



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 14, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called to order the Board of Commissioners' meeting at 10:00 A.M. on Tuesday, February 14, 2017. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice Chair; Steven G. Dershem, Commissioner, Administrator, Margaret N. Gray; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

III. PUBLIC COMMENT

Representatives from the news media included Kerry Webster, Emma Gosalvez, Steve Miller, and Leon Valsechi.

County Personnel present included Bryan Sampsel, Lee Sheaffer, Julia Sprinkle, and Faith Ryan.

IV. MEETING MINUTES

Commissioner Higgins made a motion to approve the Minutes from the Board of Commissioners' meeting held Tuesday, February 7, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEM(S)

- A. Commissioner Higgins made a motion to approve the following ABC appointments and re-appointments. The motion was seconded by Commissioner Dershem and unanimously approved.

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
Centre County Housing Authority	Anna Kochersperger	Appointment	2/14/2017- 2/14/2022
Centre County Housing Authority	Pat Long	Re-Appointment	2/14/2017- 2/14/2022

Centre County Housing Authority	Susan Smith	Re-Appointment	2/14/2017-2/14/2022
Centre County Industrial Development Authority	Jeffrey Krauss	Re-Appointment	1/1/2017-12/9/2021
Centre County Industrial Development Authority	Jens Thorsen	Appointment	2/14/2017-12/9/2017
Centre County Industrial Development Authority	Jeff Fortin	Appointment	2/14/2017-12/9/2018
Centre County General Authority	Jens Thorsen	Appointment	2/14/2017-1/2022
Centre County General Authority	Jeff Fortin	Appointment	2/14/2017-1/2018

B. Commissioner Higgins said the check of the week was to West Penn Power in the amount of \$38,389.95 and made a motion to approve the check run in the amount of \$677,257.24 dated February 10, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS – Commissioner Higgins made a motion to add the following (A-E) to the Consent Agenda for Tuesday, February 21, 2017.

A. Adult Services – Faith Ryan requested the Board of Commissioners approve a contract with Centre County Youth Service Bureau to assist the administration of the Rental and Mortgage Assistance Program (RAP) funds for rental and security deposit assistance. Centre County Youth Services Bureau will distribute funds to landlords per check requests submitted by the Office of Adult Services. The total allocation that can be expended on administration cost is \$4,000. The contract total is \$41,207.40 with the source of funding as follows: State \$41,207.40 for the period March 1, 2017 to June 30, 2017. Adult Services received a termination notice from Interfaith Human Serviced effective February 3, 2017 to March 3, 2017 – Dept. 501.

B. Children and Youth Services – Julia Sprinkle present the following contracts and contract renewals to the Board and requested their approval.

- i. Approve a contract between the County and Common Sense Adoption Services, Inc. to provide foster care services for dependent/delinquent youth. The contract total is \$20,300 with the source of funding as follows: State \$16,240.00; County Match \$4,060.00 for the period July 1, 2016 to June 30, 2017 – Dept. 511.

- ii. Contract Renewal between the County and Kristie Kaufmann of Mt. Nittany Medical Center Health Services to provide administrative consultation as needed. The contract total is \$1,500.00 with the source of funding as follows: State \$1,200.00; County Match \$300.00 for the period of January 1, 2017 to December 31, 2017 – Dept. 511.
 - iii. Contract Renewal between the County and Premier Biotech to provide drug testing products and laboratory services. The contract total is \$6,500 with the source funding as follows: State \$5,200; County Match \$1,300 for the period January 1, 2017 to December 31, 2017 – Dept. 511.
 - iv. Contract Renewal between the County and Bethesda Children's Home to provide residential shelter/care for dependent/delinquent youth. The contract total is \$4,500 with the source funding as follows: State \$3,600; County Match \$900.00 for the period July 1, 2016 to June 30, 2017 – Dept. 511.
- C. Emergency Communications - 911 – Dale Neff requested that the Board of Commissioners approve an agreement between Mission Critical Partners and Centre County 9-1-1 for Mission Critical Partners to provide the ALI Database Support and Maintenance to maintain 9-1-1 phone database and addressing. The contract total cost is \$16,500 to be billed at \$1,500 monthly for the period February 1, 2017 – December 31, 2017. The interim contract expired on February 1, 2017 and the funds for the new contract are budgeted – Dept. 354.
- D. Maintenance – Lee Sheaffer requested that the Board of Commissioners approve an agreement between the County and Brian Lutz Painting to have the office of Register of Wills painted. The contract total cost is \$4,950.00 for the period of February 6, 2017 to July 31, 2017 – Dept. 161.
- E. Planning – Memorandum of Understanding for the Final Land Development Plan for the Philipsburg-Osceola Senior High Athletic Facility Improvements; CCPCDO File No. 16-17. This proposal constitutes a Final Plan submission showing a 1,800-2,000 seat bleachers, team room building, concession stand, restroom facility, sidewalk system as well as corresponding infrastructure to service the proposed land development activity; located on lands of the Philipsburg-Osceola Senior High School, off of School Street, Philipsburg Borough – Dept. 151.

The motion was seconded by Commissioner Dershem and unanimously approved.

- VII. CONSENT AGENDA – Commissioner Higgins motioned to approve the following (A-D) Consent Agenda items.

- A. Adult Services – Contract between the County and Service Access & Management, Inc. to administer the oversight of the 2016 PHARE grant funds in the amount of \$60,000. The total allocation that can be expended on administration cost is \$3,000 for the period February 1, 2017 to December 31, 2017 – Dept. 501.
- B. Children and Youth Services - Submission of 2016 State Quarterly Reports for the period July 1, 2016 to December 31, 2016 – Dept. 511.
- C. Sheriff – Approve the taser cartridge replacement plan with Taser, Inc. The plan is to include batteries and locks the replacement price for five years. The contract total is 9,101.81 for the period February 2017 – February 2021 - Dept. 211.
- D. Transportation – Pennsylvania State University In-Kind purchase of a 2013 Dodge Durango with 78,208 miles to replace a vehicle in Mapping and Tax Assessment Office. The total cost is \$19,580.00 all inclusive – Dept. 532.

The motion was seconded by Commissioner Dershem and unanimously approved.

VIII. TOURISM/HISTORY

IX. DISCUSSION ITEM(S)

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. First Night State College – Thank You
- B. Commonwealth of PA – CS-OA-PCCD Grant \$36,223.24
- C. Commonwealth of PA – CS-OA-PCCD Grant \$31,508.04
- D. Bellefonte Art Museum – An Evening with Stacey Lee Invite
- E. Bellefonte Art Museum – 2017 Exhibition Schedule
- F. Commonwealth of PA – 3500 E College Ave \$500.00
- G. Boy Scout Troop 370 – Eagle Scout Noah Gaus
- H. Commonwealth of PA – CS-OA-PCCD Grant \$30,500.57
- I. Commonwealth of PA – CS-OA-PCCD Grant \$29,811.73
- J. Tri County Tag Service – 2012 Chevrolet Registration
- K. Commonwealth of PA – CS-OA-PCCD Grant \$5,233.77
- L. Commonwealth of PA – PEMA \$602,351.26
- M. Ford Motor Company – Recall Information
- N. PA Department of Community and Economic Development – Community Development Block Grant Review

XI. RECOGNITIONS

XII. C-NET REQUESTS

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. There were no executive sessions to report.
- B. Commissioner Dershem reported that the voter roles have been purged of 15,925 inactive voters bringing the total registered voters in Center County to 107,419. Voters are purged after nine years of inactivity. Precinct #38 Boggs East had a 76.15% voter turnout at the last election.
- C. Announcements
Centre County Government Offices will be closed Monday, February 20, 2017 in observance of President's Day.

XIV. MEETING SCHEDULE

Tuesday, February 14, 2017

BOC – 10:00 AM – Room 146 WB

Department Head Meetings – 1:30 – 3:30 PM – Room 144WB

Thursday, February 16, 2017

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

Department Head Meetings – 2:00 – 4:00 PM – Room 144WB

XV. ELECTION ANNOUNCEMENTS

Tuesday, February 14, 2017

First day to circulate and file nomination petitions

Tuesday, March 7, 2017

Last day to circulate and file nomination petitions

Wednesday, March 8, 2017

First day to circulate and file nomination papers

Wednesday, March 22, 2017

Last day for withdrawal by candidates who filed nomination petitions

Monday, April 17, 2017

Last day to REGISTER before the primary

Tuesday, May 9, 2017

Last day to apply for a civilian absentee ballot

Friday, May 12, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, May 16, 2017

MUNICIPAL PRIMARY

XVI. QUESTIONS FROM THE PRESS

XVII. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:23 AM. The motion was seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Margaret N. Gray
Administrator