



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, May 3, 2016, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

The Board of Centre County Commissioners met for their meeting on Tuesday, May 3, 2016 at 10:00 AM. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Gary Sinderson, Kerry Webster, Jerry Fisher, Jeremy Hartley, LaKeshia Knarr and Mallory Lane.

County Personnel present included Robin Cain, Julia Sprinkle, Richard Smith, Jeffrey Wharran, Vickie Keith, Bob Jacobs, Matt Milliron, Dale Neff, Barb Gallo, and JR Reed.

Visitors present included Marisa Vicere, George Raymond, Sarah Jefferson, Chris Evans, Kevin & Dawn Corman, Tom Zilla, Jeremy Bland, Stan Richards, Amy Smith, Tammy Ammerman, and Christy Beck

C-NET Staff were present

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The meeting was called to order at 10:00 by Commissioner Pipe.

IV. MEETING MINUTES

A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Thursday April 28, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEMS

A. Motion by Commissioner Higgins to adopt Proclamation No. 15 of 2016 proclaiming May 2016 as "Foster Care Month" in Centre County. Motion seconded by Commissioner Dershem and unanimously approved.

Julia Sprinkle and Robin Cain were present to accept the Proclamation

B. Motion by Commissioner Higgins to adopt Proclamation No. 16 of 2016 proclaiming May 2016 as "Mental Health Awareness Month" in Centre County.

George Raymond and Clubhouse members were present to accept the Proclamation.

C. Motion by Commissioner Higgins to adopt Proclamation No. 17 of 2016 proclaiming May 1-7, 2016 as "Corrections Employee Week" in Centre County. Motion seconded by Commissioner Dershem and unanimously approved.

Rick Smith was present to accept the Proclamation.

D. Motion by Commissioner Higgins to adopt Resolution No. 8 of 2016 adopting the 2015 Hazard Mitigation Plan.. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 351.

E. Motion by Commissioner Higgins to approve the Promulgation of the Centre County Emergency Operations Plan, Volume I, Basic Plan. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 351.

Jeff Wharran provided background information on Items D-E.

F. Motion by Commissioner Higgins to approve the following:

- a. Approve Plan and Budget Amendment Certification Statement for the period 7/1/15 to 6/30/16;
- b. Approve State Quarterly Reports for the period July 1, 2015 to March 31, 2016 – Dept. 511.

Motion seconded by Commissioner Dershem and unanimously approved.

Julia Sprinkle and Vickie Keith provided background information on the above referenced items.

G. MOTION BY COMMISSIONER HIGGINS to add the Memorandum of Understanding between the County and the Moshannon Valley Economic Development Program (MVEDP) to the agenda. Motion seconded by Commissioner Dershem and unanimously approved. This MOU will provide services to the Philipsburg Business Incubator Program. After a brief discussion Commissioner Higgins made a motion to move this Memorandum of Understanding to the Consent Agenda for Tuesday, May 10, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

H. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$583,750.82 dated April 28, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VI. CONSENT AGENDA

N/A

VII. DEPARTMENT HEADS/DIRECTORS/GUESTS

- A. Stan Richards and Jeremy Bland spoke on behalf of the ALZHEIMER'S ASSOCIATION OF GREATER PA CHAPTER and announced the Grand Opening of their new facility at 270 Walker Drive, State College, PA to be held on May 12, 2016 from 10:00 AM – 5:00 PM.

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- B. Motion by Commissioner Higgins to add the following (B-F) to the CONSENT AGENDA for Tuesday, May 10, 2016:
- a. Contract Renewal between the County and Pentz Run Youth Services to provide residential services to dependent/delinquent youth. The contract total is \$15,000 with the source of funding as follows: State \$12,000; County \$3,000 for the period July 1, 2015 to June 30, 2016;
  - b. Contract Renewal between the County and Lifespan Family Services to provide foster care to dependent/delinquent youth. The contract total is \$43,500 with the source of funding as follows: State \$34,800; County \$8,700 for the period July 1, 2015 to June 30, 2016.

Julia Sprinkle provided background information on the above referenced items.

- C. PLANNING & COMMUNITY DEVELOPMENT – Memorandum of Understanding between the County and Centre Regional Planning Agency on behalf of the Centre County Metropolitan Planning Organization (CCMPO) where the County will invoice CRPA for Transportation Planning work tasks with the Centre County Metropolitan Planning Organization. This will reduce the amount of the County contribution. The total is \$85,763 for the period January 1, 2016 to December 31, 2016.

Robert Jacobs and Tom Zilla provided background information on the above referenced item.

- D. PLANNING & COMMUNITY DEVELOPMENT – Two sub-grantee agreements (PA-DCED) with Miles Township Water Authority East for the expenditure of the Competitive CDBG Grant Centre County received on behalf of Miles Township Water Authority East in the Village of Rebersburg. Agreement #1 is for \$545,500 for water main replacement on East Main Street. Agreement #2 is for \$86,000 for the costs of new laterals for LMI households connected to the East Main Street waterline. The total project cost is \$631,500 with the project expected to commence in late summer or fall of this year.

Matt Milliron provided background information on the above referenced item.

- E. EMERGENCY COMMUNICATIONS – 9-1-1 – Lease Agreement Addendum between the County and National Tower Company LLC to rent additional shelter floor space to install and maintain an additional standard 19” equipment rack. This will be in addition to the equipment that National Tower already has installed within the

Woodward Shelter Site. Under this addendum National Tower will pay the County a license fee of \$600, this fee will be in addition to their current rental fee of \$2,400 making National Towers monthly rent total \$3,000. This new fee will fall under the 2% increase for each succeeding year of contract term. This agreement addendum is bound to the original contract with the initial term of 36 months and shall automatically renew for four (4) additional 36 month license terms unless the agreement is terminated as per the conditions defined in the agreement.

Dale Neff provided background information on the above referenced item.

- F. COURT ADMINISTRATION – Contract Addendum between the County and Thomson Reuters for online/practice solutions/software and Print/ProView eBooks programs. The contract total for the first year of Westlaw and publications is \$57,490.56. This addendum is for the online contract only to adjust the percent increase from 3% to 1% which represents a savings of approximately \$5,000 over a 3 year period. The monthly charge for books will remain the same at \$398.98 per month with a possible increase the second and third years of no more than 5% as previously contracted. The contract period is April 28, 2016 to April 27, 2019.

Barb Gallo provided background information on the above referenced item.

Motion seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEMS

- A. Clayton Reed provided background information on the Four Year Aging Strategic Plan and Public Hearing Schedule.

IX. CORRESPONDENCE RECEIVED

*The following correspondence was received in the Commissioners' Office and will be handled appropriately*

- A. Commonwealth of PA – ACH – HSBG - \$1,440,784
- B. Commonwealth of PA – ACH – Title IV-B - \$25,214
- C. Commonwealth of PA – ACH - \$45,757.80
- D. Centre Gives – Event – 5/3/16-5/4/16
- E. PennDOT – Public Officials Meeting – 5/2/2016
- F. CCYSB – Fly Fishing Event – 5/16/16
- G. Red Cross – Reception 5/12/16
- H. Bellefonte Art Museum – 5/1/2016 Event
- I. Old House Fair – 4/29/16 – Event
- J. Commonwealth of PA – ACH – MH/ID/EI - \$67,400

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- K. Catholic Charities – Recognition Dinner – 6/1/16
- L. Seven Mountains – EMS Week – 5/15-5/21/16
- M. State College Borough – ABC Dinner – 5/12/2016
- N. Commonwealth of PA – Aging – ACH - \$6,880

X. RECOGNITIONS

- A. EAGLE SCOUT AWARD – Dion Furfaro – Boy Scout Troop 370

XI. C-NET REQUESTS

N/A

XII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Dershem reported there was no Voter Registration Report
- B. Denise Elbell announced an Executive Session was held Thursday, April 28, 2016 from 12:30 – 1:30 PM to discuss personnel matters. Commissioner Pipe reported an Executive Session was also held on Thursday, April 28, 2016 from 2:30 – 3:30 PM.

C. ANNOUNCEMENTS

Commissioner Higgins announced the Philipsburg Business Incubator will hold its Grand opening on Wednesday, May 11, 2016 at 2:30 PM. The location is 220 N. Front Street, Suite 3, Philipsburg, PA 16866. The main sign on the building is DIXONCOM.

Tuesday, May 3, 2016

Board of Commissioners – 10:00 AM – Room 146WB

Solicitor Meeting – 11:00 AM

Foster Care Month Event – Courthouse Steps – Youth Center – 12:15 PM

Centre Gives Open House – 2:00 PM – Centre Furnace Mansion

Wednesday, May 4, 2016

CCIDA/GA – 3:30 Pm – Room 144

Thursday, May 5, 2016

BOC Salary Board – 10:00 AM – Room 146WB

Retirement Board – 11:00 AM – Room 146WB

CBICC Business After Hours – Gigi's – 5:30 PM

YSB Volunteer Recognition – Ramada Inn – 6:30 PM

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Friday, May 6, 2016

Executive Management – 8:00 AM – Room 146WB

CC Association of Realtors Lunch – 11:30 AM – Mountain View Country Club

D. ELECTION ANNOUNCEMENTS

Tuesday, May 3, 2016

Last day for County Board of Elections to receive voted military and overseas absentee ballots

Monday, August 1, 2016

Last day to circulate and file nomination papers

Monday, August 8, 2016

Last day for withdrawal by candidates nominated by nomination papers

Monday, August 15, 2016

Last day for withdrawal by candidates nominated at the Primary

Tuesday, October 11, 2016

Last day to REGISTER before the November Election

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

XIII. QUESTIONS FROM THE PRESS

- XIV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:48 AM. Motion seconded by Commissioner Dershem and unanimously approved.