



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 28, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called to order the Board of Commissioners' meeting at 10:01 A.M. on Tuesday, February 28, 2017. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice Chair; Steven G. Dershem, Commissioner, Administrator, Margaret N. Gray; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

III. PUBLIC COMMENT

Representatives from the news media included Kerry Webster, Mallory Lane, Gary Sinderson, Leon Valsechi, and Emma Gosalvez.

Visitor(s) present included Sharon Okeiff-Fusco and Mary Elizabeth McCulloch.

County Personnel present included Bryan Sampsel, Sue Hannegan, and Kendra Miknis.

C-NET staff were present.

IV. MEETING MINUTES

Commissioner Higgins made a motion to approve the Minutes from the Board of Commissioners' meeting held Tuesday, February 21, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEM(S)

- A. Proclamation No. 2 of 2017 – Proclaiming the week of March 5-11, 2017 as “Multiple Sclerosis Awareness Week” in Centre County. The Board welcomed Sharon Okeiff-Fusco from the National Multiple Sclerosis Society who spoke on the importance of raising awareness. She announced two upcoming events in our area; Walk MS on Sunday, April 30th at Medlar Field and Bike MS on July 22 in Holidaysburg. For those suffering from Multiple Sclerosis there is a support group that meets on the fourth Tuesday of the month at Health South in Pleasant Gap. Commissioner Higgins made a motion to approve proclaiming the week of

March 5-11, 2017 as Multiple Sclerosis Awareness Week. The motion was seconded by Commissioner Dershem and unanimously approved.

- B. Planning – Sue Hannegan provided a presentation on the retaining walls flanking the Courthouse. She requested the Board authorize submittal of the Keystone Historic Preservation Construction Grant Request to help fund the rehabilitation. The retaining walls are the only exterior part of the Courthouse not touched since we started rehabilitation work on the building in the 1990's. The total project is estimated to cost \$207,200 working with Architect Alan Popovich and Engineer Brian Chilton. Commissioner Higgins made a motion to approve submitting the grant request. The motion was seconded by Commissioner Dershem and unanimously approved. – Dept. 151.
- C. Approve a letter of support for the Bellefonte Art Museum to submit with an application for funding through the Keystone Historic Preservation Construction Grant. The Museum plans to use the funding to complete construction projects that include work on two exterior porches and restoring the main porch into a four season room as it was originally designed and built. Commissioner Higgins made a motion to approve the letter of support. The motion was seconded by Commissioner Dershem and unanimously approved.
- D. Commissioner Higgins stated that our check of the week was to the Bellefonte Keystone Group in the amount of \$7,225.36. He then made a motion to approve the check run in the amount of \$907,622.77 dated February 24, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS – Commissioner Higgins made a motion to add the following items (A-B) to the Consent Agenda for Tuesday, March 7, 2017.

- A. Court Administration – Kendra Miknis requested that the Board approve a contract renewal between the County and the Center for Alternatives in Community Justice (CACJ) for the Pretrial Release Program for eligible defendants currently incarcerated. The contract total is \$131,500.00 with the funding as follows: Courts \$65,750.00 and Jail \$65,750.00 for the period January 1, 2017 to December 31, 2017 – Dept. 271.
- B. Planning – Please execute this Memorandum of Understanding (MOU) for the Final Land Development Plan for Sullivan's Mini Storage – Phase VII (Building #8); CCPCDO File No. 17-17. This proposal constitutes a Final Plan submission showing the storage building (11,200 sq. ft.) as well as corresponding infrastructure to service the proposed land development activity; located off of

Rolling Ridge Drive (T-533) within the Penn Eagle Industrial Park on Tax Parcel No. 12-3-124P in Benner Township – Dept. 151.

- VII. Commissioner Higgins made a motion to approve the following (A-E) Consent Agenda Items.
- A. Commissioners – Request that the Board approve the DEP Grant Agreement “Department of Environmental Protection Office of Water Management Grant Program” for funds to repair flood damaged sections of streams at four locations (listed in Attachment D) in Centre County. The Department of Environmental Protection grants the Grantee the amount not to exceed \$60,000 for the period February 14, 2017 to June 30, 2018 – Dept. 111.
 - B. Commissioners – Renew a contract with WIT, Inc. for the annual maintenance on Qlik View Software. The contract total is \$7,688.07 for the period April 1, 2017 to March 31, 2018 – Dept. 111.
 - C. Commissioners – Request to approve 2016 Pennsylvania State University amended Schedule A in-lieu of taxes agreement relating to commercially branded franchises and commercially licensed stores. This ties into the original contract which ends 2025 – Dept. 111.
 - D. Adult Services – Request the Board of Commissioners to renew a contract between the County and Community Help Centre to continue providing Information and Referral services via the Community Help Line, 24 hours/day and 7 days/week to all Centre County residents. The contract total is \$70,000 with the funding as follows: State: \$70,000 for the period January 1, 2017 to December 31, 2017 – Dept. 501.
 - E. Planning – Please execute this required Memorandum of Understanding (MOU) for the Final Land Development and Subdivision Plan for Dunkin’ Donuts at Eagle Point; CCPCDO File No. 177-16. This proposal constitutes a Final Plan submission of a two (2) lot subdivision of Lot 3R into Lot 3RR and Lot 4; with Lot 3RR proposed for existing meadow and storm water facilities and Lot 4 intended to be developed into a Dunkin’ Donuts (2,279 sq. ft.) as well as corresponding infrastructure to service the proposed land development activity; located off of Benner Pike (State Route 0150) on Tax Parcel No. 12-3-122 in Benner Township – Dept. 151.

The motion was seconded by Commissioner Dershem and unanimously approved.

VIII. TOURISM/HISTORY
N/A

- IX. DISCUSSION ITEM(S)
Commissioner Higgins announced the Springboard, Bellefonte Business Incubator, trifold brochure design competition. Loaded Creative will be sending the logo, fonts, colors, and text/copy to Central Pennsylvania Institute of Science and Technology and South Hills Business School students. The deadline for submittal is Friday, March 24th.

- X. PRESENTATION
Mary Elizabeth McCulloch is a 2016 Penn State graduate who studied Biomedical Engineering. She is the founder & CEO of Project Vive a small business from the first class at Happy Valley Launch Box. At Project Vive they work to provide a voice to the voiceless through the use of low cost, customizable communication devices. There are 3.4 million people in the world with a form of cerebral palsy that results in complex communication needs. The products created by Project Vive give those with cerebral palsy, ALS, MS, Rett Syndrome and other disorders a way to communicate. As of 2016 Project Vive had grown to six employees working full time. They hope to have their products available and on the market within the next six months.

XI. CORRESPONDENCE RECEIVED
The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Unionville Borough – \$5 Registration Fee Response
- B. Schlow Library – Donor Appreciation Brunch
- C. PA Department of Aging – Schedule of Expenditures of Federal Awards
- D. PA Board of Probation and Parole – 2016-2017 Offender Supervision Funds
- E. Centre County Historical Society – Centre Furnace Mansion Notes
- F. College Township - \$5 Registration Fee Feedback
- G. Centre County Pomona Grange #13 – Legislative Dinner
- H. CCAP – Legislative Bulletin
- I. PA Emergency Management Agency – Thank You
- J. BCMJ Controls, Inc. – General Air Permit Application
- K. Millheim Borough Council – Millheim Aaronsburg Interconnection
- L. Commonwealth of PA – WNV \$910.44
- M. Bellefonte Art Museum – Summer Camps 2017

XII. RECOGNITIONS

XIII. C-NET REQUESTS

- A. Commissioner Dershem made a motion to approve a Bulletin Board Message for the HOPE Initiative Remembrance Ceremony and Resource Fair – Wednesday, March 29, 2017 from 6:00-9:00 P.M. – American Philatelic Society, 100 Match Factory Place, Bellefonte, PA. The motion was seconded by Commissioner Higgins and unanimously approved.
- B. Commissioner Higgins made a motion to approve a Bulletin Board Message for Centre County Conservation District Tree Seedling and Fruit Tree Sale – Order forms and payment must be received before March 30, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

XIV. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Dershem reported there are 107,383 registered voters in Centre County. The precinct of the week was Burnside Township #40 with 261 registered voters. They had 206 people vote in the last election with a 78.93% voter turnout.
- B. There were no executive sessions to report.
- C. Announcements
 - i. An Open House will be held for the Temple Court Building on March 17, 2017 from 10:30 A.M. to noon. The opening ceremony will begin at 10:30.
 - ii. The Board of Commissioners' meeting scheduled for Tuesday, March 28, 2017 has been cancelled due to the Board attending the CCAP Conference in Harrisburg.

XV. MEETING SCHEDULE

Tuesday, February 28, 2017

BOC – 10:00 AM – Room 146 WB

Department Head Meetings – 1:30-3:30 PM - Room 144WB

Wednesday, March 1, 2017

Aging Advisory Council – 9:30 AM - Room 146WB

CCIDA/CCGA – 3:30 PM – Room 144WB

Thursday, March 2, 2017

Prison Board of Inspectors Meeting – 10:00 AM – Room 146WB

Department Head Meetings – 1:30-2:30 PM – Room 144WB

Friday, March 3, 2017

Executive Management – 8:30 AM – Room 146WB

XVI. ELECTION ANNOUNCEMENTS

Tuesday, March 7, 2017

Last day to circulate and file nomination petitions

Wednesday, March 8, 2017

First day to circulate and file nomination papers

Wednesday, March 22, 2017

Last day for withdrawal by candidates who filed nomination petitions

Monday, April 17, 2017

Last day to REGISTER before the primary

Tuesday, May 9, 2017

Last day to apply for a civilian absentee ballot

Friday, May 12, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots

Tuesday, May 16, 2017

MUNICIPAL PRIMARY

XVII. QUESTIONS FROM THE PRESS

XVIII. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:05 AM. The motion was seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Margaret N. Gray
Administrator