. PA Dept. of Human Services – Salary Actions – MH/ID/EI and CYS Agencies
- C. Commonwealth of PA - \$300 – Probation & Parole
- D. Commonwealth of PA - \$25,218 – CYS Title IV-B
- E. PA DCED - \$122,461.76 Project - \$9,147.71 Administrative Excess - IDIS

X. RECOGNITIONS

None

XI. ANNOUNCEMENTS – REPORTS - ELECTIONS

- A. Voter Registration Report – Commissioner Dershem reported there are 107,500 registered voters in Centre County.

- B. Mrs. Elbell reported there were no Executive Sessions to report.

C. ANNOUNCEMENTS

TUESDAY, JANUARY 26, 2016

Board of Commissioners – 10:00 AM – Room 146WB

CBICC 2nd Annual Membership Recognition – Beaver Stadium – 5:30 PM

WEDNESDAY, JANUARY 27, 2016

Patton Township Business Association Meeting – 12:00 PM

SEDA-COG Board Meeting – 1:00 PM – Lewisburg

RSVP Advisory Council – 1:30 PM – Room 116

THURSDAY, JANUARY 28, 2016

Finance Committee Meeting – 9:00 AM – Room 146WB

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BOC/Salary Board Meeting – 10:00 AM – Room 146WB
Retirement Board Meeting – 11:00 AM – Room 146WB
CBICC Penn State Athletics Town Hall Meeting – 11:45 AM – Mountain View Club
Emergency Communications System Advisory Council – 2:30 PM – Room 146WB

FRIDAY, JANUARY 29, 2016

C-NET Strategic Planning Committee – 9:00 AM - Schlow Library
Criminal Justice Advisory Board – 11:45 AM – CCCF

XII. QUESTIONS FROM THE PRESS

XIII. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:17 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator

** An audio recording of the Commissioner's meeting can be accessed in the Commissioner's Office