



BOARD OF COMMISSIONERS' MINUTES

Tuesday, June 14, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

Commissioner Pipe called to order the Board of Commissioners meeting at 10:00 AM on Tuesday, June 14, 2016. In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Denise L. Elbell, Acting County Administrator; Natalie Corman, Deputy County Administrator/Human Services Administrator; Elizabeth Dupuis, County Solicitor; and Executive Secretary Kimberly Smeltzer.

Representatives present from the news media included Kerry Webster, Jeremy Hartley, Mallory Lane, Gary Sinderson, and Lakeshia Knarr.

County Personnel present included Gene Lauri, Cathy Arbogast, Barb Gallo, Dave Lomison, Bill Browder and Bryan Sampsel.

Visitors present included Margaret Gray, Kerry Wiessman, and Tamar London.

C-NET Staff were present

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- IV. Kerry Wiessman and Tamar London spoke on behalf of the Centre LGBTQA and extended their sympathies to those killed in Orlando.
- V. MEETING MINUTES
- A. Motion by Commissioner Higgins to approve the Minutes from the Board of Commissioners meeting held Tuesday, June 7, 2016. Motion seconded by Commissioner Dershem and unanimously approved.
- VI. ACTION ITEMS
- A. Commissioners received four (4) bids from Jabco, Joel Confer Ford, Centre Acres Garage and Maggi Motors for Request for Qualifications for Vehicle Maintenance for Paratransit Fleet of Vans & Mini Buses and Business Fleet for Centre County Transportation. Motion by Commissioner Higgins to table action on the bids until next Tuesday, June 21, 2016. Motion seconded by Commissioner Dershem and unanimously approved.
- B. Motion by Commissioner Higgins to approve a CHECK RUN in the amount of \$796,805.64 dated June 10, 2016. Motion seconded by Commissioner Dershem and unanimously approved.
- VII. DEPARTMENT HEADS/DIRECTORS/GUESTS – Motion by Commissioner Higgins to add the following (A-E) to the Consent Agenda for Tuesday, June 21, 2016.
- A. CRIMINAL JUSTICE PLANNING – *Grant Application* to PCCD for Byrne JAG funds in the amount of \$24,400 to engage a consultant to assist the County in determining the viability of creating a specialty court.
- Gene Lauri and Cathy Arbogast provided background information on the above referenced item.
- B. STATE COLLEGE MDJ – *Contract Renewal* between the County and Vigilant Security to upgrade and expand emergency button system for State College MDJ Office. The contract total is \$2,238.95 for the period July 1, 2016 to December 31, 2016.
- Barb Gallo provided background information on the above referenced items.

- C. TRANSPORTATION – *In-Kind Purchase* between the County and the Pennsylvania State University for one 2012 Chevrolet Malibu sedan for the Probation Department at a cost of \$9,900.

Dave Lomison provided background information on the above referenced item.

- D. MIS/IT/RBA – Approve the following contracts:

- i. *Contract Renewal* between the County and Netbrain to reinstate and renew software maintenance and support for Netbrain software used for county network management – mapping, documentation, proactive management and alerts, change management, and troubleshooting. This is a critical tool to maintain consistent and reliable performance and uptime. The contract total is \$6,300 (correction) and is renewing retroactively at the same prior rate of \$2,100/year for the period December 11, 2014 to December 10, 2017;
- ii. *Contract Renewal* between the County and Renmark USA for a renewed annual service agreement with Renmark (reseller) for Schneider Electric UPS and power distribution unit in the County's primary computer room. The unit is backed by generator to provide uninterrupted power source for critical IT and network equipment. The contract total is \$4,582.60 for the period May 9, 2016 to May 8, 2017.

Bill Browder provided background information on the above referenced items.

- E. ADULT SERVICES – Approval of the FY 2016-2017 Human Services Block Grant Plan in the amount of \$6,014,850.

Natalie Corman provided background information on the above referenced item.

Motion seconded by Commissioner Dershem and unanimously approved.

VIII. DISCUSSION ITEMS

- A. Central PA Visitor's Bureau – Indoor Sports Facility - Tabled
- B. Tourism/History - Tabled

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- IX. Motion by Commissioner Higgins to approve the following (A-D) CONSENT AGENDA Items:
- A. COMMISSIONERS – Approve the following:
- i. *Agreement* between the County and Chilton Designs, LLC to perform a site visit at Mattress World relative to structural components. The contract is not to exceed \$2,400;
 - ii. *Code Analysis and Accessibility Assessment* between the County and AP Architects LLC for the Mattress World Building. The contract total is \$2,500 to include reimbursable expenses – Dept. 111.
- B. PRISON – *Contract Addendum* between the County and GTL-DSI-ITI, Inc., to no longer collect commissions on Inmate Telephone Services and to be in compliance with new FCC Regulations. The contract period is June 20, 2016 to September 20, 2021 – Dept. 333.
- C. GIS – *Contract Renewal* between the County and ESRI for technical support and software updates. The contract total is \$23,750 for the period August 22, 2016 to August 21, 2017 – Dept. 155.
- D. MH/ID/EI-D&A – Board will consider approving the following:
- i. *Contract* between the County and Info Quick Solutions, Inc., to include digitizing microfilm into readable images for retrieval of archived case information for the PA State Police Instant Check System Firearm Law and for eligibility determination for intellectual disabilities services. The estimated contract total is \$8,000 for the period June 14, 2016 to June 30, 2016;
 - ii. *Contract* between the County and Info Quick Solutions, Inc., to include digitizing microfilm into readable images for retrieval or archived case information for the PA State police Instant Check System Firearm Law and for eligibility determination for intellectual disabilities services. The contract total is \$16,000 for the period July 1, 2016 to June 30, 2017;

- iii. *Contract Renewal* between the County and Easter Seals Western and Central Pennsylvania for the provision of early intervention services to include Occupational Therapy, Physical Therapy, Speech Language Pathology, and Special Instruction. The contract total is \$20,000 with the source of funding as follows: State \$18,000; County \$2,000 for the period July 1, 2016 to June 30, 2017;
- iv. *Contract Renewal* between the County and Mary Ann Kresen, Esquire to provide legal representation at mental health and intellectual disabilities commitment hearings at local hospitals, Rockview State Correctional Institute, and the Centre County MH/ID/EI-D&A Office. The contract total is \$10,000 with the source of funding as follows: State \$9,532; County \$468 for the period July 1, 2016 to June 30, 2017;
- v. *Contract Addendum* between the County and Central Intermediate Unit to add monies to increase contract allocations to allow Service Provider to continue to bill for services through the end of the fiscal year in the amount of \$5,000. This increases the contract maximum amount from \$8,000 to \$13,000 with the source of funding as follows: State \$11,700; County \$1,300 for the period May 9, 2016 to June 30, 2016;
- vi. *Contract Addendum* between the County and Bauer's All About Kids to add monies to increase contract allocations to allow Service Provider to continue to bill for early intervention services through the end of the fiscal year in the amount of \$7,500 increasing the contract maximum from \$20,000 to \$27,500. The contract total is \$27,500 with the source of funding as follows: State \$24,750; County \$2,750 for the period May 9, 2016 to June 30, 2016 - Dept. 561.

Motion seconded by Commissioner Dershem and unanimously approved.

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Department of Public Welfare – CYS Plan
- B. State College Police – Thank you for attending event
- C. Commonwealth of PA – Aging – ACH - \$173,792
- D. PA DCED – CDBG Invoices – HOME
- E. CCAP – Bulletin
- F. Bellefonte Art Museum – Events

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- G. Centre History – Events
- H. Commonwealth of PA – MH - \$500
- I. Commonwealth of PA – Transportation – ACH - \$93,128.80
- J. Commonwealth of PA – District Attorney – ACH - \$2,312.50
- K. Miles Township – Letter bearing responsibility for propane tanks
- L. Commonwealth of PA – Title IV-E – JPO - \$69.09
- M. Roland Curtin Foundation – Open House/membership Drive
- N. Commonwealth of PA – OCYF – Medicaid - \$945.87
- O. Commonwealth of PA – TEFAP – ACH - \$452.16
- P. Girl Scouts of America – Gold Award – 6/18/16
- Q. Ag Progress Days – Luncheon – 8/17/16
- R. CYS – Thank you for attending Foster Care event

XI. RECOGNITIONS

- A. James Graef, Matthew Mueller and Samuel Patzkowsky – Eagle Scout Awards – Boy Scout Troop 32 – State College, PA

XII. C-NET REQUESTS

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Natalie Corman announced a VA Outreach session will be held at the Millheim American Legion on Saturday, June 18, 2016 from 1-4:00 PM.
- B. Commissioner Dershem reported there are currently 110,131 registered voters in Centre County – Precinct #09 – Millheim Borough – 46% voter turnout at the last Election.
- C. Denise Elbell reported there were no Executive Sessions.

D. ANNOUNCEMENTS

Tuesday, June 14, 2016

Board of Commissioners – 10:00 AM – Room 146WB

Solicitor Meeting – 11:00 AM

CYS Advisory Board – Room 116 – 4:00 PM

Wednesday, June 15, 2016

Training Center Advisory Board – 6:00 PM – Room 146WB

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Thursday, June 16, 2016

BOC/Salary Board – 10:00 AM – Room 146WB

EBT Meeting – 11:00 AM – Room 146WB

Tax Assessment Change Register Meeting – 11:00 AM – Room 146WB

Friday, June 17, 2016

CIT Graduation – Ferguson Township – 2:00 PM

Bellefonte Cruise – 6:00 PM

E. ELECTION ANNOUNCEMENTS

Monday, August 1, 2016

Last day to circulate and file nomination papers

Monday, August 8, 2016

Last day for withdrawal by candidates nominated by nomination papers

Monday, August 15, 2016

Last day for withdrawal by candidates nominated at the Primary

Tuesday, October 11, 2016

Last day to REGISTER before the November Election

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

XIV. QUESTIONS FROM THE PRESS

XV. MOTION BY COMMISSIONER HIGGINS to adjourn the meeting at 11:02 AM. Motion seconded by Commissioner Dershem and unanimously approved.

ATTEST:

Denise L. Elbell, Acting Administrator