



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, May 24, 2016, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

The Board of Centre County Commissioners met for their meeting on Tuesday, May 24, 2016 at 10:00 AM. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Jeremy Hartley, and Gary Sinderson.

County Personnel present included Tom McDermott, Sheriff Sampsel, JR Reed, Krista Davis, Dale Neff, Judy Furfaro and Dave Lomison.

Visitors present included Wendy Whitesell, Bill Frantz, Paul Mackes, RE Graves, AN Graves and Cecil and Sally Houser.

C-NET Staff were present

The meeting was called to order at 10:00 AM by Commissioner Pipe.

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IV. MEETING MINUTES

- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, May 17, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

V. ACTION ITEMS

- A. Motion by Commissioner Higgins to adopt Proclamation No. 23 of 2016 proclaiming the week of May 23-29, 2016 as "The Week of the Young Child" in Centre County. Motion seconded by Commissioner Dershem and unanimously approved.

Wendy Whitsell and Bill Frantz were present to accept the Proclamation.

- B. Motion by Commissioner Higgins to approve a contract between the County and Larry Wolfe to serve as a Conference Officer due to staff shortage. The contract total is \$5,000 for the period May 24, 2016 to December 31, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

Denise Elbell provided background information on the above referenced item.

- C. Motion by Commissioner Higgins to approve the Liquid Fuels\_Application from Penn Township in the amount of \$35,000 for sealcoating various township roads. Motion seconded by Commissioner Dershem and unanimously approved – Dept. 411.
- D. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$5,775,783.52 dated May 20, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VI. Motion by Commissioner Higgins to approve the following (A-C) CONSENT AGENDA Items:

- A. MH/ID/EI-D&A – Approve a Contract Addendum between the County and the ARC of Centre County. This addendum will allow for monies to provide Mental Health Community Employment Services in the amount of \$6,000. This increases the contract maximum amount from \$136,363 to \$142,363 for the period May 2, 2016 to June 30, 2016 – Dept. 561.

- B. PLANNING & COMMUNITY DEVELOPMENT– Board will consider approving the following:
- i. Memorandum of Understanding for the final Land Development Plan – Pennsylvania State Police (Rockview Barracks) to be located in Benner Township in the Benner Commerce Park. This Memorandum will be used to satisfy the requirements specified in the PA Municipalities Planning Code Act 247, as amended;
  - ii. Memorandum of Understanding for the Final Land Development Plan – Jersey Shore State Bank to be located in Potter Township. This Memorandum will be used to satisfy the requirements specified in the PA Municipalities Planning Code Act 247, as amended – Dept. 151.
- C. COMMISSIONERS – Approve the following:
- i. Forgive \$26,067.70 that is owed to the County from Centre County Industrial Development Authority;
  - ii. Allocate \$23,000 to Centre County Industrial Development Authority for 2016 and \$15,000 for 2017 & 2018 – Dept. 111.

Motion seconded by Commissioner Dershem and unanimously approved.

- VII. COMMISSIONERS recognized JUDY FURFARO & PAUL MACKES for their roles in the Centre County Apprise Program and receiving the Bobbi Bronstein Award.
- A. Motion by Commissioner Higgins to add the following (B-E) to the CONSENT AGENDA for Tuesday, May 31, 2016:
  - B. Motion by Commissioner Higgins to approve a Lease Extension between the County and Centre Hall Fire Company for the Centre Hall Senior Center. The contract total is \$10,800 for the period July 1, 2016 to June 30, 2019. Motion seconded by Commissioner Dershem and unanimously approved.

JR Reed provided background information on the above referenced item.

C. Motion by Commissioner Higgins to approve the following:

- i. Contract Renewal between the County and PCoRP for the County's Property Casualty Insurance. The contract total is \$255,625 for the period June 1, 2016 to May 31, 2017;
- ii. Loss Prevention Grant between the County and PCoRP in the amount of \$3,030 to replace outdoor lighting at the Willowbank Building with higher output LED lights;
- iii. Loss Prevention Grant between the County and PCoRP in the amount of \$3,566.52 to purchase six (6) new body armor vests for the Sheriff Deputies;
- iv. Loss Prevention Grant between the County and PCoRP in the amount of \$3,957 for reimbursement for a recently purchased walk-through metal detector;
- v. Loss Prevention Grant between the County and PCoRP in the amount of \$243 for purchase of "No Trespassing" signs at ten (10) of our 9-1-1 tower sites;
- vi. Loss Prevention Grant between the County and PCoRP in the amount of \$400 to purchase two (2) pediatric packs for the County's AED machines.

Krista Davis provided background information on the above referenced items.

Motion seconded by Commissioner Dershem and unanimously approved.

- D. Motion by Commissioner Higgins to renew a contract between the County and Breon's, Inc., to provide Generator Maintenance for all 9-1-1 Tower Sites and Willowbank Tower. The contract total is \$11,031.24 (911ELG) for the period June 9, 2016 to June 8, 2017. Motion seconded by Commissioner Dershem and unanimously approved.

Dale Neff provided background information on the above referenced item.

E. Motion by Commissioner Higgins to approve the following:

- i. Contract *Addendum* between the County and Strawberry Fields, Inc., to add monies to increase contract allocations to allow Service Provider to continue to bill for services through the end of the fiscal year in the amount of \$45,000. This increases the contract maximum amount from \$350,000 to \$395,000 with the source of funding as follows: State \$355,500; County \$39,500 for the period May 2, 2016 to June 30, 2016;

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- ii. Letter of Agreement between the County and Sunny Days Adult Living Center to provide Community Habilitation, Non-Emergency Transportation, Home and Community Habilitation, and In-Home Respite. The contract total is \$34,300 with the source of funding as follows: State \$32,695; County \$1,605 for the period July 1, 2016 to June 30, 2017;
- iii. Letter of Agreement between the County and Bauer's All About Kids to provide screening, evaluation, and assessment for infants and toddlers to determine eligibility for early intervention services. The contract total is \$27,000 with the source of funding as follows: State \$24,300; County \$2,700 for the period July 1, 2016 to June 30, 2017;
- iv. Letter of Agreement between the County and Care for People Plus, Inc., to provide unlicensed home and community habilitation, companion services, homemaker/chore services, and respite services. The contract total is \$17,100 with the source of funding as follows: State \$16,300; County \$800 for the period July 1, 2016 to June 30, 2017;
- v. Letter of Agreement between the County and Strawberry Fields, Inc., for the provision of early intervention services to include Occupational Therapy, Physical Therapy, Speech Language Pathology, and Special Instruction. The contract total is \$385,000 with the source of funding as follows: State \$346,500; County \$38,500 for the period July 1, 2016 to June 30, 2017;
- vi. Letter of Agreement between the County and Youth Service Bureau to provide special instruction for participants involved in early intervention services. The contract total is \$5,000 with the source of funding as follows: State \$4,500; County \$500 for the period July 1, 2016 to June 30, 2017;
- vii. Letter of Agreement between the County and The Law Office of Denise M. Bierly to provide legal representation at mental health and intellectual disability commitment hearings. The contract total is \$5,000 with the source of funding as follows: State \$4,766; County \$234 for the period July 1, 2016 to June 30, 2017;
- viii. Letter of Agreement between the County and St. Francis University for the provision of the National Core Indicator Surveys (NCI), PFDS and IM Surveys, and Transition Surveys for the Independent Monitoring for Quality (IM4Q) Program. Teams are trained to conduct interviews with randomly selected individuals open for intellectual disability services to ascertain satisfaction.

No county match is required. The contract total is \$34,564 with 100% State funding for the period July 1, 2016 to June 30, 2017;

- ix. Letter of Agreement between the County and Julie Miller to provide screening, evaluation, and assessment for infants and toddlers to determine eligibility for early intervention services. The contract total is \$8,000 with the source of funding as follows: State \$7,200; County \$800 for the period July 1, 2016 to June 30, 2017;
- x. Letter of Agreement between the County and Central Intermediate Unit to provide vision, hearing and interpretation services to children who are participating in the Early Intervention Program. The contract total is \$10,000 with the source of funding as follows: State \$9,000; County \$1,000 for the period July 1, 2016 to June 30, 2017;
- xi. Letter of Agreement between the County and Cen-Clear Child Services, Inc., to provide early intervention services to include Occupational Therapy, Physical Therapy, Speech Language Pathology and Special Instruction. The contract total is \$5,000 with the source of funding as follows: State \$4,500; County \$500 for the period July 1, 2016 to June 30, 2017;
- xii. Letter of Agreement between the County and Home Nursing Agency Community Services for the provision of early intervention services to include Occupational Therapy, Physical Therapy, Speech Language Pathology and Special Instruction. The contract total is \$33,000 with the source of funding as follows: State \$29,700; County \$3,300 for the period July 1, 2016 to June 30, 2017.

Tom McDermott provided background information on the above referenced (12) items.

Motion seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEMS

- A. Commissioners discussed the bid packets for the vehicle maintenance RFQ for both the Para-Transit and Business Fleet.

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IX. CORRESPONDENCE RECEIVED

*The following correspondence was received in the Commissioners' Office and will be handled appropriately*

- A. Growing Greener – Resolution
- B. DCED – CDBG Invoices
- C. Commonwealth of PA – CIT - \$8,347.54
- D. District Attorney – Proposal Centre County Detective Unit
- E. Girl Scouts of America – Invitation 6/18/16
- F. Commonwealth of PA – CYS - \$3,155
- G. Commonwealth of PA – ACH - \$48,471.05
- H. Commonwealth of PA – SCH - \$9,179 – Prison
- I. Housing Alliance – Conference – 11/14-16, 2016
- J. Diamondback – Groundbreaking Celebration - 6/9/16
- K. Walker Township – Gun Drawing/Donation

X. RECOGNITIONS

N/A

XI. C-NET REQUESTS

N/A

XII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Dershem reported there are currently 109,764 registered voters in Centre County. Also Precinct #06 – Centre Hall Borough – 810 registered voters – 46.67% voter turnout.
- B. Mrs. Elbell announced an Executive Session was held Tuesday, May 17, 2016 from 11:20 AM – 11:45 AM to discuss personnel issues.

C. ANNOUNCEMENTS

Centre County Government Offices will be closed Monday, May 30, 2016 to celebrate Memorial Day.

Tuesday, May 24, 2016

CBICC Membership Breakfast – Celebration Hall – 7:45AM

CPVB Board Meeting – 8:00 AM – Visitor Center

Board of Commissioners – 10:00 AM – Room 146WB

Solicitor Meeting – 11:00 AM

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Wednesday, May 25, 2016

CBICC State of Education Luncheon – Nittany Lion Inn – 12:00 PM  
SEDA-COG Board Meeting – 1:00 – Lewisburg  
RSVP Advisory Council – Room 116

Thursday, May 26, 2016

Finance Committee Meeting – 9:00 AM – Room 146WB  
BOC/Salary Board – 10:00 AM  
HSBG Public Hearing – Mount Nittany Medical Center – 5:30 PM

Friday, May 27, 2016

Criminal Justice Advisory Board – 11:45 AM – CCCF  
Sayers Dam – Memorial Day Celebration – 5:45 PM

D. ELECTION ANNOUNCEMENTS

Monday, August 1, 2016

Last day to circulate and file nomination papers

Monday, August 8, 2016

Last day for withdrawal by candidates nominated by nomination papers

Monday, August 15, 2016

Last day for withdrawal by candidates nominated at the Primary

Tuesday, October 11, 2016

Last day to REGISTER before the November Election

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

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XIII. QUESTIONS FROM THE PRESS

XIV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 10:55 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

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Denise L. Elbell, Acting Administrator