



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 21, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called to order the Board of Commissioners' meeting at 10:00 A.M. on Tuesday, February 21, 2017. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice Chair; Steven G. Dershem, Commissioner, Administrator, Margaret N. Gray; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

III. PUBLIC COMMENT

Representatives from the news media included Kerry Webster, Mallory Lane, Gary Sinderson, and Leon Valsechi.

Visitor(s) present included Marisa Vicere and Diane Conrad.

County Personnel present included Bryan Sampsel, Denise Elbell, Gene Lauri, Mark Kellerman, Cathy Arbogast, and Faith Ryan.

C-NET staff were present.

IV. MEETING MINUTES

Commissioner Higgins made a motion to approve the Minutes from the Board of Commissioners' meeting held Tuesday, February 14, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

V. PRESENTATION

Marisa Vicere, President of the Jana Marie Foundation presented Mokita dialogues. Mokita is from the language Kilivila and means "a known truth left unspoken." Sessions to address critical social concerns impacting the development of our community will be held on the fourth Thursday of each month at the New Leaf Initiative in State College.

VI. ACTION ITEM(S)

- A. Commissioner Higgins made a motion to approve the following ABC appointment and re-appointment. The motion was seconded by Commissioner Dershem and unanimously approved.

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
Drug and Alcohol Planning Council	Sandra Podgurski	Re-Appointment	3/2017 – 3/2020
RSVP Advisory Council	Melvin Curtis	Appointment	2/22/2017 – 12/31/2019

- A. MH/ID/EI-D&A – Cathy Arbogast requested approval to submit a grant application to the Bureau of Justice Assistance Grant for Treatment Court. The grant's purpose is to provide financial/technical assistance through a drug court to include evidence based substance use disorder treatment, mandatory drug testing, sanctions and incentives, and case management services in a judicially supervised court setting. The maximum amount of this grant is \$400,000 which can be utilized for court operations/services, participant supervision, and case management services. If awarded this will be a three year grant for the period October 1, 2017 to September 30, 2020. There is a 24% match component which totals \$133,431 of which \$90,000 has been secured in in-kind commitments. A treatment court would create the need for two additional staff positions, a designated pronation officer and a case manager. Treatments are currently available as inpatient and outpatient with the hope of adding an option of treatment through partial hospitalization. Commissioner Higgins made a motion to approve submittal of the grant application which was seconded by Commissioner Dershem and unanimously approved – Dept. 561.
- B. Commissioner Higgins referenced two checks for the week \$5,000 to the Bellefonte Intervalley Chamber of Commerce and \$50, 000 to the Central Pennsylvania Institute of Science and Technology Public Safety Training Center. He then made a motion to approve the check run in the amount of \$1,075,321.50 dated February 16, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

- VII. DEPARTMENT HEADS – DIRECTORS – GUESTS – Commissioner Higgins made a motion to add the following (A-D and F) to the Consent Agenda for Tuesday, February 28, 2017 and a motion to approve item E.
- A. Commissioners – Denise Elbell requested that the Board approve the DEP Grant Agreement “Department of Environmental Protection Office of Water Management Grant Program” for funds to repair flood damaged sections of streams at four locations (listed in Attachment D) in Centre County. The Department of Environmental Protection grants the Grantee the amount not to exceed \$60,000 for the period February 14, 2017 to June 30, 2018 – Dept. 111.
 - B. Commissioners – Denise Elbell requested a contract renewal with WIT, Inc. for the annual maintenance on Qlik View Software. The contract total is \$7,688.07 for the period April 1, 2017 to March 31, 2018 – Dept. 111.
 - C. Commissioners – Mark Kellerman requested the Board approve the 2016 Pennsylvania State University amended Schedule A in-lieu of taxes agreement relating to commercially branded franchises and commercially licensed stores. This ties into the original contract which ends 2025 – Dept. 111.
 - D. Adult Services – Faith Ryan requested the Board of Commissioners to renew a contract between the County and Community Help Centre to continue providing Information and Referral services via the Community Help Line, 24 hours/day and 7 days/week to all Centre County residents. The contract total is \$70,000 with the funding as follows: State: \$70,000 for the period January 1, 2017 to December 31, 2017 – Dept. 501.
 - E. Criminal Justice Planning – Gene Lauri and Diane Conrad, Ferguson Township Police Chief asked the Board to consider approval of a grant application to Pennsylvania Commission on Crime and Delinquency (PCCD) for 2017 JRI- Innovative Policing Funds to be utilized by Ferguson Township Police Department to achieve PA Police Accreditation. The County will act as the grant applicant/agent for this project with Ferguson Township Police Department responsible for the creation of the application and all subsequent grant reports. The grant total is \$13,750.00 with the source of funding as follows: State \$13,750.00 for the period February 28, 2017 to June 30, 2017. Ferguson Township is the only police department in the Centre Region that is not accredited. They are currently a third of the way through the process. Achieving accreditation allows the community to know what the department is doing is in the best practice – Dept. 306.

- F. Planning – Please execute this required Memorandum of Understanding (MOU) for the Final Land Development and Subdivision Plan for Dunkin' Donuts at Eagle Point; CCPCDO File No. 177-16. This proposal constitutes a Final Plan submission of a two (2) lot subdivision of Lot 3R into Lot 3RR and Lot 4; with Lot 3RR proposed for existing meadow and storm water facilities and Lot 4 intended to be developed into a Dunkin' Donuts (2,279 sq. ft.) as well as corresponding infrastructure to service the proposed land development activity; located off of Benner Pike (State Route 0150) on Tax Parcel No. 12-3-122 in Benner Township – Dept. 151.

VIII. Commissioner Higgins made a motion to approve the following (A-E) Consent Agenda items:

- A. Adult Services – Request the Board of Commissioners to approve a contract with Centre County Youth Service Bureau to assist the administration of the Rental and Mortgage Assistance Program (RAP) funds for rental and security deposit assistance. Centre County Youth Services Bureau will distribute funds to landlords per check requests submitted by the Office of Adult Services. The total allocation that can be expended on administration cost is \$4,000. The contract total is \$41,207.40 with the source of funding as follows: State \$41,207.40 for the period March 1, 2017 to June 30, 2017 – Dept. 501.
- B. Children and Youth Services –
- i. Approve a contract between the County and Common Sense Adoption Services, Inc. to provide foster care services for dependent/delinquent youth. The contract total is \$20,300 with the source of funding as follows: State \$16,240.00; County Match \$4,060.00 for the period July 1, 2016 to June 30, 2017 – Dept. 511.
 - ii. Contract Renewal between the County and Kristie Kaufmann of Mt. Nittany Medical Center Health Services to provide administrative consultation as needed. The contract total is \$1,500.00 with the source of funding as follows: State \$1,200.00; County Match \$300.00 for the period of January 1, 2017 to December 31, 2017 – Dept. 511.
 - iii. Contract Renewal between the County and Premier Biotech to provide drug testing products and laboratory services. The contract total is \$6,500 with the source funding as follows: State \$5,200; County Match \$1,300 for the period January 1, 2017 to December 31, 2017 – Dept. 511.

- iv. Contract Renewal between the County and Bethesda Children's Home to provide residential shelter/care for dependent/delinquent youth. The contract total is \$4,500 with the source funding as follows: State \$3,600; County Match \$900.00 for the period July 1, 2016 to June 30, 2017 – Dept. 511.
- C. Emergency Communications - 911 – Request that the Board of Commissioners approve an agreement between Mission Critical Partners and Centre County 9-1-1 for Mission Critical Partners to provide the ALI Database Support and Maintenance to maintain 9-1-1 phone database and addressing. The contract total cost is \$16,500 to be billed at \$1,500 monthly for the period February 1, 2017 – December 31, 2017 – Dept. 354.
- D. Maintenance – Request that the Board of Commissioners approve an agreement between the County and Brian Lutz Painting to have the office of Register of Wills painted. The contract total cost is \$4,950.00 for the period of February 6, 2017 to July 31, 2017 – Dept. 161.
- E. Planning – Memorandum of Understanding for the Final Land Development Plan for the Philipsburg-Osceola Senior High Athletic Facility Improvements; CCPCDO File No. 16-17. This proposal constitutes a Final Plan submission showing a 1,800-2,000 seat bleachers, team room building, concession stand, restroom facility, sidewalk system as well as corresponding infrastructure to service the proposed land development activity; located on lands of the Philipsburg-Osceola Senior High School, off of School Street, Philipsburg Borough – Dept. 151.

Motion was seconded by Commissioner Dershem and unanimously approved.

IX. TOURISM/HISTORY
N/A

X. DISCUSSION ITEM(S)

XI. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA – PEMA \$602,351.26
- B. Commonwealth of PA – CS-OA-PCCD Grant \$5,233.77
- C. Leadership Centre County – Thank You
- D. Leadership Centre County – Criminal Justice Government Day Recap
- E. Commonwealth of PA – PEMA \$9,780.00
- F. Conservation District – Stream Crossing Spring Creek

- G. PA Department of Community and Economic Development – Single Audit Report
- H. Commonwealth of PA – Caseworker Centre \$2,700
- I. PA Board of Probation and Parole – 2016-2017 Grant in Aid
- J. Commonwealth of PA – FY 15-16 MATP 4Q \$48,638.00
- K. Ferguson Township – Act 89 \$5 Registration Fee Survey Response

XII. RECOGNITIONS

XIII. C-NET REQUESTS

XIV. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Margaret Gray reported an Executive Session was held on February 16, 2017 from 10:45 AM to 11:15 AM to discuss personnel matters.
- B. Commissioner Dershem reported there are currently 107,411 registered voters in Centre County. Precinct #39 Boggs Township West has 1,039 voters and had a 76.71% voter turnout at the last election.
- C. Announcements

XV. MEETING SCHEDULE

Tuesday, February 21, 2017

BOC – 10:00 AM – Room 146 WB

Department Head Meetings – 2:30-3:30 Room 144WB

Wednesday, February 22, 2017

RSVP Advisory Council – 1:30 PM - Room 146WB

Thursday, February 23, 2017

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

Friday, February 24, 2017

100th Birthday Celebration for Anne Mower – 2:00 PM – Elmcroft

XVI. ELECTION ANNOUNCEMENTS

Tuesday, March 7, 2017

Last day to circulate and file nomination petitions

Wednesday, March 8, 2017

First day to circulate and file nomination papers

Wednesday, March 22, 2017

Last day for withdrawal by candidates who filed nomination petitions

Monday, April 17, 2017

Last day to REGISTER before the primary

Tuesday, May 9, 2017

Last day to apply for a civilian absentee ballot

Friday, May 12, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, May 16, 2017

MUNICIPAL PRIMARY

XVII. QUESTIONS FROM THE PRESS

XVIII. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:35 AM. The motion was seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Margaret N. Gray
Administrator