



BOARD OF COMMISSIONERS' MINUTES

Tuesday, May 31, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

- IV. HUMAN SERVICE BLOCK GRANT PUBLIC HEARING

Commissioner Pipe called to order the *Human Service Block Grant Public Hearing* at 10:00 AM. Commissioner Pipe turned the hearing over to Natalie Corman, Deputy County Administrator/Human Services Administrator; and she provided background information on the Grant. Tom McDermott and Julia Sprinkle also spoke on behalf of the HSBG and mentioned how beneficial it is to their office.

Commissioner Pipe called to order the regular Board of Commissioners meeting at 10:23 AM on Tuesday, May 31, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Jeremy Hartley, Jerry Fisher, Mallory Lane, and Gary Sinderson.

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, MAY 31, 2016
PAGE 2

County Personnel present included Tom McDermott, Julia Sprinkle, JR Reed, Ann Marie Oldani, Deb Homan, Betsy Barndt, Leah Raker and Rick Smith.

Visitors present included Tammy Ammerman, Kim Petruney, Kim Bullers, Jen McLaughlin Andrea Fisher, Christine Sishy, Mayor Thomas Wilson and Jack Schuster.

C-NET Staff were present

V. MEETING MINUTES

A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, May 24, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VI. ACTION ITEMS

A. Motion by Commissioner Higgins to approve a Liquid Fuels Application from Millheim Borough in the amount of \$16,720 for traffic signal replacement at Route 45 and Route 445 intersections. Motion seconded by Commissioner Dershem and unanimously approved. – Dept. 411.

B. Motion by Commissioner Higgins to approve a check run in the amount of \$2,823,926.62 dated May 27, 2016. Motion seconded by Commissioner Dershem and unanimously approved.

VII. Motion by Commissioner Higgins to approve the following (A-D) CONSENT AGENDA Items:

A. AGING – Lease Extension between the County and Centre Hall Fire Company for the Centre Hall Senior Center. The contract total is \$10,800 for the period July 1, 2016 to June 30, 2019 – Dept. 521.

B. RISK MANAGEMENT – Approve the following:

- i. Contract renewal between the County and PCoRP for the County's Property Casualty Insurance. The contract total is \$255,625 for the period June 1, 2016 to May 31, 2017;
- ii. Loss Prevention Grant between the County and PCoRP in the amount of \$3,030 to replace outdoor lighting at the Willowbank Building with higher output LED lights;
- iii. Loss Prevention Grant between the County and PCoRP in the amount of \$3,566.52 to purchase six (6) new body armor vests for the Sheriff Deputies;

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, MAY 31, 2016

PAGE 3

- iv. Loss Prevention Grant between the County and PCoRP in the amount of \$3,957 for reimbursement for a recently purchased walk-through metal detector;
 - v. Loss Prevention Grant between the County and PCoRP in the amount of \$243 for purchase of "No Trespassing" signs at ten (10) of our 9-1-1 tower sites;
 - vi. Loss Prevention Grant between the County and PCoRP in the amount of \$400 to purchase two (2) pediatric packs for the County's AED machines – Dept. 112.
- C. EMERGENCY COMMUNICATIONS – 9-1-1 - Contract renewal between the County and Breon's, Inc., to provide Generator Maintenance for all 9-1-1 Tower Sites and Willowbank Tower. The contract total is \$11,031.24 (911ELG) for the period June 9, 2016 to June 8, 2017 – Dept. 354.
- D. MH/ID/EI-D&A – Approve the following:
- i. Contract *Addendum* between the County and Strawberry Fields, Inc., to add monies to increase contract allocations to allow Service Provider to continue to bill for services through the end of the fiscal year in the amount of \$45,000. This increases the contract maximum amount from \$350,000 to \$395,000 with the source of funding as follows: State \$355,500; County \$39,500 for the period May 2, 2016 to June 30, 2016;
 - ii. Letter of Agreement between the County and Sunny Days Adult Living Center to provide Community Habilitation, Non-Emergency Transportation, Home and Community Habilitation, and In-Home Respite. The contract total is \$34,300 with the source of funding as follows: State \$32,695; County \$1,605 for the period July 1, 2016 to June 30, 2017;
 - iii. Letter of Agreement between the County and Bauer's All About Kids to provide screening, evaluation, and assessment for infants and toddlers to determine eligibility for early intervention services. The contract total is \$27,000 with the source of funding as follows: State \$24,300; County \$2,700 for the period July 1, 2016 to June 30, 2017;
 - iv. Letter of Agreement between the County and Care for People Plus, Inc., to provide unlicensed home and community habilitation, companion services, homemaker/chore services, and respite services. The contract total is \$17,100 with the source of funding as follows: State \$16,300; County \$800 for the period July 1, 2016 to June 30, 2017;

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, MAY 31, 2016

PAGE 4

- v. Letter of Agreement between the County and Strawberry Fields, Inc., for the provision of early intervention services to include Occupational Therapy, Physical Therapy, Speech Language Pathology, and Special Instruction. The contract total is \$385,000 with the source of funding as follows: State \$346,500; County \$38,500 for the period July 1, 2016 to June 30, 2017;
- vi. Letter of Agreement between the County and Youth Service Bureau to provide special instruction for participants involved in early intervention services. The contract total is \$5,000 with the source of funding as follows: State \$4,500; County \$500 for the period July 1, 2016 to June 30, 2017;
- vii. Letter of Agreement between the County and The Law Office of Denise M. Bierly to provide legal representation at mental health and intellectual disability commitment hearings. The contract total is \$5,000 with the source of funding as follows: State \$4,766; County \$234 for the period July 1, 2016 to June 30, 2017;
- viii. Letter of Agreement between the County and St. Francis University for the provision of the National Core Indicator Surveys (NCI), PFDS and IM Surveys, and Transition Surveys for the Independent Monitoring for Quality (IM4Q) Program. Teams are trained to conduct interviews with randomly selected individuals open for intellectual disability services to ascertain satisfaction. No county match is required. The contract total is \$34,564 with 100% State funding for the period July 1, 2016 to June 30, 2017;
- ix. Letter of Agreement between the County and Julie Miller to provide screening, evaluation, and assessment for infants and toddlers to determine eligibility for early intervention services. The contract total is \$8,000 with the source of funding as follows: State \$7,200; County \$800 for the period July 1, 2016 to June 30, 2017;
- x. Letter of Agreement between the County and Central Intermediate Unit to provide vision, hearing and interpretation services to children who are participating in the Early Intervention Program. The contract total is \$10,000 with the source of funding as follows: State \$9,000; County \$1,000 for the period July 1, 2016 to June 30, 2017;

- xi. Letter of Agreement between the County and Cen-Clear Child Services, Inc., to provide early intervention services to include Occupational Therapy, Physical Therapy, Speech Language Pathology and Special Instruction. The contract total is \$5,000 with the source of funding as follows: State \$4,500; County \$500 for the period July 1, 2016 to June 30, 2017;
- xii. Letter of Agreement between the County and Home Nursing Agency Community Services for the provision of early intervention services to include Occupational Therapy, Physical Therapy, Speech Language Pathology and Special Instruction. The contract total is \$33,000 with the source of funding as follows: State \$29,700; County \$3,300 for the period July 1, 2016 to June 30, 2017 – Dept. 561.

Motion seconded by Commissioner Dershem and unanimously approved.

VIII. JR REED provided background information on the Farmer's Market Voucher Program.

- A. Motion by Commissioner Higgins to add the following (A-F) to the CONSENT AGENDA for Tuesday, June 7, 2016:
- B. ADULT SERVICES – Approve The Emergency Food Assistance Program (TEFAP) Agreement between the County and PA Department of Agriculture. The grant total is estimated at \$78,000 for the period October 1, 2016 to September 30, 2021.

Natalie Corman provided background information on the above referenced item.

- C. COMMISSIONERS – Approve contract between the County and The HR Office to provide consulting services for the Centre County Correctional Facility. The contract total is not to exceed \$4,000 for the period June 7, 2016 to July 15, 2016.

Denise Elbell provided background information on the above referenced item.

- D. DOMESTIC RELATIONS – Renew Maintenance Agreement between the County and Atlantic Tomorrows Office (formerly Full Circle) for imaging solution. The contract total is \$3,968 with the source of funding as follows: Federal \$2,554; County \$1,414 for the period August 2, 2016 to August 1, 2017.

Ann Marie Oldani provided background information on the above referenced item.

- E. PRISON – Approve Letter of Agreement (Linkage Agreement) between the County and The Meadows – Universal Community Behavioral Health for common purpose of information exchange, referral for behavioral health service and coordination of care in best interest to those communities and persons mutually served. The contract period is June 7, 2016 to June 7, 2018.

Rick Smith provided background information on the above referenced item.

- F. CHILDREN & YOUTH SERVICES – Board will consider renewing the following contracts for the period July 1, 2015 to June 30, 2016:
- i. Between the County and Centre County Youth Service Bureau to provide shelter/residential/counseling services to dependent/delinquent youth. The contract total is \$1,435,000 with the source of funding as follows: State \$1,148,000; County \$287,000;
 - ii. Between the County and Adelphoi Village Inc., to provide foster/residential services to dependent/delinquent youth. The contract total is \$225,000 with the source of funding as follows: State \$180,000; County \$45,000;
 - iii. Between the County and Diversified Treatment Alternatives to provide residential services to dependent/delinquent youth. The contract total is \$34,000 with the source of funding as follows: State \$27,200; County \$6,800;
 - iv. Between the County and Bethesda Children's Home to provide shelter/residential services to dependent/delinquent youth. The contract total is \$4,300 with the source of funding as follows: State \$3,440; County \$860;
 - v. Between the County and Cambria County Emergency Shelter to provide shelter care to dependent/delinquent youth. The contract total is \$2,000 with the source of funding as follows: State \$1,800; County \$200;
 - vi. Between the County and NHS Youth Services to provide shelter/residential services to dependent/delinquent youth. The contract total is \$65,000 with the source of funding as follows: State \$39,000; County \$26,000;
 - vii. Between the County and Pathways Adolescent Center to provide residential services to dependent/delinquent youth. The contract total is \$64,000 with the source of funding as follows: State \$51,200; County \$12,800;

- viii. Between the County and the Bair Foundation to provide foster home services to dependent/delinquent youth. The contract total is \$7,800 with the source of funding as follows: State \$6,240; County \$1,560.

Julia Sprinkle provided background on the above referenced items.

Motion was seconded by Commissioner Dershem and unanimously approved.

IX. DISCUSSION ITEMS

- A. Mayor Thomas Wilson and Jack Schuster provided background information on the PA Greenways Trails and Recreation Program. A Local Match of \$27,500 will be needed depending on the grant funding. After a discussion on the project, Commissioner Pipe suggested contacting Centre Region Planning MPO about the project.
- B. Commissioner Pipe provided background information and a presentation on Act 18 of 2016 – Hotel Tax Legislation.

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Housing Alliance – November 14-16, 2016 – Conference
- B. Commonwealth of PA – ACH – Prison - \$9,179
- C. Commonwealth of PA – ACH - \$48,471.05
- D. Diamondback – Groundbreaking Ceremony – 6/9/16
- E. Troop 31 – Eagle Scouts – Jayakar/Messner
- F. Miles Township – Parade – 7/7/16
- G. Shaner – Hotel Room Tax
- H. Commonwealth of PA – ACH - \$27,831.14
- I. PennDOT – North Central Regional Study
- J. St. Josephs Academy – Donation
- K. Commonwealth of PA – ACH - \$653,857 – CYS
- L. Bellefonte Art Museum – 4th Annual Summer Project
- M. Alzheimer's Association – Thank you for attending Grand Opening
- N. CBICC – Business Directory
- O. NACO – Voting on Policy

XI. RECOGNITIONS

N/A

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, MAY 31, 2016
PAGE 8

XII. C-NET REQUESTS
N/A

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Commissioner Dershem reported there are currently 109,952 registered voters in Centre County. Precinct #07 – Howard Borough had a 41.81% voter turnout at the last Election.
- B. Mrs. Elbell announced there were no Executive Sessions.
- C. ANNOUNCEMENTS

Tuesday, May 31, 2016

Board of Commissioners – 10:00 AM – Room 146WB
Solicitor Meeting – 11:00 AM

Wednesday, June 1, 2016

CCAP County Administration Conference – Penn Stater
Bellefonte Inter-Valley Chamber – Train Station – 7:30 AM
Drug Overdose Committee Meeting – CCCF – 9:00 AM
Aging Advisory Council – 9:30 AM – Room 146
PEMA Large Scale Exercise – 12:00 PM – Willowbank Building
CCIDA/CCGA – 3:30 PM – Room 144
Catholic Charities Annual Recognition Dinner – Altoona Grand Hotel – 5:00 PM

Thursday, June 2, 2016

CCAP County Administration Conference – Penn Stater
BOC/Salary Board – 10:00 AM – Room 146WB
CBICC Business After Hours – 5:30 PM – Festival of the Arts
Penn State Extension Association Event – 5:30 PM Brush Mountain Farm – 5:30 PM

Friday, June 3, 2016

Executive Management Meeting – 8:30 AM - Room 146WB

D. ELECTION ANNOUNCEMENTS

Monday, August 1, 2016

Last day to circulate and file nomination papers

BOARD OF COMMISSIONERS' MINUTES
TUESDAY, MAY 31, 2016
PAGE 9

Monday, August 8, 2016

Last day for withdrawal by candidates nominated by nomination papers

Monday, August 15, 2016

Last day for withdrawal by candidates nominated at the Primary

Tuesday, October 11, 2016

Last day to REGISTER before the November Election

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

XIV. QUESTIONS FROM THE PRESS

XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:21 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator